



**HSS REGISTERED**

**Clinical Nurse and/or Clinical Midwife**  
**Nurses and Midwives Agreement: Level 2**  
**Neonatal Unit**  
**Position Number: 113426**  
**Armadale Kalamunda Group / East Metropolitan Health Service**

**Reporting Relationships**

Nurse Coordinator Women’s, Children’s & Medical  
 RN SRN Level 7  
 Position number: 603092



Nurse Unit Manager: Paediatrics/Neonates  
 RN SRN Level 4  
 Position Number: 005902



**This Position**



Directly reporting to this position:

Title	Classification	FTE
• Nil		

- ← Also reporting to this supervisor:
- Staff Development Nurse; RN Level 2
  - Clinical Nurse; RN Level 2
  - Registered Nurse; RN Level 1
  - Grad Registered Nurse; RN Level 1
  - Enrolled Nurse; EN Level 1-4

**Key Responsibilities**

Responsible for the provision of direct nursing care. Acts as a clinical leader and role model to contribute and support the relevant preferred views within this health service, and provide quality nursing care.

### **Brief Summary of Duties (in order of importance)**

- Coordinates and is responsible for the direct delivery of nursing care within the scope of practice.
- In conjunction with the Nurse Unit Manager, is responsible for the standard of care delivered in the designated area.
- Identifies, plans, implements and evaluates, in conjunction with other members of the health team, appropriate patient care.
- Participates in the development and review of objectives, policies and procedures relating to the practice setting.
- Organises the allocation of caseload to nursing personnel.
- Participates in ongoing quality management activities at practice setting level.
- Functions in accordance with legislation affecting nursing practice.
- Accepts responsibility for development of professional skills in self and others by participation in, and promotion of staff development and other educational and professional programs.
- Participates in professional appraisal by involvement in performance management on an ongoing basis, both for self and other nursing staff.
- Collaborates with the Nurse Unit Manager to design and implement orientation programs for new staff in designated area.
- Participates in staff selection by serving on interview panels.
- Participates in ongoing fire, safety and emergency practices and is familiar with all relevant procedures and policies.

### **EMHS Governance, Safety and Quality Requirements**

- Participates in the maintenance of a safe work environment.
- Participates in an annual performance development review.
- Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- Completes mandatory training (including safety and quality training) as relevant to role.
- Performs duties in accordance with Government, WA Health, East Metropolitan Health Service and Departmental / Program specific policies and procedures.
- Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.
- Undertakes other duties as directed.

## Work Related Requirements

### Essential Selection Criteria

1. Eligible for registration in the category of Registered Nurse and/or Registered Midwife by the Nursing and Midwifery Board of Australia.
2. Demonstrated advanced neonate (level 2A) nursing expertise.
3. Demonstrated effective communication and interpersonal skills.
4. Demonstrated ability to work within a team environment as a leader and team member
5. Sound understanding of nursing legislation and policies relating to practice and the workplace.
6. Understanding of Equip, clinical governance and risk assessment.

### Desirable Selection Criteria

1. Possession of or progress towards a relevant tertiary and/or post basic qualification
2. Basic computer literacy
3. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

### Appointment Prerequisites

Appointment is subject to:

- Evidence of current registration by the Nursing and Midwifery Board of Australia must be provided prior to commencement.
- Working With Children (WWC) Check, compulsory check for people who carry out child-related work in Western Australia.
- Completion of 100 Point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

## Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

<b>Kate O'Reilly-Bradley</b>	<b>He05465</b>	<b>20/8/2018</b>
Manager / Supervisor Name	Signature or HE Number	Date

Dept. / Division Head Name	Signature or	HE Number	Date
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As Occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Occupant Name	Signature or	HE Number	Date
Effective Date			

**HSS Registration Details** (to be completed by HSS)

Created on	Last Updated on	August 2018
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