



Executive Director

Branch:	Freight, Ports, Aviation and Reform
Directorate:	Freight, Ports, Aviation and Reform
Position Number:	00025885
Classification:	Class 1
Physical Location:	140 William Street, Perth
Award/Agreement:	Public Service Award & Public Service and Government Officers CSA General Agreement

Department of Transport's vision is to have the best integrated and intelligent transport services and solutions for the State. We provide and enable safe, accessible and efficient movement for the economic and social prosperity of Western Australia.

The Department forms part of the Transport portfolio and includes Main Roads WA and the Public Transport Authority.

Our Values:

We welcome [*Fresh Thinking*](#) and finding better ways of working

We set [*Clear Direction*](#) and have the courage to follow through

We work together to deliver [*Excellent Service*](#)

We make things happen through our [*Great People*](#)

Department of Transport (DoT) is an equal opportunity employer and embraces diversity as we believe the best services come from a workplace in which varied viewpoints are welcomed and encouraged.

Overview of Directorate

The Freight, Ports, Aviation & Reform Directorate:

1. Provides integrated transport strategy, policy, planning and programs to achieve a sustainable freight system, supply chains, ports, and related services for moving freight;
2. Provides contemporary policy, regulation, programs and advice to support sustainable intrastate aviation; and
3. Develops, influences and delivers transport strategy and reform at the State and national level.

The Directorate is made up of four teams that represent its core functions: Freight, Ports, Aviation and Transport Reform.



Overall Purpose of the Role

- Leads integrated transport strategy, policy, planning and programs for freight, supply chains, ports, and aviation to enable transport solutions for the prosperity of Western Australians.
- Leads and influences strategic transport reform for the State and within a national context.

Work Description

LEADERSHIP CAPABILITIES

1. Shapes and Manages Strategy

- 1.1 Leads and provides strategic direction for the Freight, Ports, Aviation and Reform Directorate; has primary responsibility within the Department for freight, supply chains, ports, aviation, and State/national strategic transport reform.
- 1.2 Provides strategic advice to the Minister, senior ministerial staff and other key stakeholders.

2. Achieve Results

- 2.1 Leads and manages the Freight, Ports, Aviation and Reform Directorate, including the development, implementation and review of transport programs, projects and policies.
- 2.2 Provides a stimulating, challenging and rewarding work environment for employees and cross-agency teams.
- 2.3 Manages financial and human resources to maximise outcomes.

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3. Build Productive Relationships

- 3.1 Represents the Director General and Managing Director on strategic forums, committees and working groups as required, and undertakes transport projects, regulation and reforms of a sensitive and confidential nature.
- 3.3 Develops and maintains effective networks, including working relationships within the Department, Transport Portfolio, WA public sector, and key stakeholders in other jurisdictions and sectors.

4. Exemplifies personal integrity and self-awareness

- 4.1 Demonstrates and leads public service professionalism and probity, manages risks, takes opportunities, and shows personal courage in decision-making.
- 4.2 Commits to action, displays resilience, demonstrates self-awareness, and demonstrates a commitment to personal and team development.

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5. Communicates and influences effectively

- 5.1 Communicates clearly, listens, understands, and adapts to each audience; negotiates persuasively.
- 5.2 Negotiates directly with Ministers, public sector leaders, and community and industry leaders and other stakeholders.



ROLE SPECIFIC

Freight and supply chains

1. Develops and delivers strategies, policies, and programs to achieve a sustainable freight system and supply chains that help grow Western Australia's economy.

Ports

2. Provides expert legislative, governance, technical and financial advice in relation to Western Australia's trading ports.
3. Leads and develops strategic policy and planning for Western Australia's trading ports to influence direction and outcomes that are in the best interests of the Department and the State.

Aviation

4. Prepares and delivers strategies and policies to develop and achieve sustainable intra-state aviation services, including regulation of air routes aligned to community expectations.
5. Provides strategic policy advice in relation to future metropolitan and regional airports, including the management of a capital grants programs for regional airports.

State and national strategic transport reform

6. Undertakes research to understand transport changes from economic, technological and social/demographic factors and influences.
7. Leads, develops and influences state and national transport reforms to meet future challenges.
8. Maintains an awareness of emerging issues at a state, national and international level.

Other

9. Leads and manages the Freight, Ports, Aviation and Reform Directorate, providing strategic direction and being accountable for the effective control of the Directorate's human, technological, information and financial resources.
10. Leads people management activities within the Freight, Ports, Aviation and Reform Directorate and demonstrates an ongoing commitment to developing staff.
11. Leads, develops and influences WA's freight, port and aviation investment decisions in collaboration with the Transport Portfolio, central agencies, and the Commonwealth Government.
12. Develops and enhances relationships with stakeholders from industry and Government to ensure a high level of understanding of and active support for freight, supply chains, ports, maritime, aviation, and strategic transport reform activities and initiatives.
13. Represents the Department at senior executive level in relevant external and internal forums.



Work related requirements

The following criteria are to be applied within the context of this position, which includes alignment to the Department's values.

Criteria

ESSENTIAL:

1. SHAPES AND MANAGES STRATEGY

Provides strategic advice that reflects whole-of-government analysis on a broad range of transport issues. Considers emerging trends, identifies long-term opportunities and creates organisational strategies that align with government objectives and future requirements.

2. ACHIEVE RESULTS

Focuses on activities that support sustainable transport strategies, policies and programs. Facilitates information accessibility and sharing with portfolio partners and other key stakeholders for optimum transport outcomes. Steers and implements change, deals with uncertainty and maintains flexibility.

3. BUILD PRODUCTIVE RELATIONSHIPS

Empowers, motivates and develops diverse talents of people, to build and sustain internal and external relationships and to establish effective cross-agency approaches to address issues. Drives a culture of individual and mutual accountability, setting clear performance standards and celebrating success.

4. EXEMPLIFIES PERSONAL INTEGRITY AND SELF-AWARENESS

Exhibits a personal commitment to integrity, professionalism and personal learning, while adhering to and promoting the Department's culture and values. Commits to achieving key outcomes for the Department and uses personal drive, focus and energy to galvanise others.

5. COMMUNICATES AND INFLUENCES EFFECTIVELY

Clearly articulates organisational objectives, creating meaning for the audience by using analogies and stories to illustrate key points. Creates an environment that encourages open communication and the discussion of new ideas and initiatives to support the achievement of organisational objectives.

6. ROLE SPECIFIC REQUIREMENTS

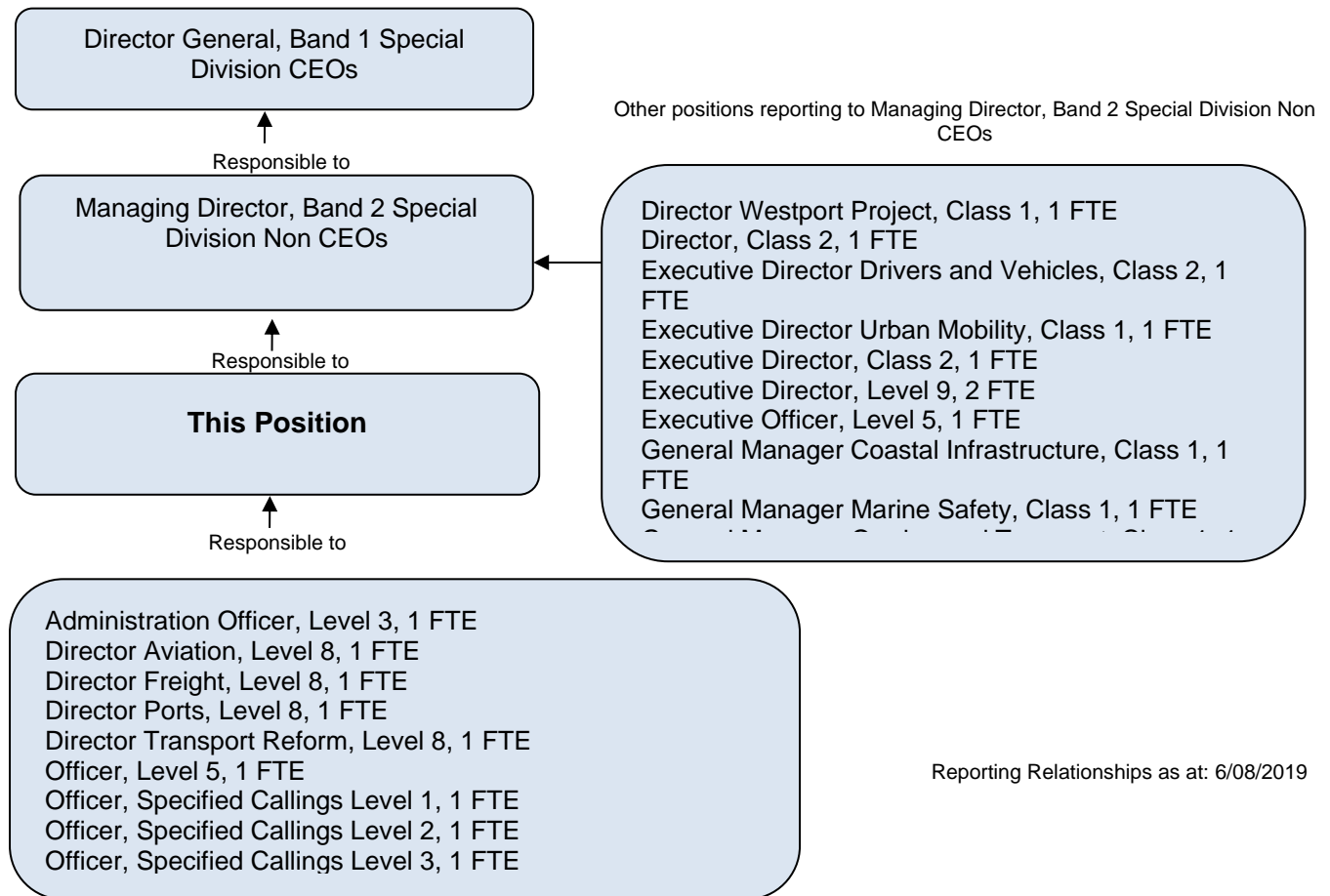
Extensive experience in leading and developing strategic transport policy and reform within State and national contexts. Extensive experience in leading and managing large and complex projects. Understanding of government, government processes and public policy.

DESIRABLE:

Nil



Reporting Relationships



Allowances/Special Conditions

NIL

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Executive Director
People and Organisational Development