



# Job Description Form

## Department of Justice Purpose

To provide a safe, secure and decent justice service which contribute to community safety and reduced offenders' involvement in the justice system.

<b>Position title</b>		<b>Special conditions</b>
Clinical Nurse		
<b>Effective date</b>	<b>Position number</b>	<b>Level</b>
May 2018	Generic	ANF2
<b>Division</b>	<b>Directorate</b>	<b>Branch</b>
Corrective Services	Offender Management	Health Services

### Divisional Outcomes

To reduce re-offending, protect the community and direct offenders towards the adoption of law-abiding lifestyles through custody and containment, care and well-being, reparation, rehabilitation and reintegration.

### Directorate Outputs

Offender Management is responsible for the development and provision of programs and services that facilitate the rehabilitation of offenders. It includes the provision of health services to offenders in custody and the provision of programs, psychological assessment, counselling and support as part of an integrated offender management framework.

### Branch Outputs

Health Services role is to work in partnership with Adult and Juvenile Custodial Services to provide a comprehensive range of health care services to patients in custody, at a standard comparable to that available in the general community.

This is achieved through assessing health determinants, delivering preventative health care, health screening, delivering acute care within a primary care context and assessing the effectiveness of health care delivery.

The majority of health care provided to patients in custody is based on a primary health care model and predominantly relates to the management of Chronic Disease, Communicable Disease, Co-morbidity (Alcohol and Drug Addiction Services and Mental Health Services) and Acute Care response as required. The branch is also responsible for establishing and maintaining policy and standards.

### Role of the Position

Clinical Nurses provide clinical leadership, critical thinking and direct care to patients throughout the patient journey in a custodial setting. Utilising comprehensive clinical assessment and excellent communication skills, the role promotes and supports delivery of safe quality care within a multidisciplinary team.

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## Responsibilities of this position

### Patient Care

- Provides competent nursing care to patients within a custodial context. This incorporates assessment, planning -implementation and evaluation of nursing interventions across the continuum of care
- Responds to medical emergencies arranging timely interventions within the facility and transfer to tertiary care.
- Facilitates patient health education and health promotion in a culturally appropriate manner.
- Promotes and coordinates the Key Responsibility Areas of Infectious Disease or Chronic Disease management as allocated.
- Provides opportunities for and encourages patients to be involved in their own health management
- Provides appropriate risk management for patients identified at risk of self-harm
- Facilitates effective communication with patients, all levels of staff, and community health providers.
- Monitors and reviews standards of care within the unit to optimise patient outcomes
- Adheres to relevant professional health services and prison management policy requirements

### Security

- Maintains personal security by adhering to custodial policies and procedures
- Performs nursing duties adhering to the security requirements of the custodial environment.

### Professional Development

- Accountable for maintaining relevant skills and competence.
- Acts as a resource to others.
- Development of competencies through mentoring and coaching.

### Quality Improvement

- Identifies and develops unit based quality improvement activities within the framework of the quality cycle.
- Accountable for the safe, efficient and effective use of human and material resources
- Participates in risk management processes as required.

### Ethical Behaviour

- Adheres to relevant Professional and Public Sector Codes of Practice and Ethics

### Equity, Diversity and Occupational Safety and Health

- Applies and promote the principles of equity, diversity, occupational safety and health in the workplace and behaves and manages staff in accordance with relevant standards, values and policies.

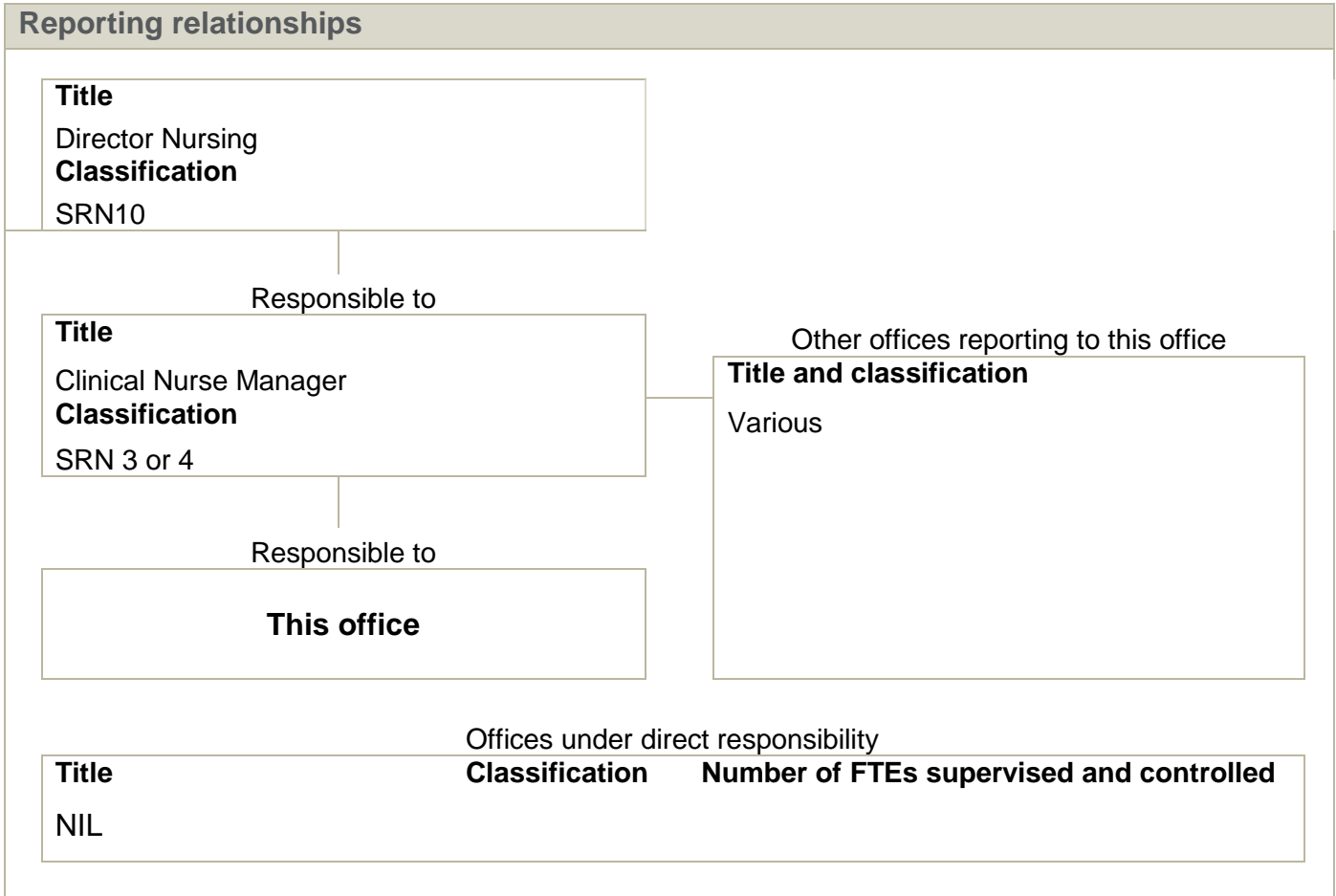
### Other

- Other duties as directed.

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<b>Work related requirements (Selection Criteria)</b>	<b>Context within which criteria will be applied and/or general standard expected</b>
<b>Essential</b>	
1. Current Registration in the category of Registered Nurse with Australian Health Practitioners Registration Authority AHPRA	
2. Ability to deliver and coordinate Clinical Care to a diverse patient group.	Applying advanced skills in nursing and contemporary knowledge of primary health care delivery issues including Aboriginal health. Planning, coordinating and evaluating the delivery of care to patients. Recognising patient needs, making decisions and solving problems regarding patient care.
3. Quality and Risk Management Skills	Overseeing and managing the quality of patient care and ongoing quality improvement activities. Managing risk within the practice. Contributing to the development and evaluation of nursing policies and procedures. Undertaking the review, development and implementation of nursing procedures relevant to the health centre.
4. Leadership and Teamwork skills	Contributes as a member of the Clinical team. Provides team leadership and demonstrates commitment to continuous performance development of self and others.
5. Communication and Interpersonal Skills	Providing clear and concise patient records and reports. Communicating effectively with a wide range of cultures, groups and individuals. Developing and maintaining professional workplace relationships. Facilitating multidisciplinary collaboration.
6. Ability to Manage Ethical Behaviour	Demonstrating and managing ethical behavior in accordance with relevant standards, values and policies including the ANMC Code of Professional Practice and Ethics for Nurses.
<b>Desirable</b>	
7. Possession of or progression towards a relevant postgraduate qualification.	
8. Computer skills.	Using electronic health information systems, word processing, spreadsheet and email.
<b>(Note:</b> When applying for vacant positions, applicants are required to address the Work Related Requirements in the left-hand column only. The context and standards only provide general guidelines within which the Work Related Requirements will be applied).	

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<b>Location and accommodation</b>
Location Prison or Detention Centre Health Centre
Accommodation May be provided at regional sites.

<b>Allowances / special conditions</b>
The Contract of Employment specifies conditions relating to this position.

**Certification**  
The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

<b>Delegated Authority Approval</b>	
Signature	
Date	/ /