



JOB DESCRIPTION FORM

Section 1 – POSITION IDENTIFICATION

Goldfields		Position No:	601889
Division:	Population Health	Title:	Speech Pathologist
Branch:	Esperance	Classification:	HSO Level P1
Section:	Allied Health	Award/Agreement	Health Salaried Officers Agreement

Section 2 – POSITION RELATIONSHIPS

Responsible To	<table border="1"><tr><td>Title:</td><td>Manager Allied Health</td></tr><tr><td>Classification:</td><td>HSO Level P3</td></tr><tr><td>Position No:</td><td>601905</td></tr></table>	Title:	Manager Allied Health	Classification:	HSO Level P3	Position No:	601905	OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION: <table border="1"><tr><td><u>Title</u></td></tr></table>	<u>Title</u>
Title:	Manager Allied Health								
Classification:	HSO Level P3								
Position No:	601905								
<u>Title</u>									
	↑								
Responsible To	<table border="1"><tr><td>Title:</td><td>Senior Speech Pathologist</td></tr><tr><td>Classification:</td><td>HSO Level P2</td></tr><tr><td>Position No:</td><td>601739</td></tr></table>	Title:	Senior Speech Pathologist	Classification:	HSO Level P2	Position No:	601739		
Title:	Senior Speech Pathologist								
Classification:	HSO Level P2								
Position No:	601739								
	↑	←							
This position	<table border="1"><tr><td>Title:</td><td>Speech Pathologist</td></tr><tr><td>Classification:</td><td>HSO Level P1</td></tr><tr><td>Position No:</td><td>601889</td></tr></table>	Title:	Speech Pathologist	Classification:	HSO Level P1	Position No:	601889		
Title:	Speech Pathologist								
Classification:	HSO Level P1								
Position No:	601889								
	↑								

Positions under direct supervision:	← Other positions under control:				
<table border="1"><tr><td>Position No.</td><td>Title</td></tr></table>	Position No.	Title	<table border="1"><tr><td>Category</td><td>Number</td></tr></table>	Category	Number
Position No.	Title				
Category	Number				

Section 3 – KEY RESPONSIBILITIES

In consultation with the Senior Speech Pathologist, this position plans, implements and evaluates Speech Pathology services and relevant primary health programs within the south east area of WACHS Goldfields.

TITLE	Speech Pathologist	POSITION NO	601889
		CLASSIFICATION	HSO Level P2



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State's major maternity hospital – and 40% of the State's emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR PURPOSE – What we are here to do

WACHS improves country people's health and well-being through access to quality services and by supporting people to look after their own health.

OUR STRATEGIC DIRECTIONS TO 2018

1. Improving health the experience of care
2. Valuing consumers, staff and partnerships
3. Governance, performance and sustainable services

OUR GUIDING PRINCIPLES

Consumers first in all we do Safe, high quality services and information at all times

Care closer to home where safe and viable. Evidence based services

Partnerships and collaboration

OUR VALUES

Community – making a difference through teamwork, cooperation, a 'can do' attitude and country hospitality.

Compassion – listening and caring with empathy, respect, courtesy and kindness.

Quality – creating a quality health care experience for every consumer, continual improvement, innovation and learning.

Integrity – accountability, honesty and professional, ethical conduct in all that we do.

Justice – valuing diversity, achieving health equality, cultural respect and a fair share for all.

WA Country Health Service –
GOLDFIELDS

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TITLE	Speech Pathologist	POSITION NO	601889
		CLASSIFICATION	HSO Level P1

Section 4 – STATEMENT OF DUTIES

Duty No.	Details	Freq.	%
1.0	CLINICAL	D	70
1.1	Assess, diagnose and treat clients with communication, swallowing and related disorders. (Inpatient and outpatient as required).		
1.2	Plans, implements and evaluates individual and group treatment programs relevant to Speech Pathology		
1.3	Plan and implement multi-disciplinary assessment and treatment programs, health promotion and education programs as required.		
1.4	Participates in the evaluation of programs in line with departmental quality program and ACHS standards		
1.5	Liaise with multidisciplinary team, family, school and other relevant stakeholders (professional agencies) to coordinate client management.		
1.6	In conjunction with the multidisciplinary team, plan and carry out visits to the regional centres of Norseman and Ravensthorpe.		
1.7	Advises, instructs and supervises allied health assistants in Speech Pathology programs.		
1.8	Develops and maintain resources for client management (e.g. programs).		
1.9	Participates in the supervision of Speech Pathology Students, Work Experience Students and Volunteers as required.		
2.0	QUALITY	R	10
2.1	Maintains practice standards by complying with policies, procedural guidelines and local site instructions.		
2.2	Participates in Quality Improvement activities.		
2.3	Participate in approved research and evaluation projects, where appropriate.		
2.4	Maintains statistical records of patient contact time and other activities		
3.0	PROFESSIONAL/EDUCATION	R	5
3.1	Attends in-service training programs and actively participates in performance development		
3.2	Maintain and develop professional skills and knowledge.		
4.0	ADMINISTRATIVE	R	15
4.1	Maintain timely and accurate recording of client records		
4.2	Attends and participates in staff meetings, Population Health Team meetings and meetings with external agencies as appropriate.		
4.3	Contributes to the selection, development and maintenance of appropriate Speech Pathology equipment and programs.		
4.4	Undertakes other program activities and duties as negotiated with the Senior Speech Pathologist.		
5.0	OTHER		
5.1	Other duties as directed by the line manager.		
	The occupant of this position will be expected to comply with and demonstrate a positive commitment to the highest achievement level in Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.		

Frequency: D - Daily, W - Weekly, F - Fortnightly, M - Monthly, R - Regularly, O - Occasionally, A - Annually

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Section 5 – SELECTION CRITERIA

ESSENTIAL

1. Tertiary qualification in Speech Pathology and eligible for full membership of Speech Pathology Australia (SPA).
2. Demonstrated experience in inpatient, outpatient and community based Speech Pathology services for both paediatric and adult caseloads.
3. Knowledge of and commitment to the principles of primary health care and family centred practise.
4. Demonstrated effective communication (written and verbal) and interpersonal skills.
5. Demonstrated ability to work independently and in a multi-disciplinary team.
6. Demonstrated time management and organisational skills
7. Current knowledge and commitment to Equal Opportunity and Occupational Safety and Health in all aspects of employment and service delivery.
8. Eligible for or in possession of a current C or C-A class driver's licence.

DESIRABLE

1. Experience in the provision of speech pathology services to children with a disability.
2. Experience within a rural setting.

Section 6 – APPOINTMENT FACTORS

Location	Esperance	Accommodation	As per the WA Country Health Service policy
Allowances/ Appointment Conditions	Appointment is subject to: <ul style="list-style-type: none"> • Evidence of eligibility for or current full membership of Speech Pathology Australia (SPA) must be provided prior to commencement • Provision of the minimum identity proofing requirements • Successful Criminal Record Screening clearance • Successful Pre-Employment Health Assessment • Successful WA Health Integrity Check • Successful Working With Children Check • Evidence of a current C or C-A class driver's licence and ability to travel within the region as required including overnight stays Allowances <ul style="list-style-type: none"> • District Allowance as applicable 		
Specialised equipment operated		Personal Computer	

Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: ____/____/____
Director Population Health

Signature and Date: ____/____/____
Regional Director

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

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