

Application for: **Graduate Project Officer Pool Ref COM19119, Department of Communities**

1. Instructions

If you are lodging your application online: For security reasons, this session will time-out after one hour. If you logged on before starting your application, make sure you click "save" at least every half hour. If the system does time-out, you will be able to log on again and continue your application. If you didn't log on before starting your application, clicking "save" will re-set the time-out period. If the system times out you will have to start your application again. It's best if you write your responses to the Application Questions in Word (or similar) first. There is no spell or grammar check on this system.

2. Citizenship

To be eligible for a permanent appointment to the Western Australian public sector it is essential that you are an Australian citizen or have permanent residency status in Australia. To be eligible for a fixed term appointment you must have documentary evidence of your entitlement to live and work in Australia for the period of the contract.

Are you an Australian citizen or permanent resident?

Tick your response(s)

- Yes
 No

If you aren't an Australian citizen or permanent resident, have you applied for permanent residency?

Tick your response(s)

- Yes
 No

Do you have a working visa?

Tick your response(s)

- Yes
 No

If you have a working visa, when does it expire?

____ \ ____ \ ____ (dd \ mm \ yyyy)

3. Criminal Record

Having a criminal record does not necessarily disqualify an applicant from employment. However, you must disclose if you have been convicted of any criminal or traffic offences, as well as any pending charges against you in any court. Failing to disclose convictions or charges may invalidate any future employment arrangements you enter into if they are identified at a later date.

Tick your response(s)

- Yes
 No

If Yes, please provide details

4. Health

To the best of your knowledge and belief do you have a medical condition, disability or injury which may preclude you from undertaking the duties of the position you are applying for?

Tick your response(s)

Yes

No

Applicants who have a health condition, disability or injury are invited to discuss its relevance or otherwise with the panel convenor. It is NOT a barrier for consideration of an application for employment. However, if it is likely to affect your work performance or could recur or be aggravated by the type of work for which you are applying you must disclose this information.

5. Workers Compensation

Do you have a current or previous Workers Compensation Claim? A Workers Compensation Claim is not a barrier to the consideration of an application for employment. However, any disability or injury likely to affect your work performance or which could recur or be aggravated by the type of work for which you are applying must be disclosed.

Tick your response(s)

Yes

No

If Yes, please provide details

6. Diversity Data

The Department of Communities is committed to the achievement of a diverse workforce. In order to monitor the demographics of those applicants attracted to our advertised positions we ask you to assist us in this process by identifying which of the following groups you belong to. These questions are collected for statistical purposes only and will not be visible to the selection panel.

Gender

Tick your response(s)

- Female
- Male

Date of Birth

____ \ ____ \ ____ (dd \ mm \ yyyy)

Are you from a culturally and linguistically diverse background? (i.e. your first language is a language other than English)

Tick your response(s)

- Yes
- No

Are you of Aboriginal or Torres Strait Islander descent?

Tick your response(s)

- Yes
- No

7. Referral Source

How did you hear about this job opportunity?

Tick your response(s)

- WA Government Job Board
- Department of Communities Employee
- Newspaper
- LinkedIn
- Seek
- University Careers Hub
- TAFE
- Employment Service (if so, please comment below)
- Other (if so, please comment below)

Comments

8. Consent for Information to be Shared

If I am assessed as suitable, but not offered a position from this advertised vacancy, I give permission for my details & application to be shared with other Business Units & locations within the Department of Communities for similar positions.

Tick your response(s)

Yes

No

I understand that sharing of my details does not guarantee me an appointment.

Tick your response(s)

Yes

No

9. Qualifications

Are you applying for either (or both) of these pathways within the program? Please select any that apply to you.

Tick your response(s)

Aboriginal and Torres Strait Islander Pathway

Disability Pathway

When did you/will you complete your degree?

Tick your response(s)

2018

2019

Other

If other, please provide details

Which university did you study at?

Tick your response(s)

- Curtin
- ECU
- Murdoch
- Notre Dame
- UWA
- Other

If other, please provide details

Qualification level

Tick your response(s)

- Bachelor
- Honours
- Graduate Diploma
- Masters
- PhD
- Other

If other, please provide details

Qualification title:

Majors:

By submitting this application I am declaring all statements in the application to be true and correct, to the best of my knowledge, at the time it was submitted. I acknowledge that the information I am providing will be relied on in assessing my application and that, if I am appointed to this position, any significant information that is found to be false or misleading may make me liable for disciplinary action including possible dismissal.

Signature