



<CLEARANCE REG NO PWWF2651– DG05APRIL2019>

SECTION 1 - POSITION IDENTIFICATION

NETWORK	FSH
SITE	FSH
DEPARTMENT	Haematology
SECTION	Haematology

POSITION TITLE	Medical Scientist
LEVEL	P2
POSITION NO	00010035
AWARD	Health Salaried Officers Agreement

SECTION 2 - POSITION RELATIONSHIPS

RESPONSIBLE
TO

Title:

Principal Medical Scientist

RESPONSIBLE
TO

Title:

Medical Scientist In Charge

THIS POSITION

Positions under direct Supervision:

<u>Position No.</u>	<u>Title</u>	<u>Classification</u>	<u>FTE</u>
---------------------	--------------	-----------------------	------------

SECTION 3 - KEY RESPONSIBILITIES

State BRIEFLY the key responsibilities or prime function of the position. Refer to definitions of terms to ensure the correct meaning of verbs frequently used eg. Controls, Maintains, etc.

Applies advanced procedures and techniques, both routine and complex, to examine haematological specimens within the Department of Haematology (including Coagulation, Transfusion Medicine and Routine Haematology).

Provides expert and specialist consultancy to both internal and external clients

JOB DESCRIPTION FORM

PAGE 2 OF 3

MEDICAL SCIENTIST, LEVEL P2, POSITION NO 00010035

SECTION 4 – BRIEF STATEMENT OF DUTIES

Duty	Details
<p>1.0</p> <p>2.0</p> <p>3.0</p>	<p>Within an assigned area or laboratory and in accordance with quality assurance and safety standards.</p> <p>PROFESSIONAL</p> <p>1.1 Applies advanced procedures and techniques to examine both routine and complex haematological specimens (within Coagulation, Transfusion Medicine and General Haematology).</p> <p>1.2 Provides expert and specialist consultancy to both internal and external clients</p> <p>1.3 Investigates, evaluates and reviews existing practices and methodology and implements improvements to ensure current quality standards are maintained, evaluated and improved.</p> <p>1.4 Interprets and validates laboratory results within Haematology, Coagulation and Transfusion Medicine.</p> <p>1.5 Prepares statistical data and other reports as necessary.</p> <p>1.6 Participates in and contributes to educational activities both internal and external to the Department.</p> <p>SUPERVISORY (As Required)</p> <p>2.1 Supervises and provides training for professional and laboratory staff, and students.</p> <p>2.2 Conducts and applies an approved performance management process.</p> <p>2.3 Implements and reviews staff development and continuing education programs.</p> <p>OTHER</p> <p>3.1 Performs duties in accordance with organisational Policies and Procedures.</p> <p>3.2 Performs duties in accordance with relevant Occupational Health and Safety and Equal Opportunity Legislation.</p> <p>3.3 Conducts duties in a manner that is ethical and promotes a positive image of PathWest Laboratory Medicine WA.</p> <p>3.4 Participates in Performance Planning and Review.</p> <p>3.5 Performs other duties as directed.</p>
	<p><u>Classification Descriptor for Level P1 (Health Professionals Work Value Review)</u></p> <p>NOTE: The classification of this position is in line with the Level P1 classification descriptors however it is classified at Level P2 by virtue of the fact that it works shift on a permanent basis. (Per WAIRC decisions PSA CR 15 of 2006 and 20 of 2007).</p> <p><i>Level P1 provides for health professionals from entry level following tertiary graduation to the maximum point within the Level P1 incremental range.</i></p> <p><i>Initially the work of a new graduate is subject to professional supervision and at entry level the health professional will deliver professional services and will make decisions that impact on the services they provide with formal supervision and guidance from senior health professionals.</i></p> <p><i>As experience is gained, the contribution and the level of professional judgement increases and professional supervision decreases, until a wide range of professional tasks is capable of being performed under general professional guidance. With experience and increased skill level, independent professional judgement will be exercised in recognising and solving problems and managing cases where principles, procedures, techniques and methods require expansion, adaptation or modification.</i></p> <p><i>Having progressed to the maximum point within the Level P1 incremental range the health professional will be an autonomous practitioner.</i></p>

JOB DESCRIPTION FORM

PAGE 3 OF 3

MEDICAL SCIENTIST, LEVEL P2, POSITION NO 00010035

SECTION 5 - SELECTION CRITERIA

ESSENTIAL MINIMUM REQUIREMENTS

1. Tertiary qualification in medical science relevant to Haematology and eligible for membership of the Australian Institute of Medical Scientists (AIMS).
2. Substantial experience in Coagulation, Transfusion Medicine and Routine Haematology.
3. Demonstrated experience with Coagulation, Transfusion Medicine and Routine Haematology equipment.
4. Demonstrated high standard of negotiation, organisational and liaison skills.
5. Demonstrated high standard of written and verbal communication skills.
6. Demonstrated ability to prepare scientific reports and presentations.
7. Demonstrated use of analytical and problem solving skills.
8. Demonstrated ability to work cooperatively and effectively in a team environment.
9. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment and service delivery.

DESIRABLE REQUIREMENTS

1. Possession of, or progress towards, an appropriate post-graduate qualification
2. Evidence of demonstrated commitment to continued professional development.

SECTION 6 – APPOINTMENT FACTORS

1. Evidence of eligibility for or current professional membership of the relevant professional body must be provided prior to commencement.
2. This position is for participation in shift duties for a 24/7 Haematology / Transfusion Medicine laboratory.
3. Provide after hours services including additional rostered shifts and participation in on-call rosters as required.
4. This position is based within the Fiona Stanley Hospital (FSH) Network and may be required to work at any site within the Network
5. This position may be required to perform some CSRA duties out of hours.

LOCATION	FSH Network	ACCOMMODATION
ALLOWANCES/SPECIAL CONDITIONS/PRE-EMPLOYMENT REQUIREMENTS:		
- Successful criminal record clearance as per Department of Health's Criminal Record Screening Policy.		
- Completion of identification check.		
- Successful Pre-Employment Health Assessment required.		
- Successful Pre-Employment Integrity checks required.		
SPECIALISED EQUIPMENT OPERATED		

CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

HEAD OF DEPARTMENT/ PRINCIPAL MEDICAL SCIENTIST

EXECUTIVE DIRECTOR

SIGNATURE

SIGNATURE

DATE

DATE

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

NAME	SIGNATURE	DATE APPOINTED TO POSITION	DATE