



North Metropolitan Health Service
Job Description Form

HSS REGISTERED

Anaesthetic Technician
Health Salaried Officers Agreement: Level 3/4
 Position Number: 001252
 Department of Anaesthesia / Surgical Division
 Sir Charles Gairdner Hospital

Reporting Relationships

Chief Anaesthetic Technician
 Award Level: HSO – Level G6
 Position Number: 003670



Senior Anaesthetic Technician
 Award Level: HSO – Level G5
 Position Number: 003730



This Position



← Also reporting to this supervisor:

- Anaesthetic Technician – 006367
 HSO – Level 3/4

Directly reporting to this position:			Other positions under control
Title	Classification	FTE	•

Prime Function / Key Responsibilities

Plans, performs and facilitates clinical and technical support to the Anaesthetist during the induction and emergence of anaesthesia and the continued provision of this support.

Brief Summary of Duties (in order of importance)

1. Clinical

- 1.1 Provide technical and clinical support to the Anaesthetist during induction, maintenance and the emergence from anaesthesia and assist with resuscitation of the patient in emergencies.
- 1.2 Identify and provide anaesthetic and ancillary equipment for the safe administration of anaesthesia and dispose and restock equipment.
- 1.3 Ensure the provision and availability of all drugs and IV fluids during anaesthesia.
- 1.4 Participate in patient care with transferring and positioning the patient.
- 1.5 Communicate with and reassure the patient.
- 1.6 Set up and operate diagnostic equipment and participate in equipment evaluation.
- 1.7 Set up and operate new or advanced equipment where required.
- 1.8 Retrieve, identify and dispense blood products and specimens.
- 1.9 Decontaminate and store equipment and ensure anaesthetic areas are clean and restocked.
- 1.10 Identify patient monitoring and hardware needs and prepare, test and calibrate equipment.
- 1.11 Provide cell salvage service where suitably qualified.
- 1.12 Participates in the after hour on-call roster.

2. Administration, Education and Research

- 2.1 Assist in the coordination of Anaesthetic Technicians daily duties.
- 2.2 Act as staff mentor as required.
- 2.3 Ensure own professional knowledge and development by attending training and education programs.
- 2.4 Participate in and contribute to the development and provision of training and education of Trainee.
- 2.5 Anaesthetic Technicians and theatre visitors.
- 2.6 Contribute to the trialling of new equipment and techniques.
- 2.7 Ensure appropriate documentation is completed as required.

3. Quality Assurance

- 3.1 Participate in and support quality improvement programs.
- 3.2 Contribute to the preparation of protocols and procedures.
- 3.3 Complete ten hours or more of continuing professional development per annum with log book record.

4. NMHS Governance, Safety and Quality Requirements

- 4.1 Participates in the maintenance of a safe work environment.
- 4.2 Participates in an annual performance review.
- 4.3 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 4.4 Completes mandatory training (including safety and quality training) as relevant to role.
- 4.5 Performs duties in accordance with Government, WA Health, North Metropolitan Health Service and Departmental / Program specific policies and procedures.
- 4.6 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

5. Undertakes other duties as directed.

Work Related Requirements

Essential Selection Criteria

1. Certificate IV Medical Technicians and Assistants - Anaesthetics or recognised equivalent.
2. Demonstrated ability to set up and calibrate anaesthetic and monitoring equipment used in anaesthesia.
3. Demonstrates leadership and behaviours consistent with the organisations values.
4. Demonstrated ability to organise and coordinate the effective utilisation of anaesthetic equipment.
5. Excellent communication, interpersonal and organisational skills.
6. Demonstrated ability to work in a team.
7. Understanding of and a commitment to continuous quality improvement principles and their practical application.

Desirable Selection Criteria

1. Demonstrated commitment to ongoing professional development.
2. Eligible for Membership to the Australasian Society of Anaesthesia Paramedical Officers and/ or the Association of Operating Theatre Practitioners.
3. Current Senior First Aid and/or Immediate Life Support Certificate.
4. Knowledge of cell saver principles.
5. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

Appointment Prerequisites

Appointment is subject to:

- Completion of 100 Point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Manager/Supervisor

Name:
Signature/HE:
Date:

Dept./Division Head

Name:
Signature:
Date:

Position Occupant

Name:
Signature:
Date: