

## JOB ROLE STATEMENT

# HEAVY VEHICLE ACCESS IMPROVEMENT AND POLICY MANAGER LEVEL 6

DIRECTORATE  
BRANCH

METROPOLITAN AND SOUTHERN REGIONS  
HEAVY VEHICLE SERVICES

POSITION NO P0070172

### KEY RESPONSIBILITIES

Manage and provide specialist advice on access improvement programs, schemes and special projects relating to access solutions for Restricted Access Vehicles (RAV) to the State's road network. Provide specialist technical advice, support services and co-ordination of operational policy related to RAV.

### KEY DELIVERIES

#### Network Access Solutions, Policy and Technical Advice for RAV

- Manage the provision of technical advice to ensure appropriate RAV access is given to major road network projects and road network extensions and expansions.
- Develop and improve operational policy and procedures for providing RAV access to the State's road network.
- Manage the review of the RAV road networks and restricted bridge lists.
- Manage complex route assessments for safety, access or infrastructure and development initiatives.
- Provide specialist advice to the Access Manager (AM) for the development, maintenance and improvement of Permit and Notice products, regulations, policy, processes and strategy.

#### Access Improvement Programs, Schemes and Technologies for RAV

- Manage the WA Performance Based Standards (PBS) Scheme, including WA PBS Networks.
- Manage RAV access improvements programs, including the Intelligent Access Program (IAP) and Heavy Vehicle Incident Reporting Programing.
- Manage the development, maintenance, review and continuous improvement of mapping tools, systems and technologies in relation to the RAV network.
- Represent HVS on working groups and projects related to network mapping tools, systems and technologies with key stakeholders.
- Provide specialist advice to the Access Manager for heavy vehicle trials.
- Manage development and implementation of business improvement projects.
- Prepare Ministerial responses, briefing notes, fact sheets, HVS updates and other communication material, as required.
- Manage the preparation of business cases for network access projects or equipment, as required.

#### Leadership and Management

- Manage and provide leadership to the Section.
- Manage employee behaviour, performance and development.
- Manage, financial, technological, physical and other resources within agreed allocations to meet agreed outcomes.

#### Stakeholder Relationships

- Manage network planning support and advice is provided to other Main Roads' staff and external stakeholders including Transport Operators, Transport Industry bodies such as: the Western Roads Federation (WRF), Motor Trade Association (MTA), Livestock and Rural Transport Association (LRTA), Western Australian Local Government Association (WALGA), DoT, Minister's Office, Port Authorities, Mining companies and the general public.
- Build and enhance collaborative working relationships with key internal and external stakeholders including Transport Operators, Transport Industry bodies such as: WARTA, MTA, LRTA, DoT, Local Government Authorities, Minister's Office, Port Authorities and Mining companies.
- Manage resolution of Local Government, industry bodies and interest groups issues and future requirements relating to RAV road network access.

### SAFETY, HEALTH AND WELLBEING (SHW)

Responsible for active participation and performance to SHW standards as detailed by the Main Roads' Safety, Health and Wellbeing (SHW) Management System - refer to "SHW Roles and Responsibilities Procedure" on 'iRoads' intranet.

### LOCATION

Main Roads is a regionalised organisation with key delivery centres operating from the Kimberley to the Great Southern regions, including the metropolitan area. The incumbent of this position may be required to undertake a role in a region for a period of time.

### DYNAMIC RESOURCING

The incumbent of the position may be required to perform any other role within the incumbent's level of skill, competence and responsibility as directed by the Managing Director of Main Roads to meet the organisation's objectives and the incumbent's development.

### REPORTING RELATIONSHIPS

This position reports to:

(A) TITLE AND LEVEL  
ACCESS MANAGER

LEVEL 7

POSITION NO  
P0070062

# HEAVY VEHICLE ACCESS IMPROVEMENT AND POLICY MANAGER LEVEL 6

**POSITIONS UNDER DIRECT SUPERVISION**

**ALL POSITIONS UNDER CONTROL**

List the position numbers, titles and levels of positions directly supervised

State number of positions only

| TITLE and LEVEL                               | POSITION No | CATEGORY        | NUMBER  |
|-----------------------------------------------|-------------|-----------------|---------|
| Heavy Vehicle Access Improvement Co-ordinator | LEVEL 5     | Salaried, Wages | 2       |
| Heavy Vehicle Route Assessment Team Leader    | LEVEL 4     |                 | up to 6 |
| <b>TOTAL</b>                                  |             |                 | Up to 8 |

**SELECTION CRITERIA – SHOULD BE ADDRESSED IN THE CONTEXT OF THE ROLE**

**ESSENTIAL:**


- Substantial skill, knowledge and experience in:
  - interpreting and applying legislations, standards, policies and practices relating to restricted access vehicles
  - technical assessment practices
  - application of mapping systems and related data
  - building and enhancing stakeholder relationships
  - managing employee behaviour, performance and development
  - managing financial, technological, physical and other resources within agreed allocations to meet agreed outcomes
- Knowledge of:
  - operational policy development and implementation
  - road network of Western Australia, including road and bridge systems
  - policies and practices on Occupational Safety and Health, and on EEO, diversity and equity
- Possession of a current Western Australian 'C' Class (car) motor vehicle drivers licence or an approved equivalent.

**DESIRABLE:**

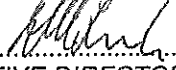
- A Degree in Commerce (Management).

**CERTIFICATION**


1. The details contained in this Job Role Statement have been reviewed and conform to Main Roads guidelines.

SIGNATURE  ..... DATE 21.08.2018  
BRANCH/SECTION HEAD

2. The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

SIGNATURE  ..... DATE 24/8/18  
EXECUTIVE DIRECTOR METRO + SOUTHERN REGION

3. The details contained in this document have been reviewed and conform to Main Roads guidelines.

SIGNATURE  ..... DATE 24/8/18  
MANAGER HR BUSINESS