**APPLICATION FOR ADVERTISED VACANCY**

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| **ADVERTISED VACANCY DETAILS** | Position Title: |
| Position Number: | Level: |

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| **PERSONAL DETAILS** | Title: | Surname: | Given Names: |
| Mailing Address: | Post Code: |
| State: |
| Phone No (Preferred): | Phone No (Alternate): |
| Email Address: |
| **In submitting this application I understand and agree that the email address supplied may be used for all correspondence** |

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| **EMPLOYMENT DETAILS** | Are you currently employed in the Western Australian Public Sector? | Yes [ ]  No [ ]  |
| If yes, are you permanent or on contract? | Permanent [ ]  Contract [ ]  |
| Substantive Position**(do not list acting positions)** | Department: |
| Position Title: |
| Award & Classification: |
| Have you ever received a voluntary severance payment from the Western Australian Public Sector? | Yes [ ]  No [ ]  |
| If yes, What is your re-entry date on your Deed of Severance: / /  |

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| **RESIDENCY DETAILS** | Are you an Australian Citizen or permanent resident of Australia? | Yes [ ]  No [ ]  |
| If no, do you have a visa that allows you to live and work in Australia? | Yes [ ]  No [ ]  |
| If yes, please provide the following details: | Visa Expiry Date: | Date of Birth: |
| Passport Number: | Issuing Country: |
| **Please include any visa information as an attachment to this application.** |

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| **REFEREE 1** | Title: | Surname: | Given Names: |
| Department or Organisation: |
| Phone: | Email: |
| **REFEREE 2** | Title: | Surname: | Given Names: |
| Department or Organisation: |
| Phone: | Email: |

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| **The following are not barriers to employment. To assist in assessing opportunities for employment please answer the following questions and if you answer yes, please provide further information. You are invited to discuss any questions you have regarding this information with the Contact Officer shown in the advertisement.** |

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| **HEALTH/ WORKER’S COMPENSATION CLAIMS** | Have you ever made a claim for Worker’s Compensation? If yes, please provide details.  | Yes [ ]  No [ ]  |
| Details: |
| Are you aware of any illness, injury or disability which may affect your ability to carry out the full duties of the position for which you are applying?If yes, please provide details and indicate any workplace modifications that would enable you to undertake the duties of the position. | Yes [ ]  No [ ]  |
| Details: |

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| **CRIMINAL CONVICTIONS** | Have you ever been convicted of, or are you currently charged with any offence against the law of the Commonwealth of Australia or any Australian State or Territory, or any foreign country? If yes, please provide details. | Yes [ ]  No [ ]  |
| Details: |
| **Do not disclose convictions which have been declared spent pursuant to the *Spent Convictions Act 1988 (WA)* or the *Sentencing Act 1995 (WA)* or any corresponding State or Commonwealth legislation. If your application is to be rejected solely because of a criminal record, you will be given the opportunity to discuss the matter fully before a final decision is made.** |

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| **The following information is requested for statistical purposes only.** **If you do not wish to answer please leave the question blank.** |
| **DIVERSITY INFORMATION** | Gender: Male [ ]  Female [ ]  Other [ ]  | Date of Birth: / /  |
| Are you of Aboriginal or Torres Strait Islander Origin? | Yes [ ]  No [ ]  |
| Do you have an ongoing disability? | Yes [ ]  No [ ]  |
| If yes, do you require any modifications to the recruitment process to assist you? | Yes [ ]  No [ ]  |
| Details: |
| Do you speak a language other than English at home? | Yes [ ]  No [ ]  |

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| **NOTIFICATION**  | I would like to receive email notification that my application has been received:  | Yes [ ]  No [ ]  |

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| **DECLARATION** | **I declare the above statements to be true in all respects. I acknowledge that any statement that is found to be false or deliberately misleading will make me, if employed, liable for dismissal.** |
| Signature: | Date: / /  |

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| **CHECKLIST FOR APPLICANTS** |[ ]  Application form is completed and attached to application |[ ]  Copies of relevant qualifications are attached (if applicable) |
|  |[ ]  A covering letter (no more than a single A4 page) outlining your skills, experience and suitability for the position  |[ ]  Copy of current working visa is attached (if applicable) |
|  |[ ]  Current resume is attached |[ ]  Additional information in support of the application is attached (if applicable) |