



HSS Registered September 2018

Registrar – Service – Psychiatry

Medical Practitioners Agreement: Year 1-7

Position Number: 008205, 008206

Adult Mental Health Program

Sir Charles Gairdner Hospital Mental Health Service

Reporting Relationships

Head of Clinical Services – Consultant Psychiatrist
 Award Level: MP Year 1-9
 Position Number: 006141



Consultant - Psychiatrist
 Award Level: MP Year 1-9
 Position Number: Various



This Position



Also reporting to this supervisor:

- Registrar-Trainee-Psychiatry
- Trainee Psychiatrist

Directly reporting to this position:

Title	Classification	FTE

Other positions under control

-

Prime Function / Key Responsibilities

Delivers evidence-based psychiatric services in an adult inpatient setting as part of the multidisciplinary team. Under the supervision of a Consultant Psychiatrist, participates in the clinical assessment and management of patients, mental health consumers, their families and carers within recovery focussed model.

Brief Summary of Duties

1. Clinical

- 1.1 Under the supervision of a consultant psychiatrist and as part of a multidisciplinary mental health team, undertakes the assessment and management of consumers with mental health disorders to include care coordination, reporting and liaison with the consumer's General Practitioner.
- 1.2 Provides a range of evidence based best practice therapeutic interventions, education, counselling and care of mental health consumers, their carers and family and care coordination with other services.
- 1.3 Oversees and reviews the care of patients including clinical evaluation, formulation of a differential diagnosis, arranging appropriate investigation and referrals and initiating a documented clinical care plan that promotes recovery in conjunction with the consultant psychiatrist.
- 1.4 Attends clinical meetings and present clinical cases as required.
- 1.5 Develops and maintains formal links with primary care givers to ensure continuity of treatment and shared care management providing information regarding mental health disorders.
- 1.6 Completes patient discharge summaries.
- 1.7 Ensures that medical records are accurately updated and that all medical diagnoses, comorbidities, procedures and complications are clearly listed.
- 1.8 Participates in relevant clinical governance activities including regular clinical meetings, adverse event investigations and morbidity/mortality reviews and in the implementation of endorsed recommendations.
- 1.9 Collects and enters statistical data as required and participates in the collection of outcome measures.

2. Education, Training and Research

- 2.1 Participates and engages in continuing professional development and educational activities.
- 2.2 Active involvement in the education activities of the mental health service.
- 2.3 Supports and assists with the training of students, other staff and care givers.
- 2.4 Attends regular individual supervision session with Consultant Psychiatrist.
- 2.5 Participates in clinical research and audit projects as required.

3. NMHS Governance, Safety and Quality Requirements

- 3.1 Participates in the maintenance of a safe work environment.
- 3.2 Participates in an annual performance development review.
- 3.3 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities and the Australian Council on Healthcare Services National EQUIP cycle in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 3.4 Completes mandatory training (including safety and quality) as relevant to role.
- 3.5 Performs duties in accordance with Government, WA Health, North Metropolitan Health Service and Departmental / Program specific policies and procedures.
- 3.6 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.
- 3.7 Conducts activities in compliance with the Mental Health Act and the National Mental Health Standards.

4. Undertakes other duties as directed.

Work Related Requirements

Essential Selection Criteria

1. Eligible for registration by the Medical Board of Australia.
2. Demonstrated clinical skills and relevant experience working with consumers with mental health presentations.
3. Demonstrated experience and ability to work effectively as part of a multi-disciplinary team.
4. Demonstrated effective communication and interpersonal skills.
5. Demonstrated organisation and time management skills.

Desirable Selection Criteria

1. Knowledge of the Western Australian Mental Health Act and other related legislation.
2. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

Appointment Prerequisites

Appointment is subject to:

- Evidence of registration by the Medical Board of Australia must be provided prior to commencement.
- Completion of 100 Point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.
- May be required to work shift and on-call rosters over 7 day a week.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Manager/Supervisor	Dept./Division Head	Position Occupant
Name: Mark McAndrew Signature/HE:63649 Date: 7 November 2017	Name: Leanne Sultan Signature/HE:75028 Date: 14 November 2017	Name: Signature/HE: Date:

Created on: March 2018
Last Update on: September 2018
HSS REGISTERED