



## JOB DESCRIPTION FORM

### Section 1 - POSITION IDENTIFICATION

		<b>Position No:</b>	200369
<b>Division:</b>	Kimberley	<b>Title:</b>	<b>Clinical Nurse Specialist – Community Mental Health</b>
<b>Branch:</b>	Kimberley Mental Health and Drug Service, (KMHDS)	<b>Classification:</b>	SRN Level 3
<b>Section:</b>	Adult Community Mental Health Programme	<b>Award/Agreement:</b>	Nurses and Midwives Agreement

### Section 2 - POSITION RELATIONSHIPS

Responsible to	<b>Title:</b>	Regional Manager KMHDS Broome	<b>Other positions reporting directly to this position:</b>  <b>Title</b> Clinical Nurse Specialist – Community Mental Health - Multiple
	<b>Classification:</b>	HSO Level G10	
<b>Position No:</b>	200368	↑	
Responsible to	<b>Title:</b>	Team Leader (MH & Drug Svc) West Kimberley	←
	<b>Classification:</b>	HSO Level G8	
<b>Position No:</b>	615717	↑	
This position	<b>Title:</b>	<b>Clinical Nurse Specialist – Community Mental Health</b>	
	<b>Classification:</b>	SRN Level 3	
<b>Position No:</b>	200369	↑	

<b>Positions under direct supervision:</b>	<b>← Other positions under control:</b>								
<table border="1"> <thead> <tr> <th>Position No</th> <th>Title</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Position No	Title			<table border="1"> <thead> <tr> <th>Category</th> <th>Number</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Category	Number		
Position No	Title								
Category	Number								

### Section 3 - KEY RESPONSIBILITIES

Provides specialist community mental health services to clients referred and carer/s. Provides advanced mental health nursing knowledge and skills. Dispenses and administers medication both oral and for injection. Provides case management for cases allocated.

TITLE	Clinical Nurse Specialist – Community Mental Health	POSITION NO	200369
		CLASSIFICATION	SRN Level 3



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State’s major maternity hospital – and 40% of the State’s emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

**OUR PURPOSE – What we are here to do**

WACHS improves country people’s health and well-being through access to quality services and by supporting people to look after their own health.

**OUR STRATEGIC DIRECTIONS TO 2018**

1. Improving the experience of health care.
2. Valuing consumers, staff and partnerships.
3. Governance, performance and sustainable services.

**OUR GUIDING PRINCIPLES**

- Consumers first in all we do.
- Safe, high quality services and information at all times.
- Care closer to home where safe and viable.
- Evidence based services.
- Partnerships and collaboration.

**OUR VALUES**

**Community** – making a difference through teamwork, cooperation, a ‘can do’ attitude and country hospitality.

**Compassion** – listening and caring with empathy, respect, courtesy and kindness.

**Quality** – creating a quality health care experience for every consumer, continual improvement, innovation and learning.

**Integrity** – accountability, honesty and professional, ethical conduct in all that we do.

**Justice** – valuing diversity, achieving health equality, cultural respect and a fair share for all.

**WA Country Health Service**

**20 March 2019**

**REGISTERED**

<b>TITLE</b>	<b>Clinical Nurse Specialist – Community Mental Health</b>	<b>POSITION NO</b>	200369
		<b>CLASSIFICATION</b>	SRN Level 3

#### Section 4 - STATEMENT OF DUTIES

Duty No	Details	Freq	%
<b>1</b>	<b>CLINICAL</b>		<b>60</b>
1.1	Provides advanced mental health nursing knowledge and skills consistent with contemporary practice and acts as a consultant and clinical resource to other staff and agencies.		
1.2	Provides specialist community mental health services to clients referred and their carer/s.		
1.3	Provides case management for cases allocated.		
1.4	Conducts Mental Health Triage, acute initial assessment, Risk Assessment, crisis intervention, care management planning, implementation of care plan, and referral services to clients and their carer/s.		
1.5	Actively participates in KMHDS clinical and service team meetings.		
1.6	Promotes and maintains effective communication lines with staff, clients, carer/s and government and non-government agencies in relation to the care and management of referred clients.		
1.7	Acts as an advocate on behalf of the client and carer/s.		
1.8	Provides expertise in the implementation of the Western Australian Mental Health Act (2014) legislation.		
1.9	Provides advanced mental health consultation and liaison to government and non-government agencies on mental health issues and in matters related to the management of shared clients and their carer/s.		
1.10	Participates in ongoing evaluation of clinical practice.		
1.11	Dispenses and administers medication both oral and for injection as prescribed by the treating Medical Officer and manages and monitors the medication treatment regime for clients.		
<b>2</b>	<b>PROFESSIONAL</b>		<b>25</b>
2.1	Participates in professional development including professional supervision, performance management, further education and training and keeping up to date with new developments in mental health nursing practice.		
2.2	Provides clinical supervision and mentoring for nursing students and graduate nurses as required.		
2.3	Participates in service development, planning and evaluation of mental health services including services tailored to the needs of Aboriginal and Torres Strait Islander (ATSI) people.		
2.4	Participates in the development and the delivery of evidence based Mental Health Recovery Programs.		
2.5	Demonstrates advanced effective written, verbal and interpersonal communication skills.		
2.6	Ensures resources are used effectively and efficiently including effective risk management.		
2.7	In conjunction with other staff plans, conducts, participates and evaluates staff development activities as well as educational programs for clients, carer/s, other health staff and community agencies as required.		
<b>3</b>	<b>QUALITY</b>		<b>10</b>
3.1	Provides and maintains appropriate data collection on health information database as required.		
3.2	Promotes, utilises and participates in relevant multidisciplinary research and quality improvement programs, designed to improve practice and standards of care and service delivery.		
3.3	Participates in quality management programs and accreditation processes.		
3.4	Performs duties in accordance with relevant Occupational Safety and Health (OSH) and Equal Employment Opportunity (EEO) legislation.		
<b>4</b>	<b>OTHER</b>		<b>5</b>
4.1	Other duties as directed by line manager or their delegate.		

The occupant of this position will be expected to comply with and demonstrate a positive commitment to the highest achievement level in Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.

<b>TITLE</b>	<b>Clinical Nurse Specialist – Community Mental Health</b>	<b>POSITION NO</b>	200369
		<b>CLASSIFICATION</b>	SRN Level 3

## Section 5 - SELECTION CRITERIA

### ESSENTIAL:

- 1 Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia.
- 2 Advanced knowledge and understanding of psychiatric disorders and their treatment including psycho social interventions relevant to qualification and of the principles of mental health promotion and community based health care.
- 3 Demonstrated advanced skills in community mental health nursing management of complex psychiatric conditions, mental state assessment, risk assessment, crisis intervention and case management practice.
- 4 Significant, extensive and recent experience in community based mental health nursing practice.
- 5 Demonstrated ability to work alone and within a multidisciplinary team.
- 6 Advanced written, verbal and interpersonal communication skills.
- 7 Demonstrated knowledge of medications used, and experience in the dispensing and administering of medications used in the treatment of mental health disorders.
- 8 Current knowledge of legislative obligations in relation to the WA Mental Health Act 2014.
- 9 Working knowledge of computer use and information systems relevant to the position.
- 10 Current C Class drivers Licence and an ability and willingness to travel including overnight stays away from home.

### DESIRABLE:

- 1 Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.
- 2 Experience providing mental health care to indigenous people including remote communities.
- 3 Possession or working towards a relevant qualification.

## Section 6 - APPOINTMENT FACTORS

<b>Location</b>	Kimberley	<b>Accommodation</b>	As per WACHS Kimberley policy
<b>Appointment/ Allowances Conditions</b>	<p><b>Appointment is subject to:</b></p> <ul style="list-style-type: none"> <li>• Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement</li> <li>• This position is subject to a successful Criminal Record Screening and a Working with Children Check</li> <li>• Completion of a 100 point identification check</li> <li>• Successful Pre-Placement Health Screening clearance</li> <li>• Evidence of current C Class driver's Licence</li> </ul> <p><b>Allowances include:</b></p> <ul style="list-style-type: none"> <li>• District Allowance as applicable</li> <li>• Annual Leave Travel Concession as applicable</li> <li>• Air-conditioning Subsidy as applicable</li> <li>• Additional week Northwest Leave</li> </ul>		
<b>Specialised equipment operated</b>			

## Section 7 - CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Manager**  
Kimberley Mental Health and Drug Service

Signature and Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

**Regional Director**  
WACHS Kimberley

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

WA Country Health Service

20 March 2019

REGISTERED