



HSS Registered November 2019

## Senior Social Worker

**Health Salaried Officers Agreement: Level P-2**

**Position Number: 601391**

**Neurosciences Unit**

### Reporting Relationships

Co-Director Mental Health Specialities  
HSO Level G-11  
Position Number: 008260



Director/Consultant Clinical Neuropsychologist  
HSO Grade 4  
Position Number: 601382



**This Position**



Also reporting to this supervisor

- Snr Clinical Neuropsych Coord x 2
- Snr Research Scientist
- Consultant Psychiatrist
- Consultant Neurologist
- Snr Speech Path x 2
- Snr Social Worker x 2
- Admin Coordinator

Directly reporting to this position:

Title	Classification	FTE
• Nil		

Other positions under control

- Nil

### Prime Function / Key Responsibilities

Within the Neurosciences Unit provide an advanced social work service to adults and their families/carers with neurological and neurodegenerative conditions, including Huntington's disease and young onset dementia. Provide specialised case management service to allocated caseload of consumers. Participates as a senior staff member within a multidisciplinary team. Develop and maintain linkages with relevant other professionals, organisational systems and the community.

**Brief Summary of Duties (in order of importance)**

**1. CLINICAL (70%)**

- 1.1 Plans and delivers optimum, advanced state-wide social work service to young adults, adults and older adults and their families/carers with Huntington Disease and other neurodegenerative, neurological and neuropsychiatric conditions.
- 1.2 Acts as a Case Manager for allocated cases and coordinates formal clinical reviews and new referrals. This may include providing predictive testing (genetic counselling) to those at risk of familiar neurodegenerative diseases such as Huntington's disease.
- 1.3 Participates in inter-disciplinary case conferences and team meetings in which intake, case allocation, case management, intervention planning and care coordination decisions are made.
- 1.4 Evaluates interventions and consumer outcomes of clinical practice such as through the utilisation of relevant measures.
- 1.5 Develops and maintains collaborative working relationships with state-wide non-government, government and main stream service providers in the delivery of clinically appropriate services for consumers and their families/carers within the community.
- 1.6 Ensures records and statistics are kept in accordance with established procedures.
- 1.7 Manages a complex clinical caseload with a high degree of autonomy and in accordance with professional practice standards, social work principles and ethical frameworks.
- 1.8 Advocates to other government and non-government organisations to achieve desired outcomes for allocated cases.

**2. EDUCATION AND TRAINING (15%)**

- 2.1 Undertakes student supervision as required.
- 2.2 Develops community awareness of mental health issues related to Huntington's disease and other neurodegenerative conditions.
- 2.3 Provides specialist consultative support and education to social work and multidisciplinary staff within and outside the agency at a statewide level.
- 2.4 Maintains and upgrades professional knowledge, specifically in relation to clinical issues related to Huntington's disease, neurodegenerative disorders and mental health.

**3. ADMINISTRATION (15%)**

- 3.1 Initiates and participates in research and evaluation as required.
- 3.2 Participates in policy development, planning and coordination of social work services as required.

**4. NMHS Governance, Safety and Quality Requirements**

- 4.1 Participates in the maintenance of a safe work environment.
- 4.2 Participates in an annual performance development review.
- 4.3 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 4.4 Completes mandatory training (including safety and quality training) as relevant to role.
- 4.5 Performs duties in accordance with Government, WA Health, North Metropolitan Health Service and Departmental / Program specific policies and procedures.
- 4.6 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

**5. Undertakes other duties as directed.**

## Work Related Requirements

### Essential Selection Criteria

1. Tertiary qualification in Social Work and eligible for full membership of the Australian Association of Social Workers or the Society of Professional Social Workers.
2. Demonstrated ability to function independently and implement a range of clinical social work interventions at an advanced level for adult consumers with complex needs.
3. Demonstrated knowledge of community resources relevant to people with disabilities such as neurological, cognitive or mental health conditions at an advanced level of practice.
4. Demonstrated ability to work effectively within a team including multidisciplinary team contexts.
5. Demonstrated advanced level of oral and written communication skills and demonstrated ability to develop and maintain networks and liaise effectively with key stakeholders and other service providers.
6. Current "C" or "C.A." class driver's licence.

### Desirable Selection Criteria

1. Demonstrated knowledge and experience in the delivery of social work services to adults with neurological or cognitive impairment, such as dementia and Huntington's disease.
2. Willingness to undertake training in and deliver predictive testing (genetic counselling).
3. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

### Appointment Prerequisites

Appointment is subject to:

- Evidence of eligibility for or current full membership of the Australian Association of Social Workers or the Society of Professional Social Workers must be provided prior to commencement.
- Completion of 100 Point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.
- Current "C" or "C.A." class driver's licence

## Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

### Manager/Supervisor

Name: Rachel Zombor  
Signature/HE:85584  
Date:

### Dept./Division Head

Name:  
Signature/HE:  
Date:

### Position Occupant

Name:  
Signature/HE:  
Date: