

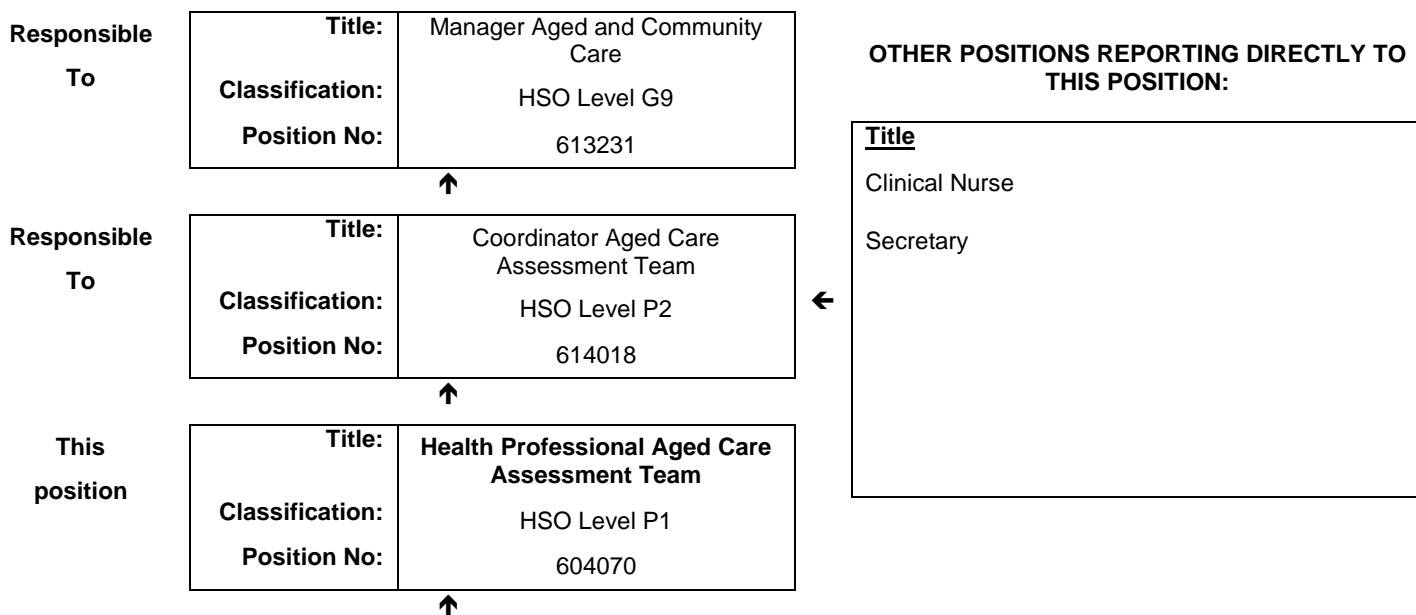


JOB DESCRIPTION FORM

Section 1 – POSITION IDENTIFICATION

WA Country Health Service - Midwest		Position No:	604070
Directorate:	Aged and Community Care	Title:	Health Professional Aged Care Assessment Team
Branch:	Aged Care Assessment Team	Classification:	HSO Level P1
Section:		Award/Agreement	Health Salaried Officers Agreement

Section 2 – POSITION RELATIONSHIPS



Positions under direct supervision:		← Other positions under control:	
Position No.	Title	Category	Number

Section 3 – KEY RESPONSIBILITIES

As part of a multi-disciplinary team, provide direct clinical and professional expertise to ensure comprehensive assessments for eligible clients of the aged care programs. Provide consultancy advice and support for all ACCS programs to ensure optimal clinical support and community care.

WA Country Health Service Midwest
30 October 2018
REGISTERED

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		CLASSIFICATION	HSO Level P1



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State's major maternity hospital – and 40% of the State's emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR PURPOSE – What we are here to do

WACHS improves country people's health and well-being through access to quality services and by supporting people to look after their own health.

OUR STRATEGIC DIRECTIONS TO 2018

1. Improving health the experience of care
2. Valuing consumers, staff and partnerships
3. Governance, performance and sustainable services

OUR GUIDING PRINCIPLES

Consumers first in all we do. Safe, high quality services and information at all times. Care closer to home where safe and viable. Evidence based services, partnerships and collaboration.

OUR VALUES

Community – making a difference through teamwork, cooperation, a 'can do' attitude and country hospitality.

Compassion – listening and caring with empathy, respect, courtesy and kindness.

Quality – creating a quality health care experience for every consumer, continual improvement, innovation and learning.

Integrity – accountability, honesty and professional, ethical conduct in all that we do.

Justice – valuing diversity, achieving health equality, cultural respect and a fair share for all.



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Section 4 – STATEMENT OF DUTIES

Duty No.	Details	Freq.	%
1.0	PROFESSIONAL	D	75
1.1	Provide direct clinical and professional expertise to ensure comprehensive assessments for eligible clients of the Aged Care Assessment Program (ACAP) as per Aged Care Assessment guidelines and Aged Care Act.		
1.2	Identify clients who would benefit from input and support of other Aged Care Programs, and make referral accordingly.		
1.3	Act as a local resource for service providers / other agencies, providing advice and linkages to appropriate aged and community care services within the designated region.		
1.4	Support continuity of care across all agencies and community care programs in conjunction with relevant Aged Care team members and associated programs and local service providers.		
1.5	Participate in the development, provision and evaluation of educational programs to clients, carers and other health professionals promoting the principles and practices of Best Practice in Aged Care.		
1.6	Utilize video-conferencing and other technology to enhance timely access for client assessment.		
1.7	Participate in professional development activities to maintain an appropriate level of professional competence in the area of comprehensive aged care assessment and services.		
1.8	Participate in orientation activities to other staff and external agencies regarding the Midwest ACAP roles.		
1.9	Promote the ACAP program to service providers and other related organisations throughout the region.		
1.10	Provide information and support to service providers.		
2.0	ADMINISTRATIVE	R	20
2.1	Participate in the development, planning and evaluation of Aged Care Programs within the region.		
2.2	Maintains accurate client assessment reports and ongoing documentation as per policy and procedures.		
2.3	Collects and maintains statistics, records, reports and data for evaluation for the ACAP as per policy and procedures.		
3.0	OTHER		5
3.1	Performs other duties as required by the Manager.		

The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive commitment to Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.



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Section 5 – SELECTION CRITERIA

ESSENTIAL

1. Tertiary qualification in Occupational Therapy, Psychology or Nursing and eligibility for registration with the relevant Board, or tertiary qualification in Social Work and eligibility for full membership of the Australian Association of Social Workers or the Society of Professional Social Workers.
2. Minimum of 2 years Post Graduate experience as an Allied Health Practitioner or Registered Nurse.
3. Demonstrated experience and awareness of range of services applicable to support frail aged clients, younger people with disabilities, and other programs relating to carers.
4. Demonstrated understanding and demonstrated ability to work effectively in a multi-disciplinary team and an ability to work independently without direct supervision.
5. Demonstrated highly developed interpersonal, written and verbal communication skills including basic computer skills.
6. Eligible for / or in possession of a current C or C-A Class drivers licence.

DESIRABLE

1. Demonstrated awareness and understanding of cross-cultural issues, particularly for the indigenous population.
2. Commitment to a community development approach to service delivery and partnerships in service delivery.
3. Experience in the delivery of education or training packages.
4. Demonstrated knowledge of the Aged Care Assessment Program and the guiding principles of Commonwealth programs supporting the frail aged.
5. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

Section 6 – APPOINTMENT FACTORS

Location	Geraldton	Accommodation	As determined by the WA Country Health Service Policy
Allowances/ Appointment Conditions	Appointment is subject to: <ul style="list-style-type: none"> ▪ Evidence of registration with the appropriate Board must be provided prior to commencement or evidence of eligibility for or current full membership of the Australian Association of Social Workers or the Society of Professional Social Workers must be provided prior to commencement ▪ Completion of a 100 point identification check ▪ Successful Criminal Record and Aged Care Screening clearance ▪ Successful Pre- Placement Health Screening clearance ▪ Evidence of a current C or C-A class driver's licence and ability to travel within the region. 		
Specialised equipment operated			

Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date:
Manager



Signature and Date:
Regional Director



As occupant of the position I have noted the statement of duties responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

