



North Metropolitan Health Service
Job Description Form

HSS registered September 2018

Senior Radiation Therapist
Health Salaried Officers Agreement: HSO Level P2
Position Number: 003990
Radiation Oncology / Medical Specialties Division
Sir Charles Gairdner Hospital / North Metropolitan Health Service

Reporting Relationships

Deputy Chief Radiation Therapist
 HSO Level P4
 Position Number:000972



Supervisor Radiation Therapist
 HSO Level P3
 Position Number:003889



This Position



← Also reporting to this supervisor:

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Directly reporting to this position:			Other positions under control
Title	Classification	FTE	•
Radiation Therapists	P1	3-4 FTE	

Prime Function / Key Responsibilities

Advanced practitioner in Radiation Therapy having demonstrated clinical expertise beyond the requirements of an experienced radiation therapist. The role requires the delivery of advanced professional services independently, at an advance level of practice. Supervises a small team of radiation therapists.

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Brief Summary of Duties (in order of importance)

1. Autonomously coordinates the treatment unit including the delivery of a range of advanced patient services to patients with acute conditions and/or complex needs. Problem solving treatment related issues and ensuring efficient functioning of treatment equipment.
2. Delivers radiation treatment as prescribed and recorded in the patients' treatment information exercising independent judgement and making independent decisions, in the provision of a range of patient services and clinical practice within the Unit, seeking guidance from higher level professionals as required. And maintaining patient treatment records and statistics.
3. Provides an advisory service in relation to advanced clinical/professional practice using advanced clinical and professional practice knowledge and skills to devise optimum treatment regimes for patients across all modalities and in a range of sub-specialties.
4. Assist in the coordination, mentoring and evaluation and supervision of less experienced Radiation Therapists and undergraduate students on placement, including the evaluation of advanced professional practice in problem solving to address and explain issues arising in routine and complex procedures.
5. Liaise with multidisciplinary team regarding patients' treatment including arranging for the scheduling of patient treatment review by consultants and for patient transport as required.
6. Performs simulation and localisation procedures to establish volumes including the use of CT and verifies plans prior to treatment..
7. Undertakes the planning and quality assurance of dosimetry required for the prescribed patient treatment.
8. Liaises with the Mould Room in the preparation of face masks, alloy blocks and other special procedures.
9. Participate in approved research programs in areas of advanced professional and clinical practice.
10. Demonstrate a commitment to ongoing professional development in the practice area as well as development in leadership/supervision and administrative processes
11. Undertakes established quality assurance activities and participates in quality improvement initiatives to meet departmental and customer needs.
12. Provide education and training to health professionals, staff and students as required.
13. May be required to work shifts, overtime or participate in an on-call roster.
14. Leads team in the pursuit and maintenance of department's vision and goals.
15. **NMHS Governance, Safety and Quality Requirements**
 - 15.1 Ensures, as far as practicable, the provision of a safe work environment in consultation with staff under their supervision.
 - 15.2 Participates in an annual performance development review and undertakes performance development review of staff under their supervision.

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- 15.3 Supports the delivery of safe patient care and the consumers' experience including identifying, facilitating and participating in continuous safety and quality improvement activities, and ensuring services and practices align with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
 - 15.4 Completes mandatory training (including safety and quality training) as relevant to role.
 - 15.5 Performs duties in accordance with Government, WA Health, North Metropolitan Health Service and Departmental / Program specific policies and procedures.
- 16. Undertakes other duties as directed.**

Work Related Requirements

Essential Selection Criteria

1. Tertiary qualification in Radiation Therapy and eligible for registration with the Medical Radiation Practice Board of Australia and licensing with the Radiological Council of WA.
2. Substantial recent post graduate experience in and knowledge of radiation oncology techniques at an advanced level of practice.
3. Demonstrated organisational and problem solving skills in relation to radiation oncology issues.
4. Effective communication (written and verbal) and a high standard of negotiation, organisational and liaison skills with staff, students and patients.
5. Knowledge of quality assurance principles and methodologies and quality improvement principles and their practical application.
6. Demonstrated team leadership and management skills and ability to function effectively as a member of a multidisciplinary team.
7. Demonstrated commitment to continuing professional development.
8. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment and service delivery.

Desirable Selection Criteria

1. Possession of or progress towards relevant post graduate qualifications.

Appointment Prerequisites

Appointment is subject to:

- Evidence of current registration with the Medical Radiation Practice Board of Australia and licensing with the Radiological Council of WA must be provided prior to commencement.
- Completion of 100 Point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Manager/Supervisor

Name:
Signature/HE:
Date:

Dept./Division Head

Name:
Signature:
Date:

Position Occupant

Name:
Signature:
Date: