

# JOB ROLE STATEMENT

## ROAD PLANNED INTERVENTIONS OFFICER LEVEL 5

<b>DIRECTORATE</b>	NETWORK OPERATIONS	<b>CATEGORY 1</b>	
<b>BRANCH</b>	ROAD PLANNED INTERVENTIONS	<b>POSITION NO</b>	P0062950 / P0062951 / P0070120 P0070292 / P0070293

### KEY RESPONSIBILITIES

Assess and recommend traffic management solutions for all road interventions including planned events and major capital works across the Metropolitan Road Network. Provide a point of contact for Government Agencies and Contractors on complex traffic management matters.

### KEY DELIVERIES

#### Traffic Management Planning and Interventions

- Investigate complex traffic management plans and safety issues, identify solutions and advise internal stakeholders, Local Government, other agencies and the public.
- Develop complex traffic designs for improvement of traffic network management concepts.
- Review and recommend traffic management plans for planned events and major works.
- Review associated Traffic Control Diagrams (TCD) and arrange relevant approvals.
- Assess traffic signal operations using Sydney Co-ordinated Adaptive Traffic System (SCATS) data.
- Provide specialist support for monitoring the efficiency and safety of the road network and investigate and recommend network improvements.
- Review and report the effectiveness and efficiencies of the Road Space Booking System and associated Communication policy.
- Review and report the effectiveness and efficiencies of the Main Roads Traffic Management Company Registration Scheme.

#### Management

- Engage and manage consultants and contractors for minor traffic management improvement projects.
- Contribute to the achievement of the Directorate performance targets.

#### Stakeholder Relationships

- Provide advice to Local Government, other agencies and traffic management professionals on traffic management and congestion issues in a customer focused manner.
- Represent the manager at public meetings and consultations/negotiations with Local Government and other agencies on traffic management and congestion matters.
- Prepare technical and Ministerial reports and general correspondence.

### SAFETY, HEALTH AND WELLBEING (SHW)

Responsible for active participation and performance to SHW standards as detailed by the Main Roads' Safety, Health and Wellbeing (SHW) Management System - refer to "SHW Roles and Responsibilities Procedure" on 'iRoads' intranet.

### LOCATION

Main Roads is a regionalised organisation with key delivery centres operating from the Kimberley to the Great Southern regions, including the metropolitan area. The incumbent of this position may be required to undertake a role in a region for a period of time.

### DYNAMIC RESOURCING

The incumbent of the position may be required to perform any other role within the incumbent's level of skill, competence and responsibility as directed by the Managing Director of Main Roads to meet the organisation's objectives and the incumbent's development.

### REPORTING RELATIONSHIPS

This position reports to:

(A) TITLE AND LEVEL		POSITION NO
ROAD PLANNED INTERVENTIONS CO-ORDINATOR	LEVEL 6	P0062948 OR P0062949

## ROAD PLANNED INTERVENTIONS OFFICER LEVEL 5

**POSITIONS UNDER DIRECT SUPERVISION**

**ALL POSITIONS UNDER CONTROL**

List the position numbers, titles and levels of positions directly supervised

State number of positions only

TITLE and LEVEL	POSITION No	CATEGORY	NUMBER
		Salaried, Wages	

**SELECTION CRITERIA – SHOULD BE ADDRESSED IN THE CONTEXT OF THE ROLE**

**ESSENTIAL:**


- Considerable skill, knowledge and experience in;
  - traffic management planning and practices for roadworks including traffic signals and network analysis
  - traffic engineering principles and practices
  - investigation, analysis and problem solving
  - building and enhancing stakeholder relationships
  - written communication, report writing
- Knowledge of:
  - project and contract management processes and practices
  - policies and practices on Occupational Safety and Health, and on EEO, diversity and equity
- Possession of a current Western Australian ‘C’ Class (car) motor vehicle drivers licence or an approved equivalent.

**DESIRABLE:**


- A Diploma in Civil Engineering.
- Basic Worksite Traffic Management (BAWTM) Accreditation.

**CERTIFICATION**

1. The details contained in this Job Role Statement have been reviewed and confirm to Main Roads guidelines

SIGNATURE  DATE 9/9/19  
BRANCH/SECTION HEAD

2. The details contained in this document are an accurate statement of the duties, responsibilities and other requirement of the position?

SIGNATURE  DATE 9/9/19  
EXECUTIVE DIRECTOR

3. The details contained in this document have been reviewed and conform to Main Roads guidelines

SIGNATURE  DATE 10/9/19  
MANAGER HR BUSINESS