



JOB DESCRIPTION FORM

Section 1 – POSITION IDENTIFICATION

WA Country Health Service - Midwest		Position No:	604207
Division:	Geraldton Hospital	Title:	Clinical Nurse Consultant - Emergency Department
Branch:	Nursing	Classification:	RN SRN Level 4
Section:	Emergency	Award/Agreement	Nurses and Midwives Agreement

Section 2 – POSITION RELATIONSHIPS

Responsible To	<table border="1"> <tr><td>Title:</td><td>Operations Manager - Geraldton</td></tr> <tr><td>Classification:</td><td>HSO Level G11</td></tr> <tr><td>Position No:</td><td>608094</td></tr> </table>	Title:	Operations Manager - Geraldton	Classification:	HSO Level G11	Position No:	608094	<table border="1"> <tr><td colspan="2">OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:</td></tr> <tr><td>Title</td><td></td></tr> <tr><td></td><td>Clinical Nurse Manager - Inpatient Services</td></tr> <tr><td></td><td>Clinical Nurse Manager – Patient Flow</td></tr> <tr><td></td><td>Clinical Nurse Manager – After Hours</td></tr> </table>	OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:		Title			Clinical Nurse Manager - Inpatient Services		Clinical Nurse Manager – Patient Flow		Clinical Nurse Manager – After Hours
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Positions under direct supervision:	← Other positions under control:												
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Section 3 – KEY RESPONSIBILITIES

Provide advanced emergency nursing consultancy and develop, implement and promote evidenced based standards and policies that are compliant with relevant, professional, industrial and legislative requirements across the WACHS – Midwest.

Provide clinical leadership, through specialised knowledge in emergency nursing, and clinical management of the Emergency Department, Geraldton Hospital.

WA Country Health Service Midwest
17 December 2018
REGISTERED

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The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State's major maternity hospital – and 40% of the State's emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR PURPOSE – What we are here to do

WACHS improves country people's health and well-being through access to quality services and by supporting people to look after their own health.

OUR STRATEGIC DIRECTIONS TO 2018

1. Improving health the experience of care
2. Valuing consumers, staff and partnerships
3. Governance, performance and sustainable services

OUR GUIDING PRINCIPLES

Consumers first in all we do. Safe, high quality services and information at all times. Care closer to home where safe and viable. Evidence based services, partnerships and collaboration.

OUR VALUES

Community – making a difference through teamwork, cooperation, a 'can do' attitude and country hospitality.

Compassion – listening and caring with empathy, respect, courtesy and kindness.

Quality – creating a quality health care experience for every consumer, continual improvement, innovation and learning.

Integrity – accountability, honesty and professional, ethical conduct in all that we do.

Justice – valuing diversity, achieving health equality, cultural respect and a fair share for all.

<p>WA Country Health Service Midwest</p> <p>17 December 2018</p> <p>REGISTERED</p>
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Section 4 – STATEMENT OF DUTIES

Duty No.	Details	Freq.	%
1.0	Clinically lead and manage a multi-disciplinary emergency department / service.		
2.0	Provide clinical leadership & consultancy to nursing, medical and allied health care professionals, and providers in the areas of emergency nursing within the health service.		
3.0	Provide advanced, complex patient/client care as well as expert consultancy & guidance within the health service.		
4.0	Initiate and analyse research to determine clinical best practice; initiate, implement and evaluate best practice activities that support the delivery of appropriate clinical care in area of speciality within the health service.		
5.0	Provide expert regional consultancy service for a range of health professionals.		
6.0	Maintain excellence in interpersonal skills and use of leadership to guide appropriate patient/client care and/or service delivery.		
7.0	Promote and facilitate a multi-disciplinary team approach to decision making.		
8.0	Develop innovative techniques for complex problem solving for relevant function and specialty both within and external to the health service.		
9.0	Develop, implement and promote evidence based standards and policies that are compliant with relevant professional, industrial and legislative requirements, which influence patient/client care both internal and external to the health service.		
10.0	Provide leadership in the coordination and implementation quality improvement activities.		
11.0	Contribute to the formulation of staffing profiles according to analysis of clinical needs and available resources.		
12.0	Operate within the allocated/available budgets for the area of responsibility.		
13.0	Participate in the recruitment, selection and orientation of staff.		
14.0	Develop and implement operational plans and strategies to facilitate effective utilisation of allocated human, financial and physical resources consistent with clinical unit, division and corporate priorities.		
15.0	Provide a public relations function for the area including where relevant investigation and report preparation for ministerials, enquiries and consumer complaints.		
16.0	Use effective change management strategies to improve practice both within and external to the hospital.		
17.0	Provide support and assistance to the Coordinator of Nursing and Midwifery on nursing governance, performance and management issues.		
18.0	Provide nursing mentorship, leadership and professional guidance to nurses working in emergency departments throughout the region.		
19.0	Assure staff compliance in use of the Australasian Triage Scoring system (ATS) maintaining effective use of ATS in practice.		
20.0	Contribute to the implementation and support of clinical governance, including the development and monitoring of performance indicators.		
21.0	Assist in the identification and management of clinical risk.		
22.0	Contribute through participation and or delegation the development, implementation and evaluation of external emergency plans together with other community bodies.		
23.0	Perform other relevant duties as directed by the Coordinator of Nursing and Midwifery.		
24.0	Responsible and accountable for attendance of staff under mandatory training programs during a twelve month period.		

The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive commitment to Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.

**WA Country Health Service
Midwest**

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Section 5 – SELECTION CRITERIA

ESSENTIAL

1. Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia.
2. Demonstrated advanced clinical practice in Emergency nursing.
3. Demonstrated contemporary knowledge of professional issues and trends, with a particular focus on rural and remote service delivery and health reform.
4. Demonstrated excellent interpersonal, verbal and written communication skills and ability to cultivate teamwork.
5. Ability to manage and operate within a multi-disciplinary team framework.
6. Demonstrated experience in the application of continuous quality improvement principles including managing change and the implementation and evaluation of integrated clinical governance strategies.
7. Eligible for / or in possession of a current C or C-A Class drivers licence.
8. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment and service delivery.

DESIRABLE

1. Possession of or working toward post-graduate qualification in Emergency Nursing or Management.
2. Experience in the management of human, physical and material resources.

Section 6 – APPOINTMENT FACTORS

Location	Geraldton	Accommodation	As determined by the WA Country Health Service Policy
Allowances/ Appointment Conditions	Appointment is subject to: <ul style="list-style-type: none"> • Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement. • Completion of a 100 point identification check • Successful Criminal Record Screening clearance • Evidence of current Working with Children check • Successful Pre- Placement Health Screening clearance • Evidence of a current C or C-A class driver's licence and ability to travel within the region as required Allowances <ul style="list-style-type: none"> • District allowance 		
Specialised equipment operated			

Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date:
Manager



Signature and Date:
Regional Director



As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

