



## Job Description Form

HSS Registered

### Registered Nurse

**Nurses and Midwives Agreement; RN Level 1**

**Position Number: 00006524/00005383**

**Neonatal Directorate**

**Women and Newborn Health Service**

#### Reporting Relationships

Nurse Co-Director – Neonatology Clinical Care Unit  
 Award Level: RN SRN Level 10  
 Position Number: 00007316



Coordinator of Nursing  
 Award Level: RN SRN 7  
 Position Number: 00013569



**This Position**



← Also reporting to this supervisor:

- Clinical Nurse Consultants
- Nurse Managers
- Research Nurse

Directly reporting to this position:

Title	Classification	FTE

Other positions under control

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#### Prime Function / Key Responsibilities

Responsible for the provision of nursing care delivered to a group of patients; and the provision of patient teaching.

**Brief Summary of Duties (in order of importance)**

1. Competently assesses, develops, implements, evaluates and documents planned nursing care for patients, including discharge and follow-up care.
2. Responsible for the provision of care to a group of patients.
3. Communicates with the family when providing nursing care.
4. Demonstrates competency in delivering neonatal clinical care.
5. Acts as an advocate for the patient and family.
6. Contributes to the maintenance of accurate, clear and current records within a legal and ethical framework.
7. Contributes to orientation and preceptoring of staff.
8. Acts as a role model in the delivery of holistic nursing care, by promoting open communication, problem solving and effective teamwork.
9. Conducts informal teaching in the clinical area for families and colleagues.
10. Participates in performance review of self and others.
11. Accepts responsibility for nursing practice within the limits of own ability and qualifications.
12. Participates in unit based quality activities and/or research.
13. Utilises all resources efficiently and effectively.

**NMHS Governance, Safety and Quality Requirements**

1. Ensures, as far as practicable, the provision of a safe working environment in consultation with staff under their supervision.
2. Participates in an annual performance development review and undertakes performance development review of staff under their supervision.
3. Supports the delivery of safe patient care and the consumers' experience including identifying, facilitating and participating in continuous safety and quality improvement activities, and ensuring services and practices align with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
4. Completes mandatory training (including safety and quality training) as relevant to role.
5. Performs duties in accordance with Government, WA Health, North Metropolitan Health Service, Women and Newborn Health Service and Departmental / Program specific policies and procedures.
6. Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

**Undertakes other duties as directed.**

## Work Related Requirements

### Essential Selection Criteria

1. Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia.
2. Recent nursing experience in an acute care setting, demonstrating clinical problem solving skills
3. Demonstrated effective communication and interpersonal skills
4. Demonstrates an ability to work within a team
5. Sound knowledge of nursing standards and commitment to excellence in patient care
6. Demonstrates an understanding of quality improvement activities.

### Desirable Selection Criteria

1. Ability to identify family learning needs and initiate appropriate education
2. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety & Health, and how these impact on employment and service delivery.

### Appointment Prerequisites

Appointment is subject to:

- Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement.
- Working With Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Completion of 100 Point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

## Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

### Manager/Supervisor

Name:  
Signature/HE:  
Date:

### Dept./Division Head

Name:  
Signature/HE:  
Date:

### Position Occupant

Name:  
Signature/HE:  
Date: