



DoH Registered

Senior Pharmacist
Health Salaried Officers Agreement: HSO Level P2
Position Number: 112420
Pharmacy Department / Clinical Services
Rockingham Peel Group / South Metropolitan Health Service

Reporting Relationships

Director, Clinical Services
 MP Year 1 – 9
 Position Number: 115416



Head of Department - Pharmacy
 HSO Level P4
 Position Number: 115455



This Position



Directly reporting to this position:

Title	Classification	FTE
• N/A		

← Also reporting to this supervisor:

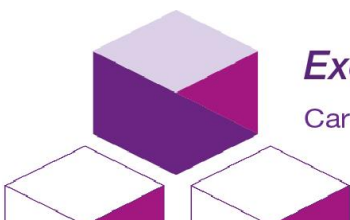
- Supervisor Pharmacist; HSO Level P3 x 1 FTE
- Senior Pharmacist; HSO Level P2 x 10 FTE
- Pharmacist; HSO Level P1 x 4 FTE
- Pharmacy Assistant; HSO Level G2 x 5 FTE

Key Responsibilities

As part of a multidisciplinary team, promotes safe, rational and cost-effective drug therapy by providing clinical pharmacy services including monitoring of the patient's total drug regimen, providing drug information and undertaking teaching and research.

Plans, implements and evaluates patient safety and quality of care, practicing as a Senior Pharmacist in accordance to the Pharmacy Board of Australia Registration Standards, the Pharmacy Board of Australia Codes and Guidelines (including the Pharmacy Code of Conduct for Registered Health Practitioners) and SMHS policies and guidelines.

Provides pharmaceutical services to patient and clients and other duties as nominated by the Head of Department Pharmacy, Rockingham Peel Group.



Excellent health care, every time

Care ■ Integrity ■ Respect ■ Excellence ■ Teamwork

Senior Pharmacist | HSO Level P2 | 112420

Brief Summary of Duties (in order of importance)

1. General:

- 1.1 Provides pharmaceutical services to patients and clients at an advanced level of practice.
- 1.2 Monitors the patient's total drug regimen to promote safe, rational and cost effective therapy, showing due regard for the problems of drug disposition, pathology test results, drug assays, interactions, adverse reactions, interference with laboratory tests, toxicity, dosage, formulation, compliance in administration and costs.
- 1.3 Ensures that the prescribing of all medications conforms to legal and hospital requirements and that such prescribing is clearly understood by all personnel.
- 1.4 Ensures that the provision of Pharmacy services is in accordance with relevant practice standards and conforms with legal and hospital requirements e.g. PBS Reform, APAC Guidelines and the Pharmaceutical Review Policy.
- 1.5 In liaison with the Head of Department Pharmacy, controls the correct supply, handling, storage and administration of drugs in clinical areas by;
 - Supervising support staff in the drug distribution process at ward level.
 - Advising nursing staff on the proper handling, security and administration of drugs.
- 1.6 Liaises with Medical, Nursing and other health professionals to provide drug information and promote rational drug therapy.
- 1.7 Actively prioritises and coordinates caseload, including participation in clinical review, ward/clinic rounds and meetings as appropriate.
- 1.8 Counsels patients on optimal medication use when appropriate.
- 1.9 Develops and participates in education programs for pharmacists; assists in pharmacy graduate and undergraduate, nursing, medical and other training programs.
- 1.10 Initiates, implements and participates in quality improvement and research activities in consultation with the Pharmacy Head of Department to systematically evaluate service delivery and meet customer needs and develops and participates in drug utilisation review, quality assurance, development and research work.
- 1.11 Supervises/undertakes the preparation of dispensed and manufactured items, which may include intravenous admixtures, cytotoxic drugs and parenteral nutrition.
- 1.12 Participates in departmental and other meetings as required to meet organisational and service objectives.
- 1.13 Visits other entities within Rockingham Peel Group and the community to provide various pharmacy services as needed.
- 1.14 Undertakes rostered shifts and rotations in the Department/Unit at the direction of the Head of Department including participation in a departmental roster.

2. Education/Training/Research

- 2.1 Engages in continuing professional development/education and ensures continuous registration by the Pharmacy Board of Australia.
- 2.2 Coordinates and/or provides professional support, clinical orientation and direction to Pharmacy staff as directed.
- 2.3 Coordinates and/or provides supervision and development of interns, students and others as directed by senior staff.
- 2.4 Develops and participates in evidence based clinical research activities where applicable.
- 2.5 Fulfils National Safety and Quality Health Services Standards requirements.

Senior Pharmacist | HSO Level P2 | 112420

3. SMHS Governance, Safety and Quality Requirements

- 3.1 Participates in the maintenance of a safe work environment.
- 3.2 Participates in an annual performance development review.
- 3.3 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 3.4 Completes mandatory training (including safety and quality training) as relevant to role.
- 3.5 Performs duties in accordance with Government, WA Health, South Metropolitan Health Service and Departmental / Program specific policies and procedures.
- 3.6 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

4. Undertakes other duties as directed.

Senior Pharmacist | HSO Level P2 | 112420

Work Related Requirements

Essential Selection Criteria

1. Tertiary qualification in Pharmacy and eligible for registration by the Pharmacy Board of Australia.
2. Demonstrated extensive and relevant clinical Pharmacy experience and skills in a hospital setting, with advanced drug knowledge.
3. Demonstrated organisational and time management skills with the ability to organise workloads and meet deadlines whilst maintaining accuracy in a high volume work area.
4. Demonstrated high level communication (verbal and written) and interpersonal skills with the ability to liaise effectively with clients and staff at all levels.
5. Ability to work effectively as part of a team or independently without supervision providing a high level customer focused service.
6. Demonstrated ability to plan, develop, coordinate, implement and evaluate Pharmacy services including application of quality improvement principles and practices.

Desirable Selection Criteria

1. Recent and relevant hospital pharmacy experience.
2. Knowledge and skills in computing systems, especially those relevant to hospital pharmacy and therapeutics.
3. Current "C" or "C.A." class drivers licence.
4. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

Appointment Prerequisites

Appointment is subject to:

- Evidence of current registration by the Pharmacy Board of Australia must be provided prior to commencement.
- Provision of the minimum identity proofing requirements.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

..... Manager / Supervisor Name Signature or HE Number Date
------------------------------------	-----------------------	--------------------	---------------

..... Dept. / Division Head Name Signature or HE Number Date
-------------------------------------	-----------------------	--------------------	---------------

As Occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

..... Occupant Name Signature or HE Number Date
..... Effective Date			

HSS Registration Details (to be completed by HSS)

..... Created on Last Updated on 11/09/2018
---------------------	--------------------------	---------------------