



JOB DESCRIPTION FORM

Section 1 – POSITION IDENTIFICATION

GREAT SOUTHERN		Position No:	614705
Division:	Great Southern Mental Health Service	Title:	Social Worker
Branch:	Lower Great Southern Mental Health	Classification:	HSO Level P-1
Section:	Albany Recovery Centre	Award/Agreement	Health Salaried Officers Agreement

Section 2 – POSITION RELATIONSHIPS

Responsible To	Title:	Team Manager- Mental Health LGSHS
	Classification:	HSO Level G-8
	Position No:	008005

OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:

Title
007618 Senior Social Worker HSO LP-2
007621 Clinical Nurse Specialist-MH SRN L3
007627 Senior Health Professional MH HSO LP-2
007920 Senior Health Professional MH HSO LP-2

Responsible To	Title:	Clinical Nurse Specialist-MH Adult
	Classification:	SRN Level 3
	Position No:	614820

This position	Title:	Social Worker
	Classification:	HSO Level P-1
	Position No:	614705

Positions under direct supervision:	← Other positions under control:								
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Section 3 – KEY RESPONSIBILITIES

Provides clinical Social Work service within the Albany Recovery program to meet the needs of individuals with acute and/or chronic mental health disorders requiring intensive support post discharge or pre-admission. This includes liaison and engagement with families and carers.

<p>WA Country Health Service – Great Southern</p> <p>26 June 2019</p> <p>REGISTERED</p>
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		CLASSIFICATION	HSO Level P-1



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State's major maternity hospital – and 40% of the State's emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR PURPOSE – What we are here to do

WACHS improves country people's health and well-being through access to quality services and by supporting people to look after their own health.

OUR STRATEGIC DIRECTIONS

1. Improving health and the experience of care
2. Valuing consumers, staff and partnerships
3. Governance, performance and sustainable services

OUR GUIDING PRINCIPLES

Consumers first in all we do Safe, high quality services and information at all times Care closer to home where safe and viable. Evidence based services

Partnerships and collaboration

OUR VALUES

Community – making a difference through teamwork, cooperation, a 'can do' attitude and country hospitality.

Compassion – listening and caring with empathy, respect, courtesy and kindness.

Quality – creating a quality health care experience for every consumer, continual improvement, innovation and learning.

Integrity – accountability, honesty and professional, ethical conduct in all that we do.

Justice – valuing diversity, achieving health equality, cultural respect and a fair share for all.



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Section 4 – STATEMENT OF DUTIES

Duty No.	Details	Freq.	%
1	CLINICAL	D	90
1.1	Provides a clinical Social Work service, involving individual interventions to clients using evidence based interventions endorsed by GSMHS management team.		
1.2	Ensures an individualised and current care plan is documented for each client which supports optimal functioning of the client.		
1.3	Works with the clinical staff in planning, developing and evaluating programs.		
1.4	Liaises and negotiates with team members and community based service agencies in regard to the provision of appropriate support services.		
1.5	Participates in team activities to plan and deliver services and promotes teamwork within the multi-disciplinary team.		
1.6	Maintains client records and statistical data including PSOLIS in line with service requirements.		
2	COMMUNITY DEVELOPMENT		
2.1	Initiates and participates in community development activities as appropriate.		
2.2	Contributes to service development through participation in staff meetings, planning days, workshops and other meetings as relevant.		
3	PROFESSIONAL	D	5
3.1	Advises line manager and senior clinicians of professional and service issues.		
3.2	Participates in regular supervision to maintain and develop professional standards.		
3.3	Engages in own Performance Management with line manager.		
4	EDUCATION AND RESEARCH	O	5
4.1	Participates in approved research projects and education programs.		
4.2	Participates in Quality Improvement Activities in line with service requirements.		
5	OTHER		
5.1	Performs duties in accordance with relevant Occupational Safety, Health and Equal Opportunity Legislation.		
5.2	Performs duties in accordance with WACHS GS Policies and Procedures.		
5.3	Responsible for ensuring, as far as practicable, the provision of a safe working environment.		
5.4	Other duties as required.		
	The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive commitment to Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.		



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Section 5 – SELECTION CRITERIA

ESSENTIAL

1. Tertiary qualification in Social Work and eligible for full membership of the Australian Association of Social Workers or the Society of Professional Social Workers
2. Demonstrated ability to provide social work services including assessment, treatment planning and clinical interventions for people with psychosocial and mental health problems
3. Knowledge of the WA Mental Health Act 2014 or equivalent
4. Demonstrated ability to work in a multi-disciplinary team
5. Demonstrated well developed interpersonal skills including in oral and written communication
6. Demonstrated computer skills to enable management of medical and patient records, navigation of online policy access, internal communication and completing online resources
7. Current 'C' class drivers licence

DESIRABLE

1. Current knowledge of legislation obligations for Equal opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment and service delivery
2. Previous relevant experience in a mental health setting
3. Experience working within a rural and remote community, including the provision of services in an appropriate framework with culturally and linguistically diverse populations

Section 6 – APPOINTMENT FACTORS

Location	Albany	Accommodation	As determined by the WA Country Health Service Policy
Allowances/ Appointment Conditions	Appointment is subject to: <ul style="list-style-type: none"> • Evidence of eligibility for or current full membership of the Australian Association of Social Workers or the Society of Professional Social Workers must be provided prior to commencement • Provision of the minimum identity proofing requirements • Successful Criminal Record Screening clearance and Working with Children (WWC) check • Successful Pre- Placement Health Screening clearance • Current 'C' class drivers licence 		
Specialised equipment operated			

Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: ____/____/____
Manager

Signature and Date: ____/____/____
Regional Director

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

