



Department of
Water and Environmental
Regulation

Position Description

Position Title: *Principal Environmental Officer – Environmental Impact Assessment* **Classification Level:** *Specified Calling Level 4*

Position Number: 3108023

Reports to: *Manager Environmental Planning Branch, SCL5*

Directorate / Division: *EPA Services*

Supervises: *Nil*

Branch / Section: *EIA Environmental Planning*

Location: *Perth (Moving to Joondalup early 2019)*

Role summary

The Principal Environmental Officer is an assessment officer for state significant, complex and controversial assessment and post assessment proposals. It provides training, mentoring, management and leadership to other environmental officers and assists the branch manager with the provision of scientific advice such as developing and implementing improvement initiatives and dealing with urgent and/or contentious issues. From time to time, this position works offline on key government initiatives and projects.

Responsible for

- Advising, negotiating and liaising with industry, government and the public, such as with scientific experts, on environmental matters relevant to development proposals and/or planning schemes.
 - Providing detailed scientific advice on key environmental factors and other matters related to the impacts from development of proposals and/or planning schemes.
 - Being accountable and taking responsibility for operational outcomes which meet the agency's strategic objectives and have responsibility for a range of resources.
 - Investigating, assessing, advising and reporting on environmental impacts of complex development proposals and/or planning schemes under Part IV of the *Environmental Protection Act 1986*.
 - Contributing to the development of the EPA's Strategic Plan and other strategic processes by providing detailed scientific and technical advice.
 - Leading projects relating to the provision of scientific advice and technical reports on the development and implementation of policies and strategies.
 - Representing the Office on external committees including research committees (e.g. ChemCentre, WABSI, MRIWA) and/or intergovernmental committees involved with decision making on state issues.
 - Undertaking research on complex scientific issues under limited direction and providing practical solutions in a timely manner.
 - Demonstrated ability to communicate and exchange detailed scientific information at a high standard and professional level.
 - Managing workload, prioritising deadlines and meeting departmental operational requirements.
 - Providing scientific advice to proponents and other government agencies during the environmental assessment of development proposals and/or planning schemes.
 - Monitoring and managing individual and project performance to meet deadlines.
 - Taking on a mentoring role for staff within the team and actively leading complex projects relating to the development and implementation of policies and strategies.
 - Representing the department and providing detailed scientific advice in a manner which is understandable to representatives of parliament and the general public.
 - Working with limited direction and using sound independent judgement.
 - Undertaking additional duties within the skill and scope of position capabilities and departmental needs.
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Work related requirements

The following is to be read in the context of the preceding sections of this document.

Essential

1. A Bachelor of Science degree.
2. Demonstrated technical and scientific skills, knowledge and experience associated with the science of Environmental Impact Assessment and the application of this science to the assessment of development proposals and/or planning schemes.
3. Well-developed ability to undertake and lead environmental impact pre and post assessments of complex development proposals and/or planning schemes and ensure the timeliness and quality of assessments.
4. Demonstrated experience critically reviewing scientific studies and documents, synthesising large amounts of information and recommending solutions to boards or committees.
5. Well-developed interpersonal and leadership skills including the ability to mentor, successfully manage conflict, liaise and negotiate effectively with technical experts and senior officers in both the private and public sectors including a proven capacity to broker appropriate and sustainable outcomes.
6. Highly developed written and oral communication skills including the ability to relate and communicate with a diverse range of stakeholders and produce a number of publicly available documents in a timely manner.
7. A demonstrated ability to be flexible, manage changing priorities and focus on agreed outcomes.

Desirable

1. Able and willing to represent the government on committees or boards involved with research on issues that relate to Environmental Impact Assessment.
2. An advanced degree, or ongoing study, or equivalent experience in or related to Environmental Impact Assessment.

Our Values



Our values underpin everything we do, they guide the way we conduct our work, how we engage with each other and deliver services to our customers. The ability to demonstrate how you will apply our values is important to us.

Special Equipment/Requirements

Current Western Australian "C" class motor vehicle driver's licence.

Position Certification

The details contained in this document are an accurate statement of the position's responsibilities and requirements.

Signature _____ Date: _____
Chief Human Resources Officer

Signature _____ Date: _____
Executive Director

