



Job Description Form

Department of Justice Purpose

To provide a safe, secure and decent justice service which contribute to community safety and reduced offenders' involvement in the justice system.

Position title Clinical / Counselling / Forensic Psychologist		Special conditions WWC / Specified Calling
Effective date October 2010	Position number Generic for YJS Only	Level 2/3
Division Corrective Services	Directorate Youth Justice Services	Branch Youth Psychological Services

Divisional Outcomes

Reduce offending, protection of the community, and guidance of offenders towards the adoption of law abiding lifestyles.
Effective business systems and services that support the Department's success.

Directorate Outputs

Young people who offend managed in the community.
Young people who offend managed in custody.
Prevention & Diversion Services.
Intervention Services.
Victim Services.

Branch Outputs

Youth Justice Services is a multi-disciplinary team working to provide an evidence-based and responsive service to young people and their families when they come into contact with the youth justice system. It aims to reduce antisocial behaviour, strengthen interagency partnerships and prevent likelihood of further escalation through the youth justice system.

Role of the Position

The provision of psychological services to:

- Young offenders in custody and in the community.
- Families of young offenders and
- Staff working with young offenders and their families.

Level 2 SC – provide the above psychological services under professional supervision, exercising independent judgement concerning the selection and application of established principles, methods and techniques.

Level 3 SC – provide the above psychological services under general to limited direction, and with a high degree of initiative and depth of experience.

Position title Clinical / Counselling / Forensic Psychologist		Special conditions WWC / Specified Calling
Effective date October 2010	Position number Generic for YJS Only	Level 2/3
Division Corrective Services	Directorate Youth Justice Services	Branch Youth Psychological Services

Responsibilities of this position

1. Psychological Assessment

Carries out psychological assessment of young offenders and their families, and prepares reports as requested by Courts and the Supervised Review and Release Board.

2. Psychological Intervention

Undertakes individual, group and systems interventions, utilising psychological expertise.

3. Consultation and Advice

Advises institutional and youth justice division staff on psychological aspects of behaviour management and individual interventions with young offenders.

4. Information and Knowledge Management

Develops, prepares and presents training courses for Youth Justice Directorate, staff and community groups. Advises other staff on training matters. Maintains case records, statistics and psychological equipment.

5. Service Delivery

Develops, applies and evaluates techniques for use in working with Youth Justice Directorate clients and community groups.

6. Team work

Develops and undertakes research as required as a member of Psychological Services. Supervises psychology Masters students on placement with Youth Justice Psychological Services.

7. Policy and Procedures

Follows workplace policies and procedures to obtain outcomes.

8. Continuous improvement

Develops, contributes to and implements continuous improvement strategies within the team.

Level 3 SC Only

9. Practice at a Senior Level

Provides psychological advice, consultation and interventions at a senior level, demonstrating expertise and specialised knowledge relevant to psychological practice with young offenders and their families. Takes on more complex cases and consults widely on ethical issues.

10. Supervision

Supervises psychology Masters students and/or specialist title psychologist registrars with Youth Justice Psychological Services or equivalent under the Psychology Board of Australia.

Position title Clinical / Counselling / Forensic Psychologist		Special conditions WWC / Specified Calling
Effective date October 2010	Position number Generic for YJS Only	Level 2/3
Division Corrective Services	Directorate Youth Justice Services	Branch Youth Psychological Services

Skills, Knowledge, Behaviours and Qualifications (For purpose of training etc)

SKILLS

Psychological Assessment

The ability to administer a variety of psychological test and assessment tools in a forensic context, and to incorporate the results from these into reports as requested by Courts and other appropriate bodies.

Psychological Intervention

The ability to use psychological expertise in order to implement individual, group and systems interventions designed to address issues of offending among a juvenile population. Must have an understanding of behavioural intervention; individual, family and system's intervention; and abnormal behaviour.

Information and Knowledge Management

The ability to develop, prepare and present training for youth justice staff, clients and community groups.

Communication

Effective written, oral and interpersonal communication and the ability to maintain psychological records and statistics.

Working with Aboriginal Clients

The ability to engage with Aboriginal clients within a culturally sensitive psychological framework.

KNOWLEDGE

Knowledge and understanding of Aboriginal culture.

Possession of a wide range of psychological knowledge relevant to offending youth and their families including:

- i. Child development
- ii. Forensic assessment and intervention skills
- iii. Family systems

Performs all duties within the framework of the Australian Psychological Society's Code of Ethics

QUALIFICATIONS

Two years post graduate Masters Degree in Clinical/Counselling/Forensic Psychology or approved equivalent
Eligibility for registration with the Psychologists' Board of Western Australia as a Registrar or Specialist or equivalent eligibility for registration with the Psychology Board of Australia

OTHER

Current 'C' Class Driver's Licence

FOR LEVEL 3 SC

Practice at a Senior Level

The ability to provide psychological service at a senior and autonomous level, and participate in service delivery strategic planning. Takes on more complex cases and assessments.

Supervision

The ability to supervise psychology Masters students and/or specialist title psychologist registrars with Youth Justice Psychological Services or equivalent under the Psychology Board of Australia.

Registration

Fully registered with the Psychologists' Board of WA as a Clinical / Counselling / Forensic Psychologist.

Position title	Special conditions
-----------------------	---------------------------

Clinical / Counselling / Forensic Psychologist		WWC / Specified Calling
Effective date	Position number	Level
October 2010	Generic for YJS Only	2/3
Division	Directorate	Branch
Corrective Services	Youth Justice Services	Youth Psychological Services

Work Related Requirements (Selection Criteria)

The work related requirements to be addressed in the application are stated in the Application Package.

The following work related requirements may be assessed at different stages of the selection process.

ELIGIBILITY

Current holder of or ability to obtain the relevant clearance under the Working with Children (Criminal Record Checking) Act 2004 (*the Act*).

This position is identified under section 6 of the Act as "Child Related Work". Applicants must have a current Working with Children Check or be able to successfully apply for one to be eligible for appointment to this position.

ESSENTIAL CRITERIA (FOR LEVEL 2 SC AND LEVEL 3 SC)

SKILLS

Psychological Assessment
 Psychological Intervention
 Information and Knowledge Management
 Communication
 Working with Aboriginal clients

KNOWLEDGE

Knowledge and understanding of Aboriginal culture.

Possession of a wide range of psychological knowledge relevant to offending youth and their families including:

- i. Child development
- ii. Forensic assessment and intervention skills
- iii. Family systems

Performs all duties within the framework of the Australian Psychological Society's Code of Ethics

QUALIFICATIONS

Two years post graduate Master's Degree in clinical/Counselling/Forensic Psychology or approved equivalent
 Eligibility for registration with the Psychologists' Board of Western Australia as a Registrar or Specialist.
 Demonstrates registration eligibility on employment.

OTHER

Current 'C' Class Driver's Licence
 Willingness to travel throughout the region according to service delivery requirements.

FOR LEVEL 3 SC

Demonstrated application of psychological practice at a senior level and strategic planning for service delivery.

Demonstrated ability to supervise Masters students and/or specialist title psychologist registrars (or equivalent).

Fully registered with the Psychologists' Board of Western Australia as a Clinical / Counselling / Forensic Psychologist.

Position title Clinical / Counselling / Forensic Psychologist		Special conditions WWC / Specified Calling
Effective date October 2010	Position number Generic for YJS Only	Level 2/3
Division Corrective Services	Directorate Youth Justice Services	Branch Youth Psychological Services

Reporting relationships

Title Director Performance, Policy and Planning Classification Level 8									
Responsible to									
Title Principal Clinical/Counselling/Forensic Psychologist (Youth Justice Psychological Services) Classification L4SC	<div style="text-align: center; padding-bottom: 5px;">Other offices reporting to this office</div> Title and classification <table style="width: 100%; border: none;"> <tr> <td style="width: 80%;">Clinical/Counselling/Forensic Psychologist (x9)</td> <td style="width: 20%;">L2/3SC</td> </tr> <tr> <td>Senior Programs Officers (x3)</td> <td>L2SC</td> </tr> <tr> <td>Administrative Officer (x1)</td> <td>L3</td> </tr> <tr> <td>Clerical Officer (x1)</td> <td>L1</td> </tr> </table>	Clinical/Counselling/Forensic Psychologist (x9)	L2/3SC	Senior Programs Officers (x3)	L2SC	Administrative Officer (x1)	L3	Clerical Officer (x1)	L1
Clinical/Counselling/Forensic Psychologist (x9)	L2/3SC								
Senior Programs Officers (x3)	L2SC								
Administrative Officer (x1)	L3								
Clerical Officer (x1)	L1								
Responsible to									
<div style="border: 1px solid black; width: 100%; height: 40px; margin: 0 auto;"></div> This office									
Offices under direct responsibility									
<table style="width: 100%; border: none;"> <thead> <tr> <th style="width: 33%; text-align: left;">Title</th> <th style="width: 33%; text-align: left;">Classification</th> <th style="width: 33%; text-align: left;">Number of FTEs supervised and controlled</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> <td style="text-align: center;">-</td> </tr> </tbody> </table>		Title	Classification	Number of FTEs supervised and controlled	-	-	-		
Title	Classification	Number of FTEs supervised and controlled							
-	-	-							

Location and accommodation

Location State location.
Accommodation If accommodation is available give details such as department/G.E.H.A., free/rental, etc.

Allowances / special conditions State allowance and conditions applicable

Specified Calling as per Clause 12 of the Public Service Award 1992 and the Government Officers Salaries Allowances and Conditions Award 1989.
--

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Delegated Authority Approval

Signature	
Date	/ /