



HSS Registered

Registrar – Service - General

Medical Practitioners Agreement: Year 1-7

Position Number: 520305

Diagnostic Imaging

Royal Perth Hospital / East Metropolitan Health Service

Reporting Relationships

Diagnostic Imaging Pathways Steering Committee

TBA



This Position

- TBA

Directly reporting to this position: Nil

Key Responsibilities

Under the direction of the Diagnostic Imaging Pathways (DIP) Steering Committee, further develops and maintains the clinical, academic and other content of DIP and associated applications. Assists with the maintenance and update of the DIP web-site, and the implementation and evaluation of DIP.

Brief Summary of Duties (in order of importance)

1. Content development and maintenance (60%)

1.1 Further develops and maintains the clinical, academic and other content of DIP in accordance with the Production Manual published at the DIP web-site.

2. Maintenance and update of website (15%)

2.1 Assists with the maintenance and update of the DIP website in accordance with the Production Manual published at the DIP website.

3. Dissemination, implementation and evaluation (15%)

3.1 Assists with activities required for the dissemination, implementation and evaluation of DIP.

4. Maintenance and update of applications (5%)

4.1 Assists with the maintenance and update of applications which are based on DIP in accordance with Licence Agreements.

5. Accreditation and partnerships (5%)

5.1 Assists with maintaining compliance with conditions of accreditation and partnership with external entities.

6. EMHS Governance, Safety and Quality Requirements

6.1 Participates in the maintenance of a safe work environment.

6.2 Participates in an annual performance development review.

6.3 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.

6.4 Completes mandatory training (including safety and quality training) as relevant to role.

6.5 Performs duties in accordance with Government, WA Health, East Metropolitan Health Service and Departmental / Program specific policies and procedures.

6.6 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

7. Undertakes other duties as directed.

Work Related Requirements

Essential Selection Criteria

1. Eligible for registration by the Medical Board of Australia.
2. Minimum of two years clinical experience post-graduation.
3. Shows dedication to and interest in pursuing a career in Diagnostic Radiology.
4. Experience with the process of literature searches using on-line resources (e.g. Pubmed, Ovid, Medline, and Cochrane Collaboration).
5. Good interpersonal and professional communication skills.
6. Demonstrated organisational and time management skills.

Desirable Selection Criteria

1. Shows personal commitment to Continuing Professional Education and Development.
2. Shows an interest in and commitment to research.
3. Good presentation skills at meetings.
4. Experience in working within multidisciplinary teams.
5. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

Appointment Prerequisites

Appointment is subject to:

- Evidence of registration by the Medical Board of Australia must be provided prior to commencement.
- Completion of 100 Point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity check.
- Successful Pre-Employment Health Assessment.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

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Manager / Supervisor Name

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Signature or

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HE Number

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Date

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Dept. / Division Head Name

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Signature or

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HE Number

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Date

As Occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

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Occupant Name

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Signature or

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HE Number

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Date

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Effective Date

HSS Registration Details (to be completed by HSS)

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Created on

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Last Updated on

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 HE38566 27/09/2017