



JOB DESCRIPTION FORM

Section 1 - POSITION IDENTIFICATION

		Position No:	100130
Division:	Kimberley	Title:	Aboriginal Health Worker
Branch:	Kimberley Population Health Unit	Classification:	AEHW Level 1/2
Section:	Kununurra – Community Health	Award/Agreement:	Enrolled Nurses, Assistants in Nursing and Health Workers Agreement

Section 2 - POSITION RELATIONSHIPS

Responsible to	Title: Clinical Nurse Manager – Community Health Classification: SRN Level 3 Position No: 100107	Other positions reporting directly to this position:
	↑	
	Title: Senior Aboriginal Health Worker Classification: AEHW Level 3 Position No: 100129	
Responsible to	↑	←
	Title: Aboriginal Health Worker Classification: AEHW Level 1/2 Position No: 100130	
This position	↑	

Positions under direct supervision:	Other positions under control:				
<table><thead><tr><th>Position No</th><th>Title</th></tr></thead><tbody></tbody></table>	Position No	Title	<table><thead><tr><th>Category</th><th>Number</th></tr></thead><tbody></tbody></table>	Category	Number
Position No	Title				
Category	Number				

Section 3 - KEY RESPONSIBILITIES

Works with the Community Health team to provide Aboriginal health work within a given community and locality whilst ensuring a primary health care approach to service delivery. Works to improve access to primary health care with people not well-engaged with health care services.

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The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State's major maternity hospital – and 40% of the State's emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR PURPOSE – What we are here to do

WACHS improves country people's health and well-being through access to quality services and by supporting people to look after their own health.

OUR STRATEGIC DIRECTIONS TO 2018

1. Improving health the experience of care
2. Valuing consumers, staff and partnerships
3. Governance, performance and sustainable services

OUR GUIDING PRINCIPLES

Consumers first in all we do.
Safe, high quality services and information at all times.
Care closer to home where safe and viable.
Evidence based services.
Partnerships and collaboration.

OUR VALUES

Community – making a difference through teamwork, cooperation, a 'can do' attitude and country hospitality.

Compassion – listening and caring with empathy, respect, courtesy and kindness.

Quality – creating a quality health care experience for every consumer, continual improvement, innovation and learning.

Integrity – accountability, honesty and professional, ethical conduct in all that we do.

Justice – valuing diversity, achieving health equality, cultural respect and a fair share for all.

WA Country Health Service

14 January 2019

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Section 4 - STATEMENT OF DUTIES

Duty No	Details	Freq	%
1	CLINICAL		40
1.1	Provides and supports quality primary health care with clients and families in designated communities in a professional, confidential and culturally safe manner.		
1.2	Practices at all times within own competency level and Kimberley Population Health Unit's protocols, policies and relevant legislation.		
1.3	Provides health information, education and promotion to individuals and community groups enabling healthy lifestyle decisions that reduce risk factors for the development of preventable and chronic disease and empower individual and community decision-making for better health.		
2	CORPORATE		40
2.1	Promotes, develops and maintains effective partnerships with other agencies to support the provision of coordinated health service delivery.		
2.2	Assists in the development of work practices that ensure community health work is culturally appropriate, provides cross-cultural advocacy/training and in general acts as an expert resource in terms of cultural awareness.		
3	SUPPORT		15
3.1	Maintains data entry and clinical information in accordance with organisational and professional requirements.		
3.2	Supports and contributes to quality management practices in the provision of services.		
3.3	Participates in the orientation of new staff and acts as a preceptor to support, mentor and develop nursing/Aboriginal Health Worker students undertaking placements with KPHU.		
3.4	Participates in performance management in consultation with Senior Aboriginal Health Worker and local Community Health Nurse Manager, identifies own development requirements and takes action to ensure those needs are addressed.		
3.5	Participates as a member of a multidisciplinary team in assessing needs, planning, implementing and evaluating sustainable community based and client focussed health programs.		
4	OTHER		5
4.1	Other duties as directed by line manager or their delegate.		

The occupant of this position will be expected to comply with and demonstrate a positive commitment to the highest achievement level in Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.

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Section 5 - SELECTION CRITERIA

ESSENTIAL:

- 1 Pursuant to Section 50(d) of the Equal Opportunities Act, the occupant of this position must be of Aboriginal descent.
- 2 Attainment of Diploma Aboriginal Primary Health Care Practice, Advanced Certificate or Associate Diploma in Aboriginal Health Work.
- 3 Demonstrated ability to effectively plan, organise and coordinate own workload and use initiative.
- 4 Demonstrated effective written and verbal communication skills, proven effective interpersonal skills and the willingness to deal with confidential health issues.
- 5 Demonstrated ability to work as part of a multi-disciplinary team.
- 6 Current C Class drivers Licence and an ability and willingness to travel including overnight stays away from home.

DESIRABLE:

- 1 Current knowledge and commitment to equal opportunity in all aspects of employment and service delivery.
- 2 Demonstrated previous experience as an Aboriginal health worker or practitioner in the community setting.
- 3 Ability to use a computer or willingness to learn.

Section 6 - APPOINTMENT FACTORS

Location	Kununurra	Accommodation	As per WACHS Kimberley policy
Appointment/ Allowances Conditions	Appointment is subject to: <ul style="list-style-type: none"> • This position is subject to a successful Criminal Record Screening and a Working with Children Check • Completion of a 100 point identification check • Successful Pre-Placement Health Screening clearance • Evidence of current C Class driver's Licence Allowances include: <ul style="list-style-type: none"> • District Allowance as applicable • Annual Leave Travel Concession as applicable • Air-conditioning Subsidy as applicable • Additional week Northwest Leave 		
Specialised equipment operated			

Section 7 - CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: ____/____/____

Director
Kimberley Population Health Unit

Signature and Date: ____/____/____

Regional Director
WACHS Kimberley

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

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