

# JOB DESCRIPTION FORM

<b>JOB TITLE:</b> Curator Marine Invertebrate Zoology	<b>POSITION NUMBER</b> TBA	<b>CLASSIFICATION:</b> Specified Calling Level 2
<b>AWARD</b> Public Service Award 1992 / PSGO CSA GA	<b>EMPLOYMENT TYPE</b> Permanent, Full Time	
<b>DIRECTORATE</b> Collections and Research	<b>TEAM</b> Aquatic Zoology	
<b>POSITION REPORTS TO</b> Head of Department Aquatic Zoology	<b>POSITIONS REPORTING TO THIS POSITION</b> Technical Officer, L3	
<p><b>PURPOSE OF POSITION</b></p> <p>The position has responsibility for the care of the Marine Invertebrate Zoology collection for The Western Australian Museum. This involves: promoting the Museum's science, undertaking research; including attracting external funds for research activities, including contributing to public exhibitions aimed at promoting learning and understanding of marine, freshwater and terrestrial environments, and developing of collaborations with academic institutions and allied government departments. The position is expected to promote electronic delivery of information about the environment and systematics of taxon groups of Western Australian marine invertebrates.</p>		
<p><b>CONTEXT</b></p> <p>The Western Australian Museum is positioning itself through scientific and academic excellence, public programs and relevant exhibitions to keep pace with the rapidly changing face of Western Australia. The Museum has made a major contribution to the collection, conservation and research of the State's natural and social history, maritime heritage and the cultural heritage of Indigenous communities in Western Australia.</p> <p>The Museum is a Statutory Authority within the Department of Local Government, Sport and Cultural Industries. The Department facilitates lively communities and the economy and the offering of outstanding and inclusive sporting and cultural experiences to local, interstate and international visitors.</p>		

# JOB DESCRIPTION FORM

<b>JOB TITLE:</b> Curator Marine Invertebrate Zoology	<b>POSITION NUMBER</b> TBA	<b>CLASSIFICATION:</b> Specified Calling Level 2
--	-------------------------------	---

<p><b>STATEMENT OF DUTIES</b></p> <p><b>Collections Development and Management:</b></p> <ol style="list-style-type: none"> <li>1. Implement collecting policy and ensure management, security, preservation, documentation and accessibility of marine invertebrate collections.</li> <li>2. Develop, maintain and enhance collections in accordance with policies.</li> <li>3. Undertake fieldwork to collect specimens for the collection and related research.</li> <li>4. Takes images, x-rays and scanning electron micrographs as required.</li> </ol> <p><b>Research and Education:</b></p> <ol style="list-style-type: none"> <li>1. Contribute to Department research and strategic advice on research and collection policy.</li> <li>2. Conducts original research using contemporary taxonomic and descriptive tools such as genotyping and 3D imaging on projects approved by the Head of Department and disseminates the results and information in various media to a variety of audiences while ensuring results contribute to Australia's natural history databases.</li> <li>3. Provide research and relevant information for the development and delivery of a range of public programs including education programs, website, social media and public enquiries.</li> <li>4. Pursue activities to translate research results into changes in public administration, policies and education.</li> <li>5. Co-supervision of honours students and post-graduates at local universities.</li> <li>6. Attract funding for research, collection and public engagement activities.</li> </ol>	<ol style="list-style-type: none"> <li>7. Supervise of work experience placements.</li> <li>8. Maintain awareness of current literature and developments in field of expertise.</li> <li>9. Maintain, and build new, collaborations with relevant state, national and international agencies and government organisations.</li> </ol> <p><b>Public Programs and Stakeholder Engagement:</b></p> <ol style="list-style-type: none"> <li>1. Provide material and information for exhibitions and play a significant role in their development.</li> <li>2. Work as a part of a multidisciplinary team to develop thematic concepts and exhibition ideas.</li> <li>3. Provide input into the Museum's public and formal education programs.</li> <li>4. Communicate results of work to the wider community by way of talks, seminars, lectures etc.</li> <li>5. Answer public enquiries and participates in special public events.</li> <li>6. Provide advice to visiting scientists regarding collections and fieldwork.</li> <li>7. Assist with supervision of volunteers, honorary associates and less experienced staff.</li> </ol> <p>Other duties as required with respect to the scope of the role.</p> <p><b>Compliance and Legislative Knowledge</b></p> <ul style="list-style-type: none"> <li>• Comply with DLGSC's Code of Conduct, policies and procedures and relevant appropriate legislation.</li> <li>• Meet Occupational Safety and Health, Equal Opportunity and other legislative requirements in accordance with the parameters of the position.</li> </ul>
--	---

# JOB DESCRIPTION FORM

<b>JOB TITLE:</b> Curator Marine Invertebrate Zoology	<b>POSITION NUMBER</b> TBA	<b>CLASSIFICATION:</b> Specified Calling Level 2
--	-------------------------------	---

<p><b>WORK RELATED REQUIREMENTS (SELECTION CRITERIA)</b></p> <p><b>Essential</b></p> <ol style="list-style-type: none"> <li>1. A Post-Graduate qualification and/or Bachelor Degree in relevant field and equivalent experience in the field of marine invertebrate zoology.</li> <li>2. Demonstrated well developed knowledge of the systematics of the field, and modern systematic tools and techniques.</li> <li>3. Demonstrated significant scientific research that compliments the strategic directions of the organisation.</li> <li>4. Demonstrated well developed knowledge of collection management principles, practice and contemporary museum exhibition development and interpretation of collections.</li> <li>5. Well-developed communication, interpersonal and negotiation skills, including the ability to present information to a wide variety of audiences.</li> <li>6. Ability to communicate research results to the public through popular publications and exhibition and educational programs.</li> <li>7. Proven ability to work in a team environment and liaise with external clients and with government agencies.</li> </ol> <p><b>Desirable</b></p> <ol style="list-style-type: none"> <li>1. PhD in Aquatic Zoology or related field.</li> <li>2. Ability to attract research funding.</li> </ol>	<p><b>KEY RELATIONSHIPS / INTERACTIONS</b></p> <ol style="list-style-type: none"> <li>1. Reports to Head of Department Aquatic Zoology</li> <li>2. Supervises technical staff, students and volunteers.</li> <li>3. Communicates with clients, stakeholders, customers and public.</li> </ol> <hr/> <p><b>KEY CHALLENGES</b></p> <ol style="list-style-type: none"> <li>1. Ability to work in a team environment.</li> <li>2. Communicating results and impact of research to scientific and general communities.</li> </ol> <hr/> <p><b>SPECIAL CONDITIONS</b></p> <ol style="list-style-type: none"> <li>1. Australian citizenship or permanent resident.</li> <li>2. "C" Class Drivers Licence.</li> <li>3. Scientific diving qualifications.</li> <li>4. Ability to undertake fieldwork away from Perth.</li> <li>5. Current (within 6 months) National Police clearance certificate.</li> </ol> <hr/> <p><b>LOCATION</b></p> <p>Welshpool.</p>
--	---

**Manager Signature:** ..... **Date:** ...../...../..... **Employee Signature:** ..... **Date:** ...../...../.....