

**RAMS Generated (top of page):**

Agency Name	Department of Education
Division	Independent Public School - North Metropolitan Education
Region	
Branch	Lake Monger Primary School
Position Title	Deputy Principal
Position Number	00024034
Classification & Award	Level 3, \$116,626 - \$127,810 per annum (SEA GA 2017)
School Logo (URL)	<a href="https://www.det.wa.edu.au/schoolsonline/display_image?schoolID=5450&amp;type=SCH_LOGO">https://www.det.wa.edu.au/schoolsonline/display_image?schoolID=5450&amp;type=SCH_LOGO</a>

**Manually Generated (body of advertisement):**



**Advertised Vacancy Number: IPS/DP607783**

***This is a permanent full-time position commencing Term 1, 2020***

*Insert an inviting comment*

The Deputy Principal will possess outstanding communication and interpersonal skills with the proven ability to work collaboratively in a professional learning community. In collaboration with the Principal, and members of the administrative and teaching team, the Deputy Principal provides educational leadership in the school and the community by developing and promoting the school vision, and encouraging staff, volunteers and the community to share ownership of the school's vision and goals.

The successful applicant will demonstrate strong leadership skills and the ability to work collaboratively with our dedicated and friendly team to achieve the best educational outcomes for our students and make a lasting contribution to our school community. You will be able to build effective relationships with staff, students and families; develop and lead curriculum with a focus on evidence-based structures; and provide and develop strong structures of engagement and well-being within a student services focus.

Ideally, you will have a strategic understanding of change management and a strong ability to work effectively within a challenging context to promote an evidence-based, solutions-focussed approach to school-wide improvement initiatives.

Of utmost importance are the personal qualities you bring to the role. You will value developing relationships with students, families, colleagues, and the wider community. You will have a positive, caring attitude and the ability to lead, anticipate and adapt to change; showing initiative, flexibility and creative problem solving to produce the best opportunities for students.

Lake Monger PS is an inner city school and has a strong emphasis on values within an educational environment of curriculum excellence. Our school seek to provide a safe and supportive environment in which our students can develop the knowledge, skills, and confidence to achieve their individual potential and be able to contribute positively to society. We aim to develop tolerant, resilient, self-disciplined, achieving students who are considerate of others.

This selection process will initially be used to fill the above vacancy. Applicants assessed as suitable during this selection process may be considered for other similar vacancies that occur throughout our school for up to 12 months following this initial appointment. This includes circumstances where this position becomes subsequently vacant should the successful applicant decline or vacate the advertised position.

To be suitable for this role, you will need to demonstrate the following work related requirements:

- Capacity to provide effective leadership in a diverse range of educational settings;

- High level of interpersonal and public relations skills that demonstrate the ability to establish and maintain effective working relationships to achieve planned outcomes;
- Professional knowledge and the ability to apply this knowledge to ensure a high level of educational outcomes for all students (e.g. Aboriginal students, students from diverse ethnic backgrounds and students with special needs).
- Capacity to manage staff, physical and financial resources.

Applications will be assessed against the work related requirements of the position. The business needs of the school may also be considered. It is therefore recommended that you consider all information contained in the advertisement and any other related information before applying for the vacancy.

The Department is an equal opportunity employer and encourages people with disability, Aboriginal and Torres Strait Islander people and persons from culturally diverse backgrounds to apply.

Further information about Lake Monger Primary School can be found by visiting [www.lakemongerps.wa.edu.au](http://www.lakemongerps.wa.edu.au) or [Schools Online](#)

Additional information about Independent Public Schools is also available [here](#)

**For further job related information:**

Please contact Diane Tomlinson, Principal, by telephoning (08) 9205 5400 or emailing [diane.tomlinson@education.wa.edu.au](mailto:diane.tomlinson@education.wa.edu.au)

**Application Instructions**

All applications are submitted online. Select “Apply for Job”, at either the top or bottom of this screen and follow the instructions on your screen.

Your application should include: **[red highlighted areas are optional]**

- A **[number of pages]** page statement addressing the Work Related Requirements **[optional to select specific WRR]**, in context of the role and business needs of the branch
- A CV of up to **[number of pages]** pages outlining your employment history and professional learning summary relevant to this position
- The contact details for **two (2)** work related referees (one being your current line manager)

It is recommended you have these documents completed and ready to attach before selecting “Apply for Job”.

You are asked to complete an online application form and attach your documentation, please allow enough time to complete this process as applications cannot be accepted after the closing date and time.

After you have submitted your application online, you will receive an email confirming lodgement. If you do not receive a confirmation email, please telephone (08) 9264 4127.

**If you are having difficulty submitting your online application, please telephone (08) 9264 8666 for assistance.**

**ELIGIBILITY**

**Employees will be required to:**

- provide evidence of eligibility to work in Australia for the term of the vacancy;
- hold a recognised qualification in teaching and be currently registered or eligible for registration to teach in Western Australia;
- obtain a current Department of Education Criminal Record Clearance prior to commencement of employment; and
- obtain or hold a current Working with Children Check.

**TRAINING**

**Employees will be required to:**

- complete the Department's induction program within three months of commencement;
- complete any training specific to this role required by Departmental policy; and
- complete the Department's training in Accountability and Ethical Decision-Making within six months of appointment.

The Department applies a four (4) day breach period to this selection process.

**Applications must be submitted before 4.30pm (WST) on Day, DD MMMM YYYY**

***APPLICATIONS MUST BE SUBMITTED ONLINE***

***PROFORMA, FAXED, HAND DELIVERED, POSTED, EMAILED AND LATE APPLICATIONS  
ARE NOT ACCEPTED.***