

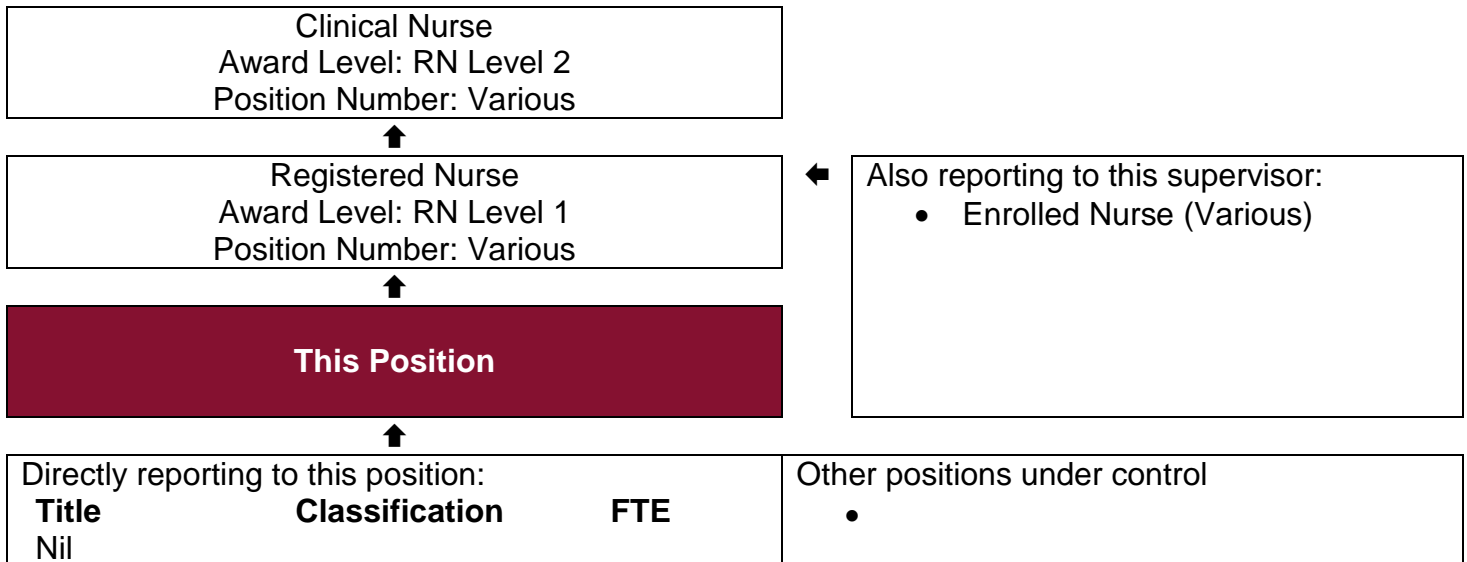


Job Description Form

HSS REGISTERED

Enrolled Nurse – Mental Health
Nurses and Midwives Agreement: Level 1-6
Position Number: 007488
Adult Mental Health Program
Sir Charles Gairdner Hospital Mental Health Service

Reporting Relationships



Prime Function / Key Responsibilities

Promotes patient safety by working collaboratively within a multidisciplinary team to deliver quality evidence based nursing care to patients under the direction of the Registered Nurse. Works within their scope of practice considerate of the Nursing and Midwifery Board’s Nursing Practice decision flowchart.

Brief Summary of Duties (in order of importance)

1. Clinical

- 1.1 Provides evidence based nursing care to selected patients in accordance with the nursing care plan and in liaison with the Registered Nurse.
- 1.2 Assists the Registered Nurse to complete and update individualised nursing care plans.
- 1.3 Documents changes detected in patients' health status and inform appropriate nurse coordinator.
- 1.4 Complies with and demonstrates a positive commitment to regulations, acts and policies relevant to nursing including Code of Ethics for Nurses in Australia, the code of conduct for Nurses in Australia and the Poisons Act 1964.
- 1.5 Assesses the need for and undertakes patient education to provide appropriate information in relation to procedures and treatment under supervision of a Registered Nurse.
- 1.6 Supports and liaises with patients, carers, colleagues, medical, nursing, allied health, external agencies and support staff and the private sector to assist with the provision of coordinated multidisciplinary care.
- 1.7 Participates in departmental and other meetings as required to meet organisational and service objectives when appropriate.
- 1.8 Participates in patient safety, quality and risk improvement activities when appropriate.
- 1.9 Acts as a patient advocate.
- 1.10 Maintains a high level of communication and interpersonal skills.

2. Professional/Education/Training/Research

- 2.1 Engages in continuing professional development/education and ensures continuous eligibility for registration in the category of Enrolled Nurse with the Nursing and Midwifery Board of Australia.
- 2.2 Actively participates in education programs and training to develop own clinical skills and knowledge related to current practice in collaboration with the RN/Staff Development Nurse.
- 2.3 Participates in clinical research activities where applicable.

3. NMHS Governance, Safety and Quality Requirements

- 3.1 Participates in the maintenance of a safe work environment.
- 3.2 Participates in an annual performance development review.
- 3.3 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities and the ACHS National EQUIP cycle in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 3.4 Completes mandatory training (including safety and quality training and alcohol and drug training) as relevant to role.
- 3.5 Performs duties in accordance with Government, WA Health, North Metropolitan Health Service and Departmental / Program specific policies and procedures.
- 3.6 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.
- 3.7 Conducts activities in compliance with the Mental Health Act and the National Mental Health Standards.

4. Undertakes other duties as directed.

Work Related Requirements

Essential Selection Criteria

1. Eligible for registration in the category of Enrolled Nurse by the Nursing and Midwifery Board of Australia.
2. Demonstrates sound level of knowledge and practice in mental health nursing.
3. Demonstrates knowledge and skill in the application of the Nursing Process.
4. Demonstrates effective interpersonal, negotiation and conflict resolution skills with an ability to liaise effectively with patients, individuals and the multidisciplinary team.
5. Demonstrates effective verbal and written communication skills.
6. Demonstrates knowledge and application of the Mental Health Act 2014.

Desirable Selection Criteria

1. Recent relevant experience in area of speciality.
2. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

Appointment Prerequisites

Appointment is subject to:

- Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement.
- Completion of 100 Point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.
- May be required to work shift rosters for 24 hours/7 day a week.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Manager/Supervisor

Name: Frank Pusey
Signature/HE:
Date:

Dept./Division Head

Name: Raighne Jordan
Signature/HE:
Date:

Position Occupant

Name:
Signature/HE:
Date: