



Department of  
Water and Environmental  
Regulation

## Position Description

**Position Title:** Environmental Officer

**Classification Level:** Specified Calling Level 2

**Position Number:** 3032908

**Reports to:** Manager, Contaminated Sites

**Directorate / Division:** Science and Planning (Environment)

**Supervises:** 0 (No. of FTE)

**Branch / Section:** Contaminated Sites

**Location:** Joondalup

### Role summary

At an experienced professional level and under general supervision, undertake detailed technical reviews of scientific reports prepared in compliance with the *Contaminated Sites Act 2003*. Provide specialist technical advice and recommendations to internal and external stakeholders on the investigation, remediation and management of contaminated land including, but not limited to, site classifications, planning and development and the management of human health and environmental risk.

### Responsible for

- Reviewing technical reports and compiling detailed technical summaries of investigations related to contaminated sites in the context to regulatory and technical compliance within target timeframes and in accordance with the *Contaminated Sites Act 2003*.
- Providing specialist technical advice on the recording, assessment and management of contaminated sites, acid sulphate soils and other land and water quality issues to local and state government agencies, industry and the community.
- Advising, negotiating and liaising with industry, government and the community, on the management of contaminated land.
- Demonstrated ability to communicate and exchange detailed scientific information at a high standard and professional level.
- Managing workload, prioritising deadlines and meeting departmental operational requirements
- Providing specialist and technical advice to the Contaminated Sites Committee as directed.
- Monitoring and managing individual and project performance to meet deadlines.
- Working with limited direction and using sound independent scientific judgement.
- Supporting the agency's compliance, investigation and response functions as required.
- Other technical duties and as required based on operational requirements.

### Work related requirements

#### Essential

1. A Bachelor of Science or an approved equivalent determined in accordance with Clause 12 of the Public Service Award 1992
2. Proven ability to understand and apply legislation and policy to support government and organisational objectives.
3. Demonstrated ability to conceptualise, analyse and evaluate information to develop practical solutions and make informed decisions
4. Demonstrated ability to communicate effectively with internal and external stakeholders including the ability to gain consensus and commitment from others and resolve issues and conflict.
5. Proven ability to successfully deliver products and services to the required standards within the required timeframes.
6. Demonstrated ability to work effectively with a diverse team of professionals manage and develop self and champion change. Demonstrated relevant work experience and a demonstrated knowledge of contaminated land management, ideally within a regulatory environment.

### ***Our Values***



Our values underpin everything we do, they guide the way we conduct our work, how we engage with each other and deliver services to our customers. The ability to demonstrate how you will apply our values is important to us.

### ***Special Equipment/Requirements***

1. A current 'C' class WA Drivers Licence.

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### ***Position Certification***

The details contained in this document are an accurate statement of the position's responsibilities and requirements.

Signature \_\_\_\_\_ Date: \_\_\_\_\_  
Chief Human Resources Officer

Signature \_\_\_\_\_ Date: \_\_\_\_\_  
Executive Director