



## JOB DESCRIPTION FORM

### Section 1 - POSITION IDENTIFICATION

		<b>Position No:</b>	200517
<b>Division:</b>	Kimberley	<b>Title:</b>	<b>Clinical Nurse</b>
<b>Branch:</b>	Kununurra, Wyndham and Halls Creek Health Services	<b>Classification:</b>	RN Level 2
<b>Section:</b>	Kununurra Nursing	<b>Award/Agreement:</b>	Nurses and Midwives Agreement

### Section 2 - POSITION RELATIONSHIPS

Responsible to

<b>Title:</b>	Operation Manager
<b>Classification:</b>	HSO Level G11
<b>Position No:</b>	100000



Responsible to

<b>Title:</b>	Clinical Nurse Manager
<b>Classification:</b>	SRN Level 3
<b>Position No:</b>	615701



This position

<b>Title:</b>	<b>Clinical Nurse</b>
<b>Classification:</b>	RN Level 2
<b>Position No:</b>	200517



Other positions reporting directly to this position:

**Title**

Clinical Nurse  
Enrolled Nurse – Multiple  
Sterilisation Technician – KNX  
Registered Nurse - Multiple



Positions under direct supervision:		← Other positions under control:	
Position No	Title	Category	Number

### Section 3 - KEY RESPONSIBILITIES

The Clinical Nurse is responsible for the nursing coordination of the operating theatre and CSSD. Assists the Clinical Nurse Manager in all areas of unit management and liaises with the Senior Medical Officer, to provide nursing support to the General Practice and Visiting Medical Officers. Functions as a resource in more complex situations providing support and direction to Registered Enrolled Nurses.

TITLE	Clinical Nurse	POSITION NO	200517
		CLASSIFICATION	RN Level 2



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State's major maternity hospital – and 40% of the State's emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

### **OUR PURPOSE – What we are here to do**

WACHS improves country people's health and well-being through access to quality services and by supporting people to look after their own health.

### **OUR STRATEGIC DIRECTIONS TO 2018**

1. Improving the experience of health care.
2. Valuing consumers, staff and partnerships.
3. Governance, performance and sustainable services.

### **OUR GUIDING PRINCIPLES**

Consumers first in all we do.  
Safe, high quality services and information at all times.  
Care closer to home where safe and viable.  
Evidence based services.  
Partnerships and collaboration.

### **OUR VALUES**

**Community** – making a difference through teamwork, cooperation, a 'can do' attitude and country hospitality.

**Compassion** – listening and caring with empathy, respect, courtesy and kindness.

**Quality** – creating a quality health care experience for every consumer, continual improvement, innovation and learning.

**Integrity** – accountability, honesty and professional, ethical conduct in all that we do.

**Justice** – valuing diversity, achieving health equality, cultural respect and a fair share for all.

**WA Country Health Service**

**26 March 2019**

**REGISTERED**

<b>TITLE</b>	<b>Clinical Nurse</b>	<b>POSITION NO</b>	200517
		<b>CLASSIFICATION</b>	RN Level 2

#### Section 4 - STATEMENT OF DUTIES

<b>Duty No</b>	<b>Details</b>	<b>Freq</b>	<b>%</b>
<b>1</b>	<b>Clinical</b>		<b>90</b>
1.1	Maintains competence to practice in accordance with national competency standards for the Registered Nurse as described by the AHPRA.		
1.2	Provides an advanced level of individual case management to a specific group of patients and accepts accountability for own standards of nursing care.		
1.3	Performs the role of clinical expert for the unit, providing professional advice and assistance in relation to clinical standards and practise, in conjunction with the Clinical Nurse Manager.		
1.4	Assists the Clinical Nurse Manager with forward planning for the unit to support the achievement of unit, hospital, regional and WA Country Health Service objectives.		
1.5	Coordinates the nursing management of the unit on a shift by shift basis.		
1.6	Performs a leadership role in multidisciplinary services to ensure a high standard of health care delivery.		
1.7	Identifies patient education needs and implements appropriate teaching, including coordination of patient teaching programs.		
1.8	Provides education activities including but not limited to orientation, preceptorship and unit based education and training in relation to clinical practice.		
1.9	Acts as an advocate for patients and families and collaborates with them and members of the health care team to achieve health goals.		
1.10	Ensures all documentation complies with Equip standards and provides an accurate medico-legally sound record of each care episode.		
1.11	Completes performance management of designated nursing personnel.		
1.12	Accountable for the safe, efficient and effective use of resources.		
1.13	Participates in the On Call roster for out of hours emergencies		
<b>2</b>	<b>OTHER</b>		<b>10</b>
2.1	Other duties as directed by line manager or their delegate.		

The occupant of this position will be expected to comply with and demonstrate a positive commitment to the highest achievement level in Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.

**WA Country Health Service**

**26 March 2019**

**REGISTERED**

TITLE	Clinical Nurse	POSITION NO	200517
		CLASSIFICATION	RN Level 2

## Section 5 - SELECTION CRITERIA

### ESSENTIAL:

- 1 Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia.
- 2 Demonstrated advanced clinical skills and competencies related to Theatre and CSSD.
- 3 Demonstrated advanced skills in planning, coordination and decision-making within the relevant practice setting.
- 4 Well developed communication (written and verbal) and interpersonal skills.
- 5 Demonstrates incorporation of quality risk management within practice.
- 6 Well developed team leadership and mentorship skills.

### DESIRABLE:

- 1 Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.
- 2 Possession of or progression towards an appropriate post-graduate qualification.
- 3 Demonstrated computer skills.
- 4 Demonstrated advanced clinical skills and competencies in Anaesthetics.
- 5 Experience working in a cross cultural environment.

## Section 6 - APPOINTMENT FACTORS

Location	Kununurra	Accommodation	As per WACHS Kimberley policy
Appointment/ Allowances Conditions	<p><b>Appointment is subject to:</b></p> <ul style="list-style-type: none"> <li>• Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement</li> <li>• This position is subject to a successful Criminal Record Screening and a Working with Children Check</li> <li>• Completion of a 100 point identification check</li> <li>• Successful Pre-Placement Health Screening clearance</li> </ul> <p><b>Allowances include:</b></p> <ul style="list-style-type: none"> <li>• District Allowance as applicable</li> <li>• Annual Leave Travel Concession as applicable</li> <li>• Air-conditioning Subsidy as applicable</li> <li>• Additional week Northwest Leave</li> </ul>		
Specialised equipment operated			

## Section 7 - CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Operations Manager**  
Kununurra, Wyndham and Halls Creek Health Service

Signature and Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Regional Director**  
WACHS Kimberley

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

**WA Country Health Service**

**26 March 2019**

**REGISTERED**