



HSS Registered

Tutor Sonographer
Health Salaried Officers Agreement: HSO Level P3
Position Number: 001911
Radiology
Fremantle Hospital and Health Service / South Metropolitan Health Service

Reporting Relationships

Head of Department - Radiology
 MP Year 1-9
 Position Number: 000909



Chief Medical Imaging Technologist
 HSO Level P6
 Position Number: 114901



This Position



Directly reporting to this position:

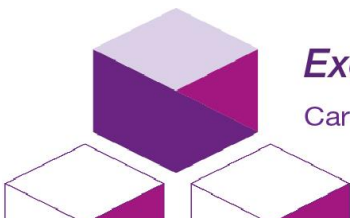
Title	Classification	FTE
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← Also reporting to this supervisor:

- Senior Sonographers, P2, 3 FTE
- Trainee Sonographer x 1FTE
- X-Ray Assistant, G2, 1 FTE

Key Responsibilities

Interpret radiological requests and perform appropriate procedures in accordance with the Radiation Safety Act, other relevant legislation, hospital or departmental policies and supervisor's instructions.



Excellent health care, every time

Care ■ Integrity ■ Respect ■ Excellence ■ Teamwork

Brief Summary of Duties (in order of importance)

1. Professional & Tutorial (30%)

- 1.1 Responsible for patient welfare, privacy and security during the examination.
- 1.2 Perform routine ultrasound examinations.
- 1.3 Evaluate the adequacy of the examination.
- 1.4 Assist the Radiologist with complex scanning techniques and interventional procedures.
- 1.5 Advise and consult on the prioritizing of bookings in line with clinical investigations.
- 1.6 Provides a resource and consultancy on techniques, reference material and equipment problems.
- 1.7 Evaluate new techniques and advises staff through monthly updates, revised protocols, ultrasound modules, journal circulation and additional material.
- 1.8 Conducts appraisals on trainees and reports to the Chief Medical Imaging Technologist and Head of Department.
- 1.9 Monitors quality assurance procedures for approved participants of the program and liaises with the Medical Imaging Technologists and radiological Registrars.
- 1.10 Evaluate and advise on new techniques and equipment with a view to introduction into the department.

2. Supervision (60%)

- 2.1 Assists in the supervision and training of Medical Imaging Technologists / Sonographers in the performance of ultrasound examinations and assist with the training of radiology Registrars.
- 2.2 Maintain records of ultrasound examination.
- 2.3 Responsible for ensuring, as far as practicable, the provision of a safe working environment in consultation with staff under supervision.

3. Maintenance (10%)

- 3.1 Maintains a quality control program of ultrasound equipment.
- 3.2 Ensures that the ultrasound equipment is in good working order and diagnose simple faults.
- 3.3 Liaise with BME personnel for repairs and servicing.
- 3.4 Evaluate and advise on new techniques and equipment with a view to introduction into the department.

4. SMHS Governance, Safety and Quality Requirements

- 4.1 Ensures, as far as practicable, the provision of a safe working environment in consultation with staff under their supervision.
- 4.2 Participates in an annual performance development review and undertakes performance development review of staff under their supervision.
- 4.3 Supports the delivery of safe patient care and the consumers' experience including identifying, facilitating and participating in continuous safety and quality improvement activities, and ensuring services and practices align with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards. Completes mandatory training (including safety and quality training) as relevant to role.
- 4.4 Performs duties in accordance with Government, WA Health, South Metropolitan Health Service and Departmental / Program specific policies and procedures.
- 4.5 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

5. Undertakes other duties as directed.

Work Related Requirements

Essential Selection Criteria

1. Tertiary qualification in a related health/science field with an ASAR accredited qualification in sonography and listed on the Australian Sonographer Accreditation Registry (ASAR) as an accredited medical sonographer in the relevant field.
2. Proven clinical ability in a wide range of all abdominal, obstetric, small parts, musculo-skeletal and vascular ultrasound.
3. Good conceptual and analytical ability, high level of interpretation skills of ultrasound images.
4. Proven supervisory and a high level of communication skills.
5. Demonstrated training ability, and ability to formulate educational and resource material.
6. Sound knowledge of quality assurance procedures.
7. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment and service delivery.

Appointment Prerequisites

Appointment is subject to:

- Evidence of listing on the Australian Sonographer Accreditation Registry (ASAR) as an accredited medical sonographer in the relevant field
- Working With Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Provision of the minimum identity proofing requirements.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Greg Scott		HE 07277	
..... Manager / Supervisor Name	Signature or HE Number Date
..... Dept. / Division Head Name	Signature or HE Number Date

As Occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

..... Occupant Name	 HE Number Date
..... Effective Date			

HSS Registration Details (to be completed by HSS)

..... Created on Last Updated on October 2019
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