

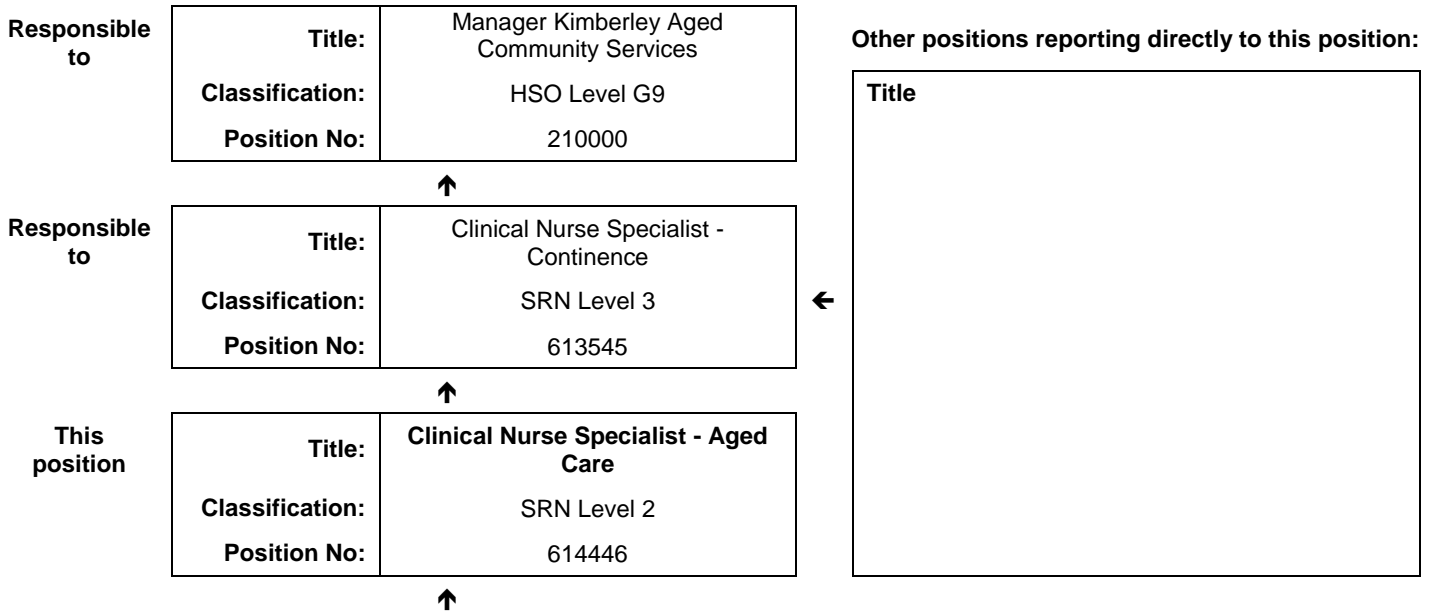


JOB DESCRIPTION FORM

Section 1 - POSITION IDENTIFICATION

		Position No:	614446
Division:	Kimberley	Title:	Clinical Nurse Specialist – Aged Care
Branch:	Kimberley Aged & Community Services (KACS)	Classification:	SRN Level 2
Section:	Aged Care	Award/Agreement:	Nurses and Midwives Agreement

Section 2 - POSITION RELATIONSHIPS



Positions under direct supervision:	← Other positions under control:								
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">Position No</td> <td style="width: 50%; text-align: center;">Title</td> </tr> <tr> <td style="height: 100px;"></td> <td></td> </tr> </table>	Position No	Title			<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%; text-align: center;">Category</td> <td style="width: 40%; text-align: center;">Number</td> </tr> <tr> <td style="height: 100px;"></td> <td></td> </tr> </table>	Category	Number		
Position No	Title								
Category	Number								

Section 3 - KEY RESPONSIBILITIES

Co-ordinate the HCP & Continence Programs across the Kimberley region ensuring that KACS meets the regulatory compliance requirements, including Home Care Standards.

Undertakes comprehensive assessments and acts as a resource and provides clinical nursing expertise to ensure best practice in community based aged care for KACS clients.

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The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State's major maternity hospital – and 40% of the State's emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR PURPOSE – What we are here to do

WACHS improves country people's health and well-being through access to quality services and by supporting people to look after their own health.

OUR STRATEGIC DIRECTIONS TO 2018

1. Improving the experience of health care.
2. Valuing consumers, staff and partnerships.
3. Governance, performance and sustainable services.

OUR GUIDING PRINCIPLES

- Consumers first in all we do.
- Safe, high quality services and information at all times.
- Care closer to home where safe and viable.
- Evidence based services.
- Partnerships and collaboration.

OUR VALUES

Community – making a difference through teamwork, cooperation, a 'can do' attitude and country hospitality.

Compassion – listening and caring with empathy, respect, courtesy and kindness.

Quality – creating a quality health care experience for every consumer, continual improvement, innovation and learning.

Integrity – accountability, honesty and professional, ethical conduct in all that we do.

Justice – valuing diversity, achieving health equality, cultural respect and a fair share for all.

WA Country Health Service

30 August 2018

REGISTERED

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Section 4 - STATEMENT OF DUTIES

Duty No	Details	Freq	%
1	CLINICAL NURSING		65
1.1	Provides initial and going assessment, planning and management of care in conjunction with the Remote Care Co-ordinators and with the involvement of the clients and their carer / representative.		
1.2	Applies flexibility and innovation in responding to the care needs of the clients facilitates and maintains service partnerships.		
1.3	Liaise and work in partnership with remote communities and all other stakeholders to ensure the best outcomes for each client, in conjunction with the Remote Care Co-ordinator.		
1.4	Provides consultation and expert advise regarding community aged care to other community service providers including community nursing, medical officers, allied health and remote community care workers.		
1.5	Promotes, participates in and utilises evidence based practice and research to improve the care of aged care clients.		
1.6	Supports and participate in comprehensive nursing assessment of eligible KACS clients, across all KACS services.		
1.7	Maintains all relevant clinical, and HCP Program information systems as required for legislative compliance, financial accountability, and the efficient and effective management of clients.		
2	EDUCATION		5
2.1	Maintains own education on current best practice in Aged Care nursing.		
3	QUALITY & RESEARCH		20
3.1	Plan and implement quality management strategies to ensure best practice in the delivery of aged care for KACS clients.		
3.2	Evaluates service delivery to ensure all of the Home Care Standards outcomes are achieved.		
3.3	Participates in research relating to aged care.		
3.4	Develops policies, procedures, and / or local guidelines as required for the HCP Program.		
3.5	Oversees HCP Program within the allocated budget.		
3.6	Holds portfolios for Infection Control & Pressure Injury for KACS.		
4	OTHER		10
4.1	Contributes to, promotes and adheres the vision and mission of KACS including compliance with all required reports and other documentation.		
4.2	Participates as a member of the KACS Clinical team.		
4.3	Undertake duties as directed.		

The occupant of this position will be expected to comply with and demonstrate a positive commitment to the highest achievement level in Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.

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Section 5 - SELECTION CRITERIA

ESSENTIAL:

- 1 Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia.
- 2 Extensive clinical nursing experience in the areas of assessment and management of aged care clients.
- 3 Demonstrated experience and skills in the coordination, delivery and evaluation of health care programs.
- 4 Demonstrated skills in meeting legislative and accreditation requirements.
- 5 Well-developed communication and interpersonal skills, including negotiation and conflict resolution.
- 6 Understanding of cross-cultural issues particularly relating to the Aboriginal and Torres Strait Islander people.
- 7 Computer Literacy including use of Microsoft Office Programs.
- 8 Current C Class Driver's Licence and an ability and willingness to travel including overnight stays away from home.

DESIRABLE:

- 1 Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.
- 2 Post Graduate Qualification in Aged Care.
- 3 Demonstrated understanding of resources and services relevant to supporting the frail aged in a community setting.

Section 6 - APPOINTMENT FACTORS

Location	Kimberley	Accommodation	As per WACHS Kimberley policy
Appointment/ Allowances Conditions	<p>Appointment is subject to:</p> <ul style="list-style-type: none"> • This position is subject to a successful Aged Care Criminal Record Screening. • Completion of a 100 point identification check • Successful Pre- Placement Health Screening clearance • Evidence of current C Class driver's Licence <p>Allowances include:</p> <ul style="list-style-type: none"> • District Allowance as applicable • Annual Leave Travel Concession as applicable • Air-conditioning Subsidy as applicable • Additional week Northwest Leave 		
Specialised equipment operated			

Section 7 - CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: ____/____/____

Manager
Kimberley Aged and Community Services

Signature and Date: ____/____/____

Regional Director
WACHS Kimberley

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

WA Country Health Service

30 August 2018

REGISTERED