



Government of **Western Australia**
Department of **Justice**

Job Description Form

Department of Justice Purpose

To provide a safe, secure and decent justice service which contribute to community safety and reduced offenders' involvement in the justice system.

Position Title Clinical Nurse – Co-Morbidity Services		
Effective Date January 2012	Position Number Generic	Level ANF2
Division Adult Justice Services	Directorate Health Services	Branch Prisoner Addictions Services Team

Divisional Outcomes

To reduce re-offending, protect the community and direct offenders towards the adoption of law-abiding lifestyles through custody and containment, care and well being, reparation, rehabilitation and reintegration.

Directorate Outputs

Health Services delivers its services to patients in custody based on Chronic Disease (Diabetes, cardiovascular disease, kidney disease, asthma), Infectious Diseases, sexually transmissible diseases and Blood Borne Viruses, Co-morbidity (Alcohol and Drug Addiction Services and Mental Health Services) and Acute Care and Emergency Services.

Branch Outputs

Healthcare policy development through project implementation, Planning and implementation of projects that are related to the provision of healthcare services to patients in custody. Development of key partnerships along the Justice Continuum. Establishment measurement systems and methods. Strategic and Business Planning.

Role of the Position

The role of the position is to assess referred offenders, and to plan, implement and evaluate the care of those identified as having mental health and/or drug and alcohol related problems, to assess and manage clinical risk and to participate in the development of the Co-morbidity Service.

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Responsibilities of this Position

Clinical Management

- Assessment, planning, implementation, and evaluation of treatment, for patients identified as requiring clinical interventions for mental illness and drug and alcohol (Co-morbidity) issues.
- Conducts risk-assessments and participates in the prevention of suicide and self-harm as a member of the Prison Risk Assessment Group.
- Works with the multi-disciplinary team and clients to develop and evaluate clinical care plans.
- Liaises with visiting psychiatrists and other professionals as necessary.
- Discharge-planning of Co-morbidity Service clients, and effective liaison with external service providers.
- Coordination and dispensing of medications, for Co-morbidity Service clients as required.
- Provides clinical advice to health and custodial colleagues.

Professional Development

- Participates in the education of health and custodial staff.
- Maintains ongoing professional development and mandatory-competency training.

Leadership, Coordination and Management

- Responsible for the clinical supervision of nurses at Level 1 and/or enrolled nurses.

Quality Improvement

- Participates in performance appraisal based on current JDF as required by the Department's development policy.
- Assists in quality improvement and service evaluation projects, participates in Health Services meetings and committees, and undertakes any research, collection and analysis of data which may be relevant to service improvement.
- Actively participates in developing and maintaining contemporary clinical practices consistent with National Mental Health Standards and the National Drug Strategy, and established standards applying within the community.

Security

- Works within the guidelines and rules of the Department of Corrective Services to ensure personal safety and the safety of others.

Documentation

- Complies with policies and procedures regarding the maintenance of documentation in the official medical records.

Ethical Behaviour

- Demonstrates ethical behaviour in accordance with relevant standards, values and policies.
- Maintains professional boundaries.

Equity, Diversity and Occupational Safety and Health

- Applies the principles of equity, diversity, occupational safety and health in the workplace and behaves in accordance with relevant standards, values and policies.

Other

- Other duties as directed.

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Work related requirements (Selection Criteria)	Context within which criteria will be applied and/or general standard expected
Essential	
1. Qualification/Eligibility requirement	Registered as a Nurse with the Australian Health Practitioners Regulation Agency (AHPRA). Current C class driver's licence to travel to other sites, when required.
2. Clinical Skills	Demonstrates clinical skills and extensive and recent nursing experience in the area of mental health, including alcohol and drug related problems. Demonstrates ability to work autonomously and problem-solve.
3. Communication	Demonstrates ability to work effectively as part of a multidisciplinary team. Demonstrates advanced communication and interpersonal skills.
4. Knowledge	Demonstrates knowledge and skills in the implementation of the Mental Health Act, Criminal Law (Mentally Impaired Accused) Act, and other legislation which governs practice in the co-morbidity setting. Demonstrates working knowledge of National and State strategies such as the WA Suicide Prevention, National Mental Health and National Drug Strategy. Demonstrates knowledge and understanding of the principles and application of the Equal Employment Opportunity Act, Occupational Health and Safety Legislation.
6. Ethical behaviour	Demonstrates and manages ethical behaviour in accordance with relevant standards, values and policies.
Desirable	
7. Qualifications	A post-graduate certificate in mental health.
8. Experience	Counselling and group-work experience. Experience in Forensic or Prison Mental Health. Experience in the management of patients with alcohol, drug and other substance use.
<small>(NOTE: When applying for vacant positions, applicants are required to address the Work Related Requirements in the left-hand column only. The context and standards only provide general guidelines within which the Work Related Requirements will be applied).</small>	

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Reporting Relationships								
Title Manager Co-Morbidity Services Classification PGSA 7	Responsible to							
Title Clinical Nurse Consultant Co-Morbidity Services Classification SRN 3	Responsible to							
This office	Responsible to							
Other offices reporting to this office								
Title and classification Clinical Nurse Specialist Co-morbidity Services (SRN1) - various								
Offices under direct responsibility								
<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Title</th> <th style="text-align: left;">Classification</th> <th style="text-align: left;">Number of FTEs supervised and controlled</th> </tr> </thead> <tbody> <tr> <td style="height: 30px;"> </td> <td> </td> <td> </td> </tr> </tbody> </table>			Title	Classification	Number of FTEs supervised and controlled			
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Location and Accommodation
Location
Accommodation
Allowances / Special Conditions
The Contract of Employment specifies conditions relating to this position.

Certification	
The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.	
Delegated Authority Approval	
Signature	
Date	/ /