

Position Description

Position Title: Program Manager, Better Regulatory Practice Classification Level: Level 7

Position Number: 3116981 Reports to: Senior Manager, Better Regulatory Practice, L8

Directorate / Division: Regional Delivery/Regulatory Capability Supervises: 4 FTE

Branch / Section: Better Regulatory Practice/Regulatory Location: Joondalup

Framework

Role summary

The Program Manager, Better Regulatory Practice is primarily responsible for the coordination and implementation of regulatory reform and program delivery. The primary responsibility of regulatory reform delivery will provide:

- Clear regulatory guidance and procedures.
- Efficient and effective application and assessment processes.
- Valid and effective regulatory instruments.
- Consistency in regulatory activities and outcomes

Responsible for

- The development and implementation of guidance and procedures to support regulatory reform.
- The development and implementation of processes to support regulatory reform.
- · The development and implementation of stakeholder engagement on reform processes
- and products.
- The development, maintenance and sharing of expertise to improve knowledge and build capability throughout the Department.
- Undertaking additional duties within the skill and scope of position capabilities and departmental needs.

Work related requirements

The following is to be read in the context of the preceding sections of this document.

Essential

- 1. Ability to understand and apply legislation and policy to support government and organisational objectives.
- Ability to conceptualise, analyse and evaluate data and information to develop practical solutions and make informed decisions.
- 3. Ability to communicate effectively with internal and external stakeholders including the ability to gain consensus and commitment from others and resolve issues and conflict.
- 4. Ability to deliver products and services to the required standards within the required timeframes.
- 5. A degree in a relevant discipline or equivalence as determined by the Director General.

Our Values











Our values underpin everything we do, they guide the way we conduct our work, how we engage with each other and deliver services to our customers. The ability to demonstrate how you will apply our values is important to us.

Special Equipment/Requirements

Nil

Position Certification

The details contained in this document are an accurate statement of the position's responsibilities and requirements.