



**Working with Children
Check (WWCC) Required**

Fellow Paediatrics Ophthalmology

Medical Practitioners Agreement: Year 1- 2

Position Number: 520726

Surgical Services Clinical Care Unit

Child & Adolescent Health Service

Reporting Relationships

Medical Co-Director of Surgical Specialties
Year 1-9
Position No. 0011893



Head of Department Ophthalmology
Position No. 00012723
& Consultants
Year 1-9
Position Numbers : Various



This Position



Reporting to this position:

N/A

Also reporting to this supervisor:

- Registrars Ophthalmological Surgery AMA: Year 1-7

Key Responsibilities: The Fellow's responsibilities will involve clinical Ophthalmology service to the children and adolescents in Western Australia, and research activities, based solely at Perth Children's Hospital (PCH).

Brief Summary of Duties

1. Clinical

- Evaluation of patients including taking medical history and physical examination.
- Formulation of differential diagnoses and organising further investigations as appropriate including blood tests, x-rays and other diagnostic tests.
- General surgical care of ward and clinic patients including prescribing medications and therapeutic interventions.
- Ensuring communication with junior medical staff and with other members of the team providing care to the patient.
- Referral of patients to, and communication with, medical specialists as indicated.
- Provision of advice to colleagues both within and outside the hospital.
- Performance of surgical procedures where appropriate, or assisting with medical procedures / operations, as required, specific to the discipline of Ophthalmology.
- Certification of deaths, informing the coroner where necessary and reporting notifiable diseases to the relevant government authority.
- Arrangement of urgent and elective hospital admissions for patients.
- Supervision of Interns, Residents and Registrars.
- Teaching Undergraduates, Interns, Residents and Registrars.
- Preparing case presentations for Grand Rounds and Departmental meetings.
- Participating in or assisting with research projects.
- Involvement in clinical audits and Mortality and Morbidity meetings.
- Participates in an on call roster.

2. Research and Education Duties

- Encouraging community / user participation in direction of research programs.
- Assisting in the design of research into the prevention of children's eye injuries, including preparation and obtaining of appropriate ethical clearances and preparation of funding applications, in conjunction with research support staff, other investigators and collaborators.
- Conducting research, recruitment of and interaction with participants in research studies in accordance with the University of Western Australia's (UWA) and/or PCH approved human research ethics protocols.
- Recruiting participants and collecting research data and/or overseeing the contribution of junior research staff to these activities.
- Examining research study participants.
- Collating research data for epidemiological studies.
- Contributing to the analysis of data, preparation and submission of manuscripts and reports.
- Participating in community education to prevent children's eye problems and publicising results of the research undertaken.
- Effective liaison with various staff, students, research participants and external organisations on research matters.

3. CAHS Governance, Safety and Quality requirements

- Takes reasonable care for own health and safety and that of others and participates in the maintenance of a safe work environment.
- Participates in the Child and Adolescent Health Service (CAHS) performance development review process.
- Supports the delivery of safe patient care and the consumers' experience ensuring services are family centred. This includes participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- Completes mandatory training (including safety and quality training) as relevant to role.
- Performs duties in accordance with Government, WA Health, CAHS and Departmental / Program specific policies and procedures.
- Abides by and upholds the WA Health Code of Conduct, CAHS Vision, Mission and Values, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

5. Undertake other duties as directed

Work Related Requirements

Essential Selection Criteria

1. Eligible for registration by the Medical Board of Australia
2. Currently enrolled in Ophthalmology training program in country of origin and have completed RACE or equivalent.
3. Demonstrated high level interpersonal skills including abilities to consult and negotiate with other stake holders to ensure project objectives are met.
4. Demonstrated evidence of written and oral communication skills, including ability to research and write reports.
5. Demonstrated evidence of ability to work effectively both independently and as a member of a team.
6. Demonstrated evidence of an understanding of data management, data analysis and knowledge of statistical analysis methods.
7. Demonstrated evidence of experience in completion of all aspects of high quality research from conception of ideas to publication of manuscripts.
8. Current knowledge of legislative and regulatory requirements in the areas of Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment, people management and services delivery.

Desirable Selection Criteria

1. Shows a personal commitment to Continuing Professional Education and Development.
2. Shows an interest in and commitment to research and teaching.
3. Demonstrated evidence of good presentation skills.

Appointment Pre-requisites

Appointment is subject to:

- Evidence of registration by the Medical Board of Australia must be provided prior to commencement.
- Working With Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Completion of 100 point identification check
- Successful Criminal Record Screening Clearance
- Successful Pre-Employment Integrity check
- Successful Pre-Employment Health Assessment

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.			
Manager / Supervisor	Signature or	HE	Date
Geoffrey Lam		HE31324	10/10/2018
Directorate/ Dept. Head	Signature or	HE	Date
As Occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.			
Occupant Name	Signature or	HE	Date
HSS Registration Details (to be completed by HSS)			
Created on	Insert date	Last Updated on	