



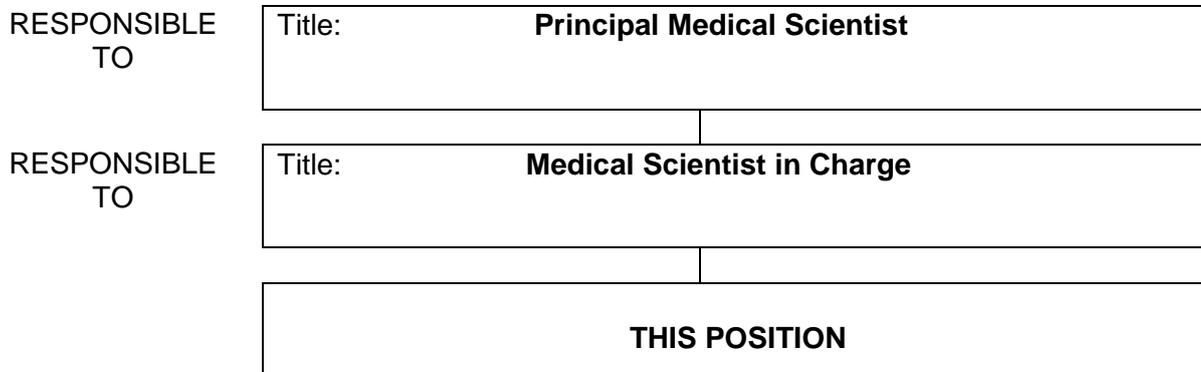
<CLEARANCE REG NO. PWWF2698 – DG03JUL2019>

**SECTION 1 - POSITION IDENTIFICATION**

<b>NETWORK</b>	QEII
<b>SITE</b>	QEII
<b>DEPARTMENT</b>	CBPT
<b>SECTION</b>	Clinical Pharmacology & Toxicology

<b>POSITION TITLE</b>	Medical Scientist
<b>LEVEL</b>	P1
<b>POSITION NO</b>	00003029
<b>AWARD</b>	Health Salaried Officers Agreement

**SECTION 2 - POSITION RELATIONSHIPS**



Positions under direct Supervision:

<u>Position No.</u>	<u>Title</u>	<u>Classification</u>	<u>FTE</u>

**SECTION 3 - KEY RESPONSIBILITIES**

State BRIEFLY the key responsibilities or prime function of the position. Refer to definitions of terms to ensure the correct meaning of verbs frequently used eg. Controls, Maintains, etc.

Applies prescribed procedures and techniques in the examination of clinical and medico-legal specimens within this Section.

Applies modern principles and practices to contribute to the development of improved processes and procedures for the examination of pathology and medico-legal specimens.

## JOB DESCRIPTION FORM

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### MEDICAL SCIENTIST, LEVEL P1, POSITION NO 00003029

#### SECTION 4 – BRIEF STATEMENT OF DUTIES

Duty No.	Details
<b>1.0</b>	<p><b>PROFESSIONAL</b></p> <p>1.1 Applies approved procedures and practices to examine both routine and complex clinical biological and medico-legal specimens.</p> <p>1.2 Examines and interprets results with respect to normal values and their significance in accordance with standard laboratory practice and procedures.</p> <p>1.3 Prepares statistical data and technical reports as required.</p> <p>1.4 Participates in the evaluation of procedures and recommends improvements in consultation with other professional staff.</p> <p>1.5 Participates in and contributes to staff educational activities.</p> <p>1.6 Participates in approved relevant research and developmental projects.</p> <p>1.7 Undertakes continuing professional development to maintain professional standards and technical skills.</p> <p>1.8 Provides professional advice to internal and external medical and scientific clients.</p> <p>1.9 Maintains equipment, specialist stock and expendable supplies.</p> <p>1.10 Coordinates laboratory staff as required.</p>
<b>2.0</b>	<p><b>OTHER</b></p> <p>2.1 Performs duties in accordance with organisational Policies and Procedures.</p> <p>2.2 Performs duties in accordance with relevant Occupational Health and Safety and Equal Opportunity Legislation.</p> <p>2.3 Conducts duties in a manner that is ethical and promotes a positive image of PathWest Laboratory Medicine WA.</p> <p>2.4 Participates in Performance Planning and Review.</p> <p>2.5 Performs other duties as directed.</p>
	<p><b><i>Classification Descriptor for Level P1 (Health Professionals Work Value Review)</i></b>  <i>Level P1 provides for health professionals from entry level following tertiary graduation to the maximum point within the Level P1 incremental range.</i></p> <p><i>Initially the work of a new graduate is subject to professional supervision and at entry level the health professional will deliver professional services and will make decisions that impact on the services they provide with formal supervision and guidance from senior health professionals.</i></p> <p><i>As experience is gained, the contribution and the level of professional judgement increases and professional supervision decreases, until a wide range of professional tasks is capable of being performed under general professional guidance. With experience and increased skill level, independent professional judgement will be exercised in recognising and solving problems and managing cases where principles, procedures, techniques and methods require expansion, adaptation or modification.</i></p> <p><i>Having progressed to the maximum point within the Level P1 incremental range the health professional will be an autonomous practitioner.</i></p>

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## MEDICAL SCIENTIST, LEVEL P1, POSITION NO 00003029

### SECTION 5 - SELECTION CRITERIA

#### ESSENTIAL MINIMUM REQUIREMENTS

1. Tertiary qualification in medical science, relevant to clinical biochemistry or clinical pharmacology and toxicology or analytical chemistry, or a closely related discipline, and eligible for membership of the Australian Institute of Medical Scientists (AIMS) or Australasian Association of Clinical Biochemists (AACB) or Royal Australian Chemical Institute (RACI) or Human Genetics Society of Australasia (HGSA).
2. Demonstrated knowledge of laboratory procedures relevant to clinical biochemistry, or clinical pharmacology and toxicology, or biochemical genetics/newborn bloodspot population screening.
3. Demonstrated use of analytical and problem solving skills.
4. Demonstrated good interpersonal and written and verbal communication skills.
5. Demonstrated ability to work cooperatively and effectively in a multi-disciplinary team environment.
6. Demonstrated ability to operate within set standards and protocols.
7. Commitment to continued professional development.

#### DESIRABLE REQUIREMENTS

1. Post-graduate experience in clinical biochemistry, or clinical pharmacology and toxicology, or biochemical genetics/newborn bloodspot screening, or analytical chemistry laboratory.
2. Member of relevant professional body.
3. Current knowledge and commitment to Equal Opportunity, Disability Services and Occupational Health & Safety in all aspects of employment and service delivery.

### SECTION 6 – APPOINTMENT FACTORS

1. Evidence of eligibility for or current professional membership of the relevant professional body must be provided prior to commencement.
2. Working Arrangements: Include 152 hours over any 28 consecutive days, including Saturdays and Sundays (or pro rata equivalent according to FTE fraction); and availability for after hours, overtime and rostered duties, as required.
3. May be required to work across QEII Network sites (QEII/PCH/KEMH)

<b>LOCATION</b>	QEII Network	<b>ACCOMMODATION</b>
<b>ALLOWANCES/SPECIAL CONDITIONS/PRE-EMPLOYMENT REQUIREMENTS:</b> <ul style="list-style-type: none"><li>- <b>Successful criminal record clearance</b> as per Department of Health's Criminal Record Screening Policy.</li><li>- <b>Completion of identification check.</b></li><li>- <b>Successful Pre-Employment Health Assessment required.</b></li><li>- <b>Successful Pre-Employment Integrity checks required.</b></li></ul>		
<b>SPECIALISED EQUIPMENT OPERATED</b> Automated chemistry and immunoassay analysers, Gas Chromatography Mass Spectrometer (GCMS) and Liquid Chromatography Mass Spectrometry (LCMS), blood gas analysers, and other analytical chemistry equipment.		

### CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

**HEAD OF DEPARTMENT/ PRINCIPAL MEDICAL SCIENTIST**  
**SIGNATURE**  
**DATE**

**CHIEF EXECUTIVE**  
**SIGNATURE**  
**DATE**

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

NAME	SIGNATURE	DATE APPOINTED TO POSITION	DATE