



Section 1 - POSITION IDENTIFICATION

		Position No: Title: Classification: Award/Agreement:	613239
Division:	Kimberley		Clinical Practice Improvement Coordinator
Branch:	Clinical Services		HSO Level G7
Section:	Clinical Governance		Health Salaried Officers Agreement

Responsible to	Title: Regional Director Classification: HSO Class 2 Position No: 200000	Other positions reporting directly to this position: Nurse Manager Workforce – Multiple Regional Clinical Risk Coordinator Clinical Governance Support Officer Clinical Nurse Consultant – Oncology Coordinator Nurse Practitioner Remote – Multiple Senior Project Officer 4 Hour Rule Senior Nurse Specialist – Palliative Care Nurse Practitioner Nurse Educator Clinical Nurse Specialist – Infection Control
	Title: Director of Nursing and Midwifery Classification: SRN Level 10 Position No: 613264	
	Title: Clinical Practice Improvement Coordinator Classification: HSO Level G7 Position No: 613239	

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Positions under direct supervision:		← Other positions under control:	
Position No	Title	Category	Number

Provides leadership and coordination for the regional Clinical Practice Improvement (CPI) program. Coordinates the planning implementation and ongoing evaluation of a CPI Program for the region. Provides leadership and coordination for the regional peer review program, integration of the EQuIP framework and survey preparation.

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The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State's major maternity hospital – and 40% of the State's emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR PURPOSE – What we are here to do

WACHS improves country people's health and well-being through access to quality services and by supporting people to look after their own health.

OUR STRATEGIC DIRECTIONS TO 2018

1. Improving the experience of health care.
2. Valuing consumers, staff and partnerships.
3. Governance, performance and sustainable services.

OUR GUIDING PRINCIPLES

Consumers first in all we do.
Safe, high quality services and information at all times.
Care closer to home where safe and viable.
Evidence based services.
Partnerships and collaboration.

OUR VALUES

Community – making a difference through teamwork, cooperation, a 'can do' attitude and country hospitality.

Compassion – listening and caring with empathy, respect, courtesy and kindness.

Quality – creating a quality health care experience for every consumer, continual improvement, innovation and learning.

Integrity – accountability, honesty and professional, ethical conduct in all that we do.

Justice – valuing diversity, achieving health equality, cultural respect and a fair share for all.

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Section 4 - STATEMENT OF DUTIES

Duty No	Details	Freq	%
1	PROGRAM MANAGEMENT		20
1.1	Coordinates and facilitates the planning, implementation, monitoring and evaluation of the regional Clinical Practice Improvement (CPI) and peer review programs.		
1.2	Facilitates alignment with DoH and WACHS clinical governance and CPI programs, plans and policy.		
1.3	Prepares progress reports on the implementation and effects of the CPI program and plans.		
1.4	Coordinates the implementation of relevant clinical governance policy and programs.		
2	CLINICAL PRACTICE IMPROVEMENT		35
2.1	Provides leadership and advice on the selection of clinical practice improvement projects.		
2.2	Provides advice and education to health services and clinicians in Clinical Practice Improvement.		
2.3	Provides project management, data analysis and evaluation support to CPI projects and / or provides coaching to CPI project leaders.		
2.4	Coordinates the development and maintenance of a regional clinical practice improvements register.		
2.5	Provides leadership and advice on regional Clinical indicators program consistent with WACHS Clinical Indicator Program.		
2.6	Prepares information, analysis, reports and feedback on clinical indicators.		
2.7	Advises the regional clinical governance committees and executive and other stakeholders on relevant policy and processes to support Clinical Practice Improvement.		
2.8	Writes and disseminates documents and reports directed towards improving Clinical practice.		
2.9	Monitors and evaluates the implementation of Clinical Practice Improvement program and projects and provides routine reports on these to the regional clinical governance committees and executive and others as relevant.		
2.10	Drives cultural change to support Governance and quality.		
3	ACCREDITATION AND PEER REVIEW		40
3.1	Provides education and support to managers to integrate the EQuIP framework into daily business.		
3.2	Coordinate and support self assessment and evidence mapping in preparation for surveys.		
3.3	Coordinates the development, implementation and evaluation of a regional peer review program.		
3.4	Collaborates with the Area Clinical Governance unit in development of programs to support integration of EQuIP framework and peer review.		
4	OTHER		5
4.1	Other duties as directed by line manager or their delegate.		

The occupant of this position will be expected to comply with and demonstrate a positive commitment to the highest achievement level in Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.

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Section 5 - SELECTION CRITERIA

ESSENTIAL:

- 1 Demonstrated relevant clinical experience.
- 2 Demonstrated effectiveness in the implementation of quality systems including coordination of accreditation.
- 3 Knowledge of continuous improvement principles and methodologies.
- 4 Demonstrated capacity to identify and analyse clinical practice improvements in a complex healthcare environment.
- 5 Demonstrated conceptual, analytical and problem solving skills.
- 6 Demonstrated ability implementing change management principles.
- 7 Excellent interpersonal, verbal and written communication skills including negotiation skills.
- 8 Understanding and respect for the needs of Aboriginal culture in providing effective health service delivery to Aboriginal people.
- 9 Current C Class drivers licence.

DESIRABLE:

- 1 Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.
- 2 Tertiary Qualifications in a relevant clinical discipline.
- 3 Relevant knowledge of qualitative and quantitative research methods.

Section 6 - APPOINTMENT FACTORS

Location	Broome	Accommodation	As per WACHS Kimberley policy
Appointment/ Allowances Conditions	Appointment is subject to: <ul style="list-style-type: none"> • This position is subject to a successful Criminal Record Screening • Completion of a 100 point identification check • Successful Pre-Placement Health Screening clearance • Evidence of current C Class driver's Licence Allowances include: <ul style="list-style-type: none"> • District Allowance as applicable • Annual Leave Travel Concession as applicable • Air-conditioning Subsidy as applicable • Additional week Northwest Leave 		
Specialised equipment operated			

Section 7 - CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: ____/____/____

Signature and Date: ____/____/____

**Nurse Director
WACHS Kimberley**

**Regional Director
WACHS Kimberley**

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

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