



## JOB DESCRIPTION FORM

### Section 1 – POSITION IDENTIFICATION

<b>GREAT SOUTHERN</b>		<b>Position No:</b>	005239
<b>Division:</b>	Albany Health Campus	<b>Title:</b>	Registered Nurse
<b>Branch:</b>	Nursing and Midwifery	<b>Classification:</b>	RN Level 1
<b>Section:</b>	Medical and Children's	<b>Award/Agreement</b>	Nurses and Midwives Agreement

### Section 2 – POSITION RELATIONSHIPS

<b>Responsible To</b>	<b>Title:</b>	Coordinator of Nursing & Midwifery	<b>OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:</b>
	<b>Classification:</b>	SRN Level 7	
<b>Position No:</b>	613578		
↑			
<b>Responsible To</b>	<b>Title:</b>	Clinical Nurse Manager Paediatrics General Medical	<b>Title</b> 005205 Clinical Nurse RN L2 005293 Enrolled Nurse EN L1-4 007906 Registered Nurse-Graduate RN L1 007925 Enrolled Nurse EN L1-4 613533 Registered Nurse-Graduate RN L1 613537 Enrolled Nurse-Graduate EN L1 615227 Clinical Nurse RN L2
	<b>Classification:</b>	SRN Level 3	
<b>Position No:</b>	005198		
↑			
<b>This position</b>	<b>Title:</b>	<b>Registered Nurse</b>	
	<b>Classification:</b>	RN Level 1	
<b>Position No:</b>	005239		
↑			

<b>Positions under direct supervision:</b>	<b>← Other positions under control:</b>								
<table border="1"> <thead> <tr> <th>Position No.</th> <th>Title</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Position No.	Title			<table border="1"> <thead> <tr> <th>Category</th> <th>Number</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Category	Number		
Position No.	Title								
Category	Number								

### Section 3 – KEY RESPONSIBILITIES

Responsible for the provision of high quality customer focused nursing care; acts as a resource for all staff in the provision of nursing care and problem solving; provides professional support to Clinical Manager and colleagues..

**WA Country Health Service –  
Great Southern**

**14 June 2018**

**REGISTERED**

TITLE	Registered Nurse	POSITION NO	005239
		CLASSIFICATION	RN Level 1



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State's major maternity hospital – and 40% of the State's emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

**OUR PURPOSE – What we are here to do**

WACHS improves country people's health and well-being through access to quality services and by supporting people to look after their own health.

**OUR STRATEGIC DIRECTIONS TO 2018**

1. Improving health the experience of care
2. Valuing consumers, staff and partnerships
3. Governance, performance and sustainable services

**OUR GUIDING PRINCIPLES**

Consumers first in all we do Safe, high quality services and information at all times Care closer to home where safe and viable. Evidence based services

Partnerships and collaboration

**OUR VALUES**

**Community** – making a difference through teamwork, cooperation, a 'can do' attitude and country hospitality.

**Compassion** – listening and caring with empathy, respect, courtesy and kindness.

**Quality** – creating a quality health care experience for every consumer, continual improvement, innovation and learning.

**Integrity** – accountability, honesty and professional, ethical conduct in all that we do.

**Justice** – valuing diversity, achieving health equality, cultural respect and a fair share for all.

**WA Country Health Service –  
Great Southern**

**14 June 2018**

**REGISTERED**

<b>TITLE</b>	<b>Registered Nurse</b>	<b>POSITION NO</b>	005239
		<b>CLASSIFICATION</b>	RN Level 1

#### Section 4 – STATEMENT OF DUTIES

<b>Duty No.</b>	<b>Details</b>	<b>Freq.</b>	<b>%</b>
	<p>The Registered Nurse will:</p> <ol style="list-style-type: none"> <li>1. Maintains their competence to practice in accordance with national competency standards for the Registered Nurse as described by the Nursing &amp; Midwifery Board of Australia.</li> <li>2. Responsible for the assessment, planning, implementation, facilitation and evaluation of the delivery of patient care.</li> <li>3. Coordinate multidisciplinary services to ensure a high standard of health care delivery.</li> <li>4. Identifies patient education needs and implements appropriate teaching, including coordination of patient education programs.</li> <li>5. Plans and facilitates nursing activities and performs role of shift coordinator as required.</li> <li>6. Actively participate in improvement and research programs in conjunction with others to improve the unit or hospital health care service.</li> <li>7. Participates in unit based decision-making and supports the achievement of unit, hospital, regional and WA Country Health Service objectives.</li> <li>8. Identify learning needs through critical reflection and engage in ongoing development of self as a professional</li> <li>9. Contribute to and support the professional development of others by participating in unit based education activities, preceptorship and orientation.</li> <li>10. Be accountable for the safe, efficient and effective use of resources, including assisting with forward planning for the unit.</li> <li>11. Promotes education activities including but not limited to orientation, preceptorship, supervision and validation.</li> </ol> <p>Other duties as requested by the line manager.</p>		100

The occupant of this position will be expected to comply with and demonstrate a positive commitment to the highest achievement level in Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.

**WA Country Health Service –  
Great Southern**

**14 June 2018**

**REGISTERED**

<b>TITLE</b>	<b>Registered Nurse</b>	<b>POSITION NO</b>	005239
		<b>CLASSIFICATION</b>	RN Level 1

**Section 5 – SELECTION CRITERIA**

**ESSENTIAL**

1. Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia
2. Demonstrated sound clinical knowledge and experience in the delivery of evidence based nursing care, incorporating quality and risk management within the relevant nursing environment.
3. Demonstrated ability to function as a team leader and team member
4. Demonstrated effective communication (written and verbal) and interpersonal skills, including clinical handover and escalation communication skills.
5. Demonstrated computer skills to enable navigation of online policy access, internal communication and completing online learning resources

**DESIRABLE**

1. Possession of or progression towards an appropriate post-graduate qualification
2. Knowledge of current health issues and the organisational culture of rural health services
3. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery

**Section 6 – APPOINTMENT FACTORS**

<b>Location</b>	Albany	<b>Accommodation</b>	Nil
<b>Allowances/ Appointment Conditions</b>	Appointment is subject to: <ul style="list-style-type: none"> <li>• Evidence of current registration by the Nursing &amp; Midwifery Board of Australia must be provided prior to commencement.</li> <li>• Completion of a 100 point identification check</li> <li>• Successful Criminal Record Screening clearance and a Working with Children (WWC) Check</li> <li>• Successful Pre- Placement Health Screening clearance</li> </ul>		
<b>Specialised equipment operated</b>	Health information systems including but not limited to: Webpas, iCM and Microsoft office. Clinical equipment including, but not limited to IV pumps, point of care testing devices, bladder scanning, 12-lead ECG, non-invasive haemodynamic monitoring		

**Section 7 – CERTIFICATION**

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
**Manager**

Signature and Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
**Regional Director**

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

**WA Country Health Service –  
Great Southern**

**14 June 2018**

**REGISTERED**