



North Metropolitan Health Service
Job Description Form

HSS Registered

Enrolled Nurse

**Enrolled Nurses, Assistants in Nursing and Health Workers Agreement:
Level 1-4**

Position Number: 602203

Forensic Inpatient Services

State Forensic Mental Health Service (SFMHS)

Reporting Relationships

Nurse Director - SFMHS
RN SRN Level 9
Position Number: 601148



Clinical Nurse Specialist
RN SRN Level 3
Position Number: 601598



This Position



Also reporting to this supervisor:

- Clinical Nurse (RN Level 2)
- Registered Nurse (RN Level 1)
- Advanced Skills Enrolled Nurse (EN Level 1-2)
- Enrolled Nurse – Mental Health (ENMH Level 1-6)
- Assistant in Nursing (AIN Year 1–3)

Directly reporting to this position:

Title	Classification	FTE

Other positions under control:

Prime Function / Key Responsibilities

Responsible for providing comprehensive evidence based direct nursing care to patients and provides direction and support to junior nursing personnel. Contributes to the advancement of the nursing profession, in keeping with the vision and values of the State Forensic Mental Health Service.

Brief Summary of Duties (in order of importance)

1. Specific Duties/Scope of Practice Relevant to Speciality

- 1.1 Works in accordance with the Mental Health Act 2014 and other relevant legislation.
- 1.2 Works in partnership with consumers and their carers to deliver consumer focused, recovery oriented care.
- 1.3 Works in a manner that assists consumers to recognise and build on their strengths whilst providing care consistent with trauma informed principles.

2. Clinical

- 1.1. Assists the Registered Nurse in giving direct care to a group of patients.
- 1.2. Application of nursing process when undertaking patient care.
- 1.3. Maintains a high level of communication and interpersonal skills.
- 1.4. Participates in mental health promotion and education programs for patients, families and carers.
- 1.5. Promotes and maintains continuity of care by ensuring comprehensive iSoft ISOBAR handover of responsibilities to oncoming staff.
- 1.6. Applies clinical knowledge and skills to ensure safe nursing practice and a safe environment for patients, relatives, visitors and staff.
- 1.7. Acts as a patient advocate.
- 1.8. Participates in emergency procedures.
- 1.9. Ensures that clinical documentation recorded is comprehensive, objective and accurate and undertakes administrative tasks as required.
- 1.10. Participates in interdisciplinary decision matters pertaining to patient care.
- 1.11. Liaises with Senior Nursing personnel on clinical issues not within his/her scope of authority.
- 1.12. Participates in team building, decision making and other meetings as required.
- 1.13. Undertakes clinical shifts at the direction of senior nurses and the Nurse Director including participation in the after-hours and weekend roster.
- 1.14. Collects and records statistical data as required by the service.
- 1.15. Liaises with the Nurse Manager and Clinical Nurse Specialist regarding the replacement or need for equipment and supplies.

3. Education/Training/Research

- 3.1. Engages in continuing professional development / education and accepts responsibility for competency development of self, including the area of Forensic Mental Health Nursing.
- 3.2. Responsible for maintaining own professional standards of practice and developing competency in the area of Forensic Mental Health Nursing.
- 3.3. Attends relevant staff development and in-service programs.
- 3.4. Educates and orientates other staff members within the scope of practice.

4. NMHS Governance, Safety and Quality Requirements

- 4.1 Participates in the maintenance of a safe work environment.
- 4.2 Participates in an annual performance development review.
- 4.3 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 4.4 Completes mandatory training (including safety and quality training) as relevant to role.

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- 4.5 Performs duties in accordance with Government, WA Health, North Metropolitan Health Service and Departmental / State Forensic Mental Health Service program specific policies and procedures.
 - 4.6 Abides by the WA Health Code of Conduct and Ethics, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.
- 5. Undertakes other duties as directed.**

Work Related Requirements

Essential Selection Criteria

1. Eligible for registration in the category of Enrolled Nurse by the Nursing and Midwifery Board of Australia.
2. Demonstrates knowledge and skill in the application of the Nursing Process.
3. Demonstrates knowledge and application of the Mental Health Act 2014, Occupational Safety and Health Act, Equal Opportunity Principles and Disability Services in a Health Service.
4. Demonstrates effective written and verbal communication, and interpersonal skills.
5. Demonstrated experience working in collaboration with consumers and carers to deliver recovery oriented, trauma informed care.

Desirable Selection Criteria

1. Relevant experience and knowledge in acute Mental Health and Forensic Mental Health Nursing.

Appointment Prerequisites

Appointment is subject to:

- Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement.
- Completion of 100 Point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Manager/Supervisor

Name: Emma Tsakalos
Signature/HE: 111075
Date: 02/07/2018

Dept./Division Head

Name: Lesley Barr
Signature/HE: 41934
Date:

Position Occupant

Name:
Signature:
Date: