



JOB DESCRIPTION FORM

Section 1 – POSITION IDENTIFICATION

WA Country Health Service – Midwest		Position No:	604934
Division:	Geraldton Hospital	Title:	Social Worker
Branch:	Allied Health	Classification:	HSO Level P1
Section:		Award/Agreement	Health Salaried Officers Agreement

Section 2 – POSITION RELATIONSHIPS

Responsible To	<table><tr><td>Title:</td><td>Coordinator Allied Health</td></tr><tr><td>Classification:</td><td>HSO Level P3</td></tr><tr><td>Position No:</td><td>615396</td></tr></table>	Title:	Coordinator Allied Health	Classification:	HSO Level P3	Position No:	615396	OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION: <table><tr><td>Title</td></tr><tr><td>Social Workers</td></tr><tr><td>Aboriginal Liaison Welfare Officer</td></tr></table>	Title	Social Workers	Aboriginal Liaison Welfare Officer
Title:	Coordinator Allied Health										
Classification:	HSO Level P3										
Position No:	615396										
Title											
Social Workers											
Aboriginal Liaison Welfare Officer											
Responsible To	<table><tr><td>Title:</td><td>Senior Social Worker</td></tr><tr><td>Classification:</td><td>HSO Level P2</td></tr><tr><td>Position No:</td><td>604061</td></tr></table>	Title:	Senior Social Worker	Classification:	HSO Level P2	Position No:	604061				
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Position No:	604061										
This position	<table><tr><td>Title:</td><td>Social Worker</td></tr><tr><td>Classification:</td><td>HSO Level P1</td></tr><tr><td>Position No:</td><td>604934</td></tr></table>	Title:	Social Worker	Classification:	HSO Level P1	Position No:	604934				
Title:	Social Worker										
Classification:	HSO Level P1										
Position No:	604934										

Positions under direct supervision:	Other positions under control:				
<table><tr><td>Position No.</td><td>Title</td></tr></table>	Position No.	Title	<table><tr><td>Category</td><td>Number</td></tr></table>	Category	Number
Position No.	Title				
Category	Number				

Section 3 – KEY RESPONSIBILITIES

Provides a Social Work service including assessment, treatment and evaluation to a designated caseload of inpatient and outpatient clients. As a member of the Allied Health team assists with planning, implementing, monitoring and evaluating the delivery of timely and culturally appropriate Social Work services for the Geraldton Hospital

**WA Country Health Service
Midwest**

15 March 2019

REGISTERED

TITLE	Social Worker	POSITION NO	604934
		CLASSIFICATION	HSO Level P1



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State's major maternity hospital – and 40% of the State's emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR PURPOSE – What we are here to do

WACHS improves country people's health and well-being through access to quality services and by supporting people to look after their own health.

OUR STRATEGIC DIRECTIONS TO 2018

1. Improving health and the experience of care
2. Valuing consumers, staff and partnerships
3. Governance, performance and sustainable services

OUR GUIDING PRINCIPLES

Consumers first in all we do. Safe, high quality services and information at all times. Care closer to home where safe and viable. Evidence based services, partnerships and collaboration.

OUR VALUES

Community – making a difference through teamwork, cooperation, a 'can do' attitude and country hospitality.

Compassion – listening and caring with empathy, respect, courtesy and kindness.

Quality – creating a quality health care experience for every consumer, continual improvement, innovation and learning.

Integrity – accountability, honesty and professional, ethical conduct in all that we do.

Justice – valuing diversity, achieving health equality, cultural respect and a fair share for all.

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Section 4 – STATEMENT OF DUTIES

Duty No.	Details	Freq.	%
1.0	CLINICAL	D	85
1.1	Plan, coordinate, deliver and evaluate a culturally appropriate Social Work service, using individual, group and community based strategies.		
1.2	Participate in multi disciplinary teams and programs as appropriate.		
1.3	Participate in case conferences as required.		
1.4	Liaise and consult with Geraldton Hospital staff, government and non-government agencies on professional and social issues.		
2.0	ADMINISTRATIVE/ PROFESSIONAL	D	10
2.1	Maintain reliable documentation/record keeping and data management in accordance with departmental and professional clinical guidelines.		
2.2	Contribute to the evaluation the effectiveness of treatment and service delivery through regular quality assurance activities.		
2.3	Attend staff meetings and participate in staff in-services as required.		
2.4	Supervise Social Work students, work experience students and volunteers as appropriate.		
2.5	Participate in continuing self-education, and skill development in line with performance management outcomes.		
3.0	OTHER	O	5
3.1	Other duties as directed.		
<p>The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive commitment to Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.</p>			



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Section 5 – SELECTION CRITERIA

ESSENTIAL

1. Tertiary qualifications in Social Work and eligible for full membership of the Australian Association of Social Workers or the Society of Professional Social Workers.
2. Ability to plan, develop, implement and evaluate social work services in a hospital setting.
3. Demonstrated effective interpersonal, verbal and written communication skills (including ability to communicate using technology).
4. Demonstrated ability to work independently and within a multi-disciplinary team.
5. Demonstrated effective organisational and time management skills.
6. Demonstrated knowledge and understanding of cultural issues and social determinants particularly relating to Aboriginal Health.
7. Eligible for / or in possession of a current C or C-A Class drivers licence.

DESIRABLE

1. Understanding of regional/rural service issues and the potential impact of this on Social Work practice.
2. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

Section 6 – APPOINTMENT FACTORS

Location	Geraldton	Accommodation	As determined by the WA Country Health Service Policy
Allowances/ Appointment Conditions	Appointment is subject to: <ul style="list-style-type: none"> • Evidence of eligibility for or current full membership of the Australian Association of Social Workers or the Society of Professional Social Workers must be provided prior to commencement. • Provision of the minimum identity proofing requirements • Successful Criminal Record Screening clearance • Successful Pre-Employment Health Assessment • Successful WA Health Integrity Check • Successful Working With Children Check • Evidence of a current C or C-A Class drivers licence Allowances <ul style="list-style-type: none"> • District allowance; air conditioning subsidy (if applicable); extra one week's leave north of 26° parallel; air travel concession 		
Specialised equipment operated			

Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date:
Manager

**WA Country Health Service
Midwest**

15 March 2019

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Signature and Date:
Regional Director

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As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

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