



## Director, Goldfields-Esperance Development Commission

### Position description

#### Organisation overview

The Goldfields-Esperance Development Commission (the Commission) is a statutory authority of the Western Australian Government, with a Board of Management. It is one of nine Regional Development Commissions established under the *Regional Development Commissions Act 1993* (Act). The Commission is responsible to the Minister for Regional Development in meeting the requirements of the Act.

The vision of the Commission is to establish the region as an even greater place to live, work and invest. The Commission is focussed on creating a sustainable region of flourishing and resilient communities with a diverse and robust economy, regional development opportunities, regionally focused social conditions, services and amenities, and the preservation of the natural environment.

The objectives of the Commission are to -

- Maximise job creation and improve career opportunities in the region;
- Develop and broaden the economic base of the region;
- Identify infrastructure services to promote economic and social development within the region;
- Provide information and advice to promote business development within the region;
- Seek to ensure that the general standard of government services and access to those services in the region is comparable to that which applies in the metropolitan area; and
- Generally take steps to encourage, promote, facilitate and monitor the economic development in the region.

The Commission has offices located in Kalgoorlie-Boulder and Esperance, Western Australia.

#### Primary purpose of the role

The Director is responsible for shaping and achieving the Commission's strategic, business, policy and budget objectives, and contributing to the achievement of high level strategic government and sector wide goals. The CEO provides expert independent advice to the Minister and Government, and supports sector-wide achievements and the implementation of the Government's agenda.

Under the leadership of the Director, the Commission will continue to be a modern and innovative organisation with a reputation for excellence in the delivery of regional management services.

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## Key accountabilities

- Leading the delivery of key Government policy objectives in the Goldfields-Esperance region;
- Contributing to regional development policy platforms;
- Collaborating with other Regional Development Commissions and the Department of Primary Industries and Regional Development to facilitate and deliver joint development initiatives;
- Managing regional grant schemes including the Goldfields-Esperance Regional Economic Development Scheme, which requires high level project management, evaluation and approval of grants and local liaison on achievements;
- Leading the identification and implementation of regional economic growth initiatives;
- Coordinating and partnering with government, business, industry and community to develop the region;
- Data collection, information provision, promotion, coordination and facilitation;
- Providing strategic and high-level advice and recommendations to the Board of Management, Council and Minister on issues impacting on the development of the region;
- Addressing major regional policy and planning matters as referred by the Board of Management, the Council, the Minister and the Department of Primary Industries and Regional Development;
- Representing the Commission and the Minister as required;
- Managing the corporate services functions, including grant administration support provided by the Department of Primary Industries and Regional Development; and
- Working closely with the Regional Development Council and Department of Primary Industries and Regional Development as required.

## Regional specific priorities

The major challenges of the position centre on the following issues and trends:

- Expansion of existing businesses in the region and attraction of new businesses to provide greater employment opportunities;
  - Developing, attracting and retaining a workforce for the region that will underpin the needs of industry;
  - Developing and contributing to the diversification of the economic base of the region;
  - Influencing, negotiating and building effective relationships with business, industry, community and other public sector leaders;
  - Development of coordinated approach between industry, Commonwealth and State government agencies to maximise Aboriginal employment and business opportunities;
  - Working with the State government, industry and community sectors to secure strong and sustained investment to infrastructure, services and skills to support service delivery to small communities located within a large geographical region;
  - Developing and embracing new and emerging technologies to support future service delivery and future prosperity;
  - Supporting improvements in mobile phone coverage, broadband accessibility;
  - Working with other State government agencies to ensure ongoing provision of high quality and responsive services in the region to meet the diverse needs of the regional population, including innovative service delivery strategies;
  - Developing the capabilities of the Commission's employees to enable enhanced capacity for building productive client and stakeholder relationships together with communicating and influencing effectively.
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The appointed officer is responsible to the Minister for Regional Development and the Commission Board of Management.

## Further information

Additional information regarding the agency can be accessed from the Commission's website at <http://www.gedc.wa.gov.au>

## Selection criteria




The role of the Director is critical to organisational and sector-wide performance. The Public Sector Commission's [CEO success profile](#) identifies criteria that are essential role requirements for an effective Chief Executive Officer in the WA public sector. You are required to demonstrate these capabilities in a brief statement as part of your application.

### CEO success profile

	Contribute to the development and achievement of high level strategic government and sector-wide goals
	Shape and achieve organisation-level strategic, business, policy and budget objectives and goals.
	Accountable for making quality decisions and sustainable outcomes.
	Demonstrate significant personal integrity, exemplary ethical standards and resilience.
	Navigate the role of the public sector and all levels of government.
	Foster effective consultative and collaborative working relationships and networks.

## Performance measures

The Director will enter into a performance agreement with the Public Sector Commissioner and the responsible authority concerning the performance criteria to be met. The performance expectations of the Director would ordinarily cover delivery outcomes relevant to the following broad themes:

	Outcomes which advance government, industry and community priorities.
	Sound fiscal management of the organisation and planning to achieve the agency's long-term strategic objectives
	Close collaboration with other agencies on shared policy matters and the ability to build a productive and engaged workforce.

## Employment conditions

### Term of appointment

An appointment of up to five years will be negotiated.

### Remuneration

Remuneration is determined independently by the Salaries and Allowances Tribunal.

A salary of \$202,631 will be applicable, together with employer contribution to superannuation, and the provision of a fully maintained motor vehicle for private use or the provision of a motor vehicle allowance in lieu of a vehicle.

### Leave and allowances

The office holder is entitled to leave as applicable to a public service officer in accordance with the provisions of the [Public Service Award 1992](#) and the [Public Service and Government Officers CSA General Agreement 2017](#).