



Job Description

Position Title:	<i>Principal Inspector</i>	Classification:	<i>Specified Calling L4</i>
Position Number:	<i>MP170055</i>	Location:	<i>1 Adelaide Terrace</i>
Division/Group:	<i>Safety Regulation</i>	Supervises:	<i>0</i>
Branch/Section:	<i>Critical Risks</i>	Reports to:	<i>Team Leader</i>

Operational Context

Within the Safety Regulation Group, the Dangerous Goods and Critical Risks Directorate administers legislation covering dangerous goods, major hazard facilities, petroleum operations (both onshore and offshore) and geothermal operations. This includes the regulation of: - The manufacturing, storage, handling, transport and use of dangerous goods, - Process safety on major hazard facilities, and - Process and occupational safety and health at petroleum operations and geothermal energy activities. The Directorate supports legislative change arising from the national harmonisation of safety legislation and facilitates a risk-based approach across dangerous goods, petroleum and major hazards facilities.

Role Overview

This position administers the Petroleum (Submerged Lands) Act 1982; the Petroleum Pipelines Act 1969 the Petroleum and Geothermal Energy Resources Act 1967 and all associated safety regulations.

Role Responsibilities

(The following outlines the key responsibilities and duties related to this position)

- Leads and manages the implementation and engagement of safety reform, continuous improvement and change management approaches.
- Contributes to the implementation of best practice standards and achievement of the Group's Operational Plan.
- Provides specialised on-shore safety and risk management advice offshore and onshore petroleum (oil and gas) facilities including any diving management system assessments.
- Leads and undertakes complex individual audits/inspection programs including but not limited to performance monitoring of facilities for compliance with applicable legislation, incident reporting, plant performance and continuous improvement strategies including OSH aspects; including technical, complex accidents and incidents.
- Leads and undertakes enforcement activity aligned with the Group's programmes and policies.
- Leads and undertakes investigation activities and reports on; breaches of the Act and Regulations incidents, accidents and near misses.
- Responds to requests for complex, regulatory and technical information; initiates and responds to correspondence; prepares documentation to enforce legislation.
- Promotes safety by developing relevant safety policy, legislation and guidelines, preparing and delivering presentations and contributing to the development of the department's safety information products.
- Contributes to the achievement of individual and collective team goals; including working within multidisciplinary teams within a project management framework including developing the capacity of others through effective mentoring.
- Undertaking training and professional development.

Corporate Responsibilities

(The following outlines departmental responsibilities)

- Contributes to or responsible for the achievement of corporate objectives through effective management by ensuring that stakeholders are dealt with in a professional and timely manner.
- Builds productive working relationships with community stakeholders to ensure effective community engagement, provide opportunities to input on policy and to facilitate agreement of mutually beneficial solutions.
- Provides effective leadership within corporate policies and procedures, acts with integrity and ensures staff demonstrate ethical behaviours aligned with the Department Code of Conduct.
- Performs other roles/tasks as directed.
- Takes reasonable care to protect your own safety and health at work, and that of others by co-operating with the

safety and health policies and procedures of the department and complying with all provisions of the Occupational Safety and Health Act 1984.

What is required in this role?

(The following outlines what experience and qualifications are required to fulfil this role)

- Bachelor of Engineering or Science in a petroleum, chemical, process or electrical discipline or other approved Bachelor degree relevant to the resources industry.
- Significant experience in petrochemical, oil and gas and/or industrial chemical technologies in a range of technical or regulatory positions, including technical or regulatory leadership position(s).
- Extensive experience in process safety and/or control systems as well as technical risk management including conduct of inspections or audits of systems for safety compliance including the management of the safety inspection/audit regime.
- Qualifications or training in process risk management including hazard identification, risk analysis and control measures or a related discipline would be highly regarded.
- Proven leadership in developing motivated and cohesive work teams to achieve cultural change.
- Experience and skills in investigations of technically complex issues as well as management of emerging issues, changes and projects.
- Demonstrated ability to listen, understand and adapt to communication style and message to suit a range of audiences including the ability to negotiate effectively and convey information and structures via written and oral communication.

Capabilities Required

(The following outlines the behaviours required to be demonstrated to perform this role)

- Demonstrates appropriate leadership behaviour, takes responsibility, promotes accountability and motivates others.
- Consults and shares information to ensure others are kept informed of issues. Involves people, encourages them and recognises their contribution.
- Adheres to and promotes the public sector values and Code of Conduct and acts with the utmost integrity and professionalism.
- Takes personal responsibility for meeting objectives and progressing work. Shows initiative and commits energy and drive to see that goals are achieved.
- Focuses on achieving objectives even in difficult circumstances. Remains positive and responds to pressure in a controlled manner.
- Builds and sustains effective and productive relationships and partnerships with a network of key people internally and with external client needs.
- Approaches negotiations with a strong grasp of the key issues and strives to achieve an outcome that delivers benefits for both parties.

What are the Job reporting relationships?

This position reports to: Team Leader

Supervisor Position No: MP130110

Classification: L7

Positions reporting to this Job:

This position has no direct reports

What are the pre-employment requirements for this Job?

- 'C' Class Drivers Licence
- This position has been identified with a potential for Conflict of Interest
- Psychological Assessment
- National Police Clearance
- Pre-employment Medical
- Base Line Hearing Test

Approved Date

22-NOV-2019