



JOB DESCRIPTION FORM

Section 1 – POSITION IDENTIFICATION

WA Country Health Service - Midwest		Position No:	605357
Division:	Geraldton Hospital	Title:	Consultant Anaesthetist
Branch:	Medical Services	Classification:	MP Year 1 – 9
Section:		Award/Agreement	Medical Practitioners Agreement

Section 2 – POSITION RELATIONSHIPS

Responsible
To

Title:	Regional Director
Classification:	Class 2
Position No:	604000



Title:	Director Medical Services
Classification:	MP Year 1 – 9
Position No:	605052



Title:	Consultant Anaesthetist
Classification:	MP Year 1-9
Position No:	605357



OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:

Title

Senior Medical Practitioners
Health Service Medical Practitioners
Resident Medical Officers
Medical Administration Coordinator
Quality Coordinator
Regional Clinical Risk Coordinator
Regional Clinical Practice Improvement
Coordinator
Consultants – Emergency Dept. Physician,
Surgeon
Visiting Medical Practitioners

Positions under direct supervision:	Other positions under control:				
<table><thead><tr><th>Position No.</th><th>Title</th></tr></thead><tbody></tbody></table>	Position No.	Title	<table><thead><tr><th>Category</th><th>Number</th></tr></thead><tbody></tbody></table>	Category	Number
Position No.	Title				
Category	Number				

Section 3 – KEY RESPONSIBILITIES

Ensure the provision of comprehensive anaesthetic service and airway management to patients in the Geraldton Hospital. Participate in continued medical education and quality management and provides education support to colleagues and other staff.

Support the Head of Department Anaesthesia in future anaesthetic service development.

WA Country Health Service
Midwest

20 December 2018

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The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State's major maternity hospital – and 40% of the State's emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR PURPOSE – What we are here to do

WACHS improves country people's health and well-being through access to quality services and by supporting people to look after their own health.

OUR STRATEGIC DIRECTIONS TO 2018

1. Improving health and the experience of care
2. Valuing consumers, staff and partnerships
3. Governance, performance and sustainable services

OUR GUIDING PRINCIPLES

Consumers first in all we do. Safe, high quality services and information at all times. Care closer to home where safe and viable. Evidence based services, partnerships and collaboration.

OUR VALUES

Community – making a difference through teamwork, cooperation, a 'can do' attitude and country hospitality.

Compassion – listening and caring with empathy, respect, courtesy and kindness.

Quality – creating a quality health care experience for every consumer, continual improvement, innovation and learning.

Integrity – accountability, honesty and professional, ethical conduct in all that we do.

Justice – valuing diversity, achieving health equality, cultural respect and a fair share for all.

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Section 4 – STATEMENT OF DUTIES

Duty No.	Details	Freq.	%
1.0	CLINICAL	D	50
1.1	Performs clinical duties in the Anaesthetic Department and provides patient care as per WACHS-Midwest policy.		
1.2	Assist with the management of patients in the High Dependence Unit and Emergency Department, particularly with airway management.		
1.3	Ensures that medical staff assigned to Anaesthetic Department provides quality care to patients.		
1.4	Participates fully in the hospital's preventive health and primary care programs.		
1.5	Supports nurses and other health workers in the performance of their clinical duties.		
1.6	Supports colleagues in the performance of their clinical duties.		
2.0	CLINICAL ADMINISTRATION	R	20
2.1	Maintains quality patient medical records according to health service protocols.		
2.2	Participate in a roster of Anaesthetic services at Geraldton Hospital.		
2.3	Liaises with members of the health care team and private sector to meet the needs of patients under their care.		
2.4	Participates in Medical Advisory Committee and other committee meetings as requested.		
2.5	Attends to medico legal issues that arise concerning patients that have been under their care and advises the Medical Director about complaints and clinical incidents.		
2.6	Completes medical reports		
3.0	EDUCATION	R	15
3.1	Develops and maintains the skills necessary to provide safe medical practice, including record of maintenance of professional standards.		
3.2	Participates in continued medical education activities.		
3.3	Participates and assists in the continued medical education/in service training of medical student, nursing and medical colleagues.		
3.4	Acts as a role model and supervisor/mentor to medical students and medical colleagues during their placement.		
3.5	Participates in medical clinical meetings and quality improvement activities.		
3.6	Engages in continuing medical education and ensures retention, registration and Fellowship of the Australian & New Zealand College of Anaesthetists.		
3.7	Participate and contribute to annual performance review.		
5.0	QUALITY ASSURANCE	R	10
5.1	Develops, implements and monitors Quality Assurance measures.		
5.2	Participates in doctor's clinical meetings, quality improvement and audit activities including departmental and WACHS Morbidity and Mortality meetings and Peer review activities.		
5.3	Contribution to the Clinical Incident Management policy (CIM).		
5.4	Participates in peer review and case review meetings.		
5.5	Participates in other quality assurance activities.		
6.0	OTHER	O	5
6.1	Other duties as required.		

The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive commitment to Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.

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Section 5 – SELECTION CRITERIA

ESSENTIAL

1. Eligible for registration with the Medical Board of Australia.
2. Fellowship of the Australasian and New Zealand College of Anaesthetics, or equivalent.
3. Demonstrated extensive experience in anaesthesia in a hospital setting.
4. Demonstrable high level of communication and interpersonal skills.
5. Demonstrated leadership skills in a multidisciplinary team environment.
6. Demonstrated experience and commitment to clinical teaching.
7. Demonstrated experience in quality improvement.
8. Demonstrated understanding and knowledge of the Aboriginal Cultural Respect Framework.

DESIRABLE

1. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

Section 6 – APPOINTMENT FACTORS

Location	Geraldton	Accommodation	As determined by the WA Country Health Service Policy
Allowances/ Appointment Conditions	Appointment is subject to: <ul style="list-style-type: none"> • Evidence of registration by the Medical Board of Australia must be provided prior to commencement • Completion of a 100 point identification check • Successful Criminal Record Screening clearance • Successful Pre- Placement Health Screening clearance • Evidence of current Working with Children check Allowances: <ul style="list-style-type: none"> • District Allowance 		
Specialised equipment operated			

Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: ____/
Director Medical Services



Signature and Date: ____/
Regional Director



As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

