



HSS Registered

## Supervisor Nuclear Medicine Technologist

Health Salaried Officers Agreement: HSO Level P3

Position Number: 113771

Nuclear Medicine / Service 2

Fiona Stanley Fremantle Hospital Group/ Royal Perth Hospital/South Metro Health Service

### Reporting Relationships

Head of Nuclear Medicine  
MP Year 1-9  
Position Number: 113401



Chief Nuclear Medicine Technologist  
HSO Level P-5  
Position Number: 114080



**This Position**



Directly reporting to this position:

Title	Classification	FTE
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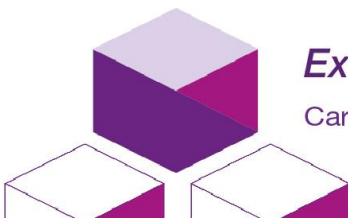


Also reporting to this supervisor:

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### Key Responsibilities

As part of a multidisciplinary team, provides and manages Nuclear Medicine, PET and Bone Mineral Densitometry services in accordance with the W.A Radiation Safety Act, other relevant legislation, hospital or departmental policies. Plans, implements and evaluates patient quality and safety and works in collaboration with colleagues.



*Excellent health care, every time*

Care ■ Integrity ■ Respect ■ Excellence ■ Teamwork

## Brief Summary of Duties (in order of importance)

### 1. Clinical

- 1.1 Performs routine and complex imaging, which includes the operation of imaging and ancillary equipment, performs image processing and analysis as required by the reporting physician.
- 1.2 Co-ordinate daily provision of specialist Nuclear Medicine Service.
- 1.3 Ensure optimum function of the imaging equipment, liaising with service providers on faults and repairs and regular maintenance.
- 1.4 Maintain the quality control program for imaging equipment, including log of software and other faults or errors.
- 1.5 Ensure optimum service delivery, patient care, staffing and performance of procedures.
- 1.6 Assist in forward planning and development of the area, equipment and services.
- 1.7 Supervise activities of staff, allocate duties and participate in the recruitment and selection process of relevant staff.
- 1.8 Conforms to recognised international standards regarding the radiation safety of patients and staff. Liaises with the Radiation Protection Officer. Responsible for the safe handling of sealed and unsealed radioactive sources.
- 1.9 Initiates, implements and participates in quality improvement and research activities in consultation with the Chief Nuclear Medicine Technologist to systematically evaluate service delivery and meet customer needs.
- 1.10 Develops and reviews policies, practices and procedures relating to the service, ensuring current protocols meet the relevant accreditation standards and legislation and developing new clinical protocols.
- 1.11 Participates in departmental and other meetings as required to meet organisational and service objectives.
- 1.12 Participates in departmental oncall service.

### 2. Education/Training/Research

- 2.1 Participates in continuing professional development/education and reviews technical literature to maintain knowledge of current developments in all aspects of Nuclear Medicine.
- 2.2 Oversees the training and education of undergraduates, PDY graduates and other professional staff in the relevant aspects of Nuclear Medicine practice.
- 2.3 Provides professional support, clinical orientation and supervision, direction and performance development for nuclear medicine staff, students and other clinical staff as required.
- 2.4 Controls and participates in clinical research activities where applicable.

### 3. SMHS Governance, Safety and Quality Requirements

- 3.1 Participates in the maintenance of a safe work environment
- 3.2 Participates in an annual performance development review.
- 3.3 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 3.4 Completes mandatory training (including safety and quality training) as relevant to role.
- 3.5 Performs duties in accordance with Government, WA Health, South Metropolitan Health Service and Departmental / Program specific policies and procedures.
- 3.6 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

### 4. Undertakes other duties as directed.

#### SMHS Job Description Form

## Work Related Requirements

### Essential Selection Criteria

1. Tertiary qualification in Nuclear Medicine Technology and eligible for registration with the Medical Radiation Practice Board of Australia and licensing with the Radiological Council of WA.
2. Demonstrated comprehensive experience and knowledge in Nuclear Medicine Technology at an advanced level of practice.
3. Demonstrated effective communication, negotiation and interpersonal skills and the ability to liaise effectively with patients and staff at all levels.
4. Demonstrated knowledge and skills in service planning and development and application of clinical governance, quality improvement and research activities.
5. Demonstrated ability to effectively lead, manage and develop professional and support staff.
6. Ability to work with limited direction, demonstrate initiative and independent judgement.
7. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment and service delivery.

### Desirable Selection Criteria

1. Completion or progress toward a relevant post-graduate qualification in management or in a relevant clinical area.
2. Previous experience in coordinating or managing medical imaging activities.
3. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

### Appointment Prerequisites

Appointment is subject to:

- Evidence of current registration with the Medical Radiation Practice Board of Australia and licensing with the Radiological Council of WA.
- Provision of the minimum identity proofing requirements.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

### Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

..... Manager / Supervisor Name	..... Signature or	..... HE Number	..... Date
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..... Dept. / Division Head Name	..... Signature or	..... HE Number	..... Date
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As Occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

..... Occupant Name	..... Signature or	..... HE Number	..... Date
..... Effective Date			

HSS Registration Details (to be completed by HSS)

..... Created on	..... Last Updated on	..... November 2019
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