



JOB DESCRIPTION FORM

Section 1 – POSITION IDENTIFICATION

Goldfields		Position No:	601637
Division:	High Dependency Unit	Title:	Registered Nurse
Branch:	Kalgoorlie Health Campus	Classification:	RN Level 1
Section:	Nursing	Award/Agreement	Nurses and Midwives Agreement

Section 2 – POSITION RELATIONSHIPS

Responsible To	<table><tr><td>Title:</td><td>Nurse Coordinator Ambulatory Care</td></tr><tr><td>Classification:</td><td>RN SRN Level 7</td></tr><tr><td>Position No:</td><td>601073</td></tr></table>	Title:	Nurse Coordinator Ambulatory Care	Classification:	RN SRN Level 7	Position No:	601073	OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION: <table><tr><td><u>Title</u></td></tr><tr><td>601640 - Clinical Nurse</td></tr><tr><td>601624 – Clinical Nurse</td></tr><tr><td>613659 – Nurse Practitioner Emergency Dept</td></tr></table>	<u>Title</u>	601640 - Clinical Nurse	601624 – Clinical Nurse	613659 – Nurse Practitioner Emergency Dept
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Responsible To	<table><tr><td>Title:</td><td>Clinical Nurse Manager Emergency Department Outpatients</td></tr><tr><td>Classification:</td><td>RN SRN Level 3</td></tr><tr><td>Position No:</td><td>601628</td></tr></table>	Title:	Clinical Nurse Manager Emergency Department Outpatients	Classification:	RN SRN Level 3	Position No:	601628					
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Positions under direct supervision:	← Other positions under control:																				
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Section 3 – KEY RESPONSIBILITIES

To provide nursing care for patients within the scope of practice of a Registered Nurse and provide clinical supervision for enrolled nurses and students.

WA Country Health Service –
GOLDFIELDS

5 January 2018

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		CLASSIFICATION	RN Level 1



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State's major maternity hospital – and 40% of the State's emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR PURPOSE – What we are here to do

WACHS improves country people's health and well-being through access to quality services and by supporting people to look after their own health.

OUR STRATEGIC DIRECTIONS TO 2018

1. Improving health the experience of care
2. Valuing consumers, staff and partnerships
3. Governance, performance and sustainable services

OUR GUIDING PRINCIPLES

Consumers first in all we do Safe, high quality services and information at all times

Care closer to home where safe and viable. Evidence based services

Partnerships and collaboration

OUR VALUES

Community – making a difference through teamwork, cooperation, a 'can do' attitude and country hospitality.

Compassion – listening and caring with empathy, respect, courtesy and kindness.

Quality – creating a quality health care experience for every consumer, continual improvement, innovation and learning.

Integrity – accountability, honesty and professional, ethical conduct in all that we do.

Justice – valuing diversity, achieving health equality, cultural respect and a fair share for all.

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Section 4 – STATEMENT OF DUTIES

Duty No.	Details	Freq.	%
1.	The Registered Nurse will: Maintain their competence to practice in accordance with national competency standards for the Registered Nurse as described by the Nurses & Midwives Board of Australia.		
2.	Responsible for the assessment, planning, implementation, facilitation and evaluation of the delivery of patient care.		
3.	Coordinate multidisciplinary services to ensure a high standard of health care delivery.		
4.	Identifies patient education needs and implements appropriate teaching, including coordination of patient education programs.		
5.	Plans and facilitates nursing activities and performs role of shift coordinator as required.		
6.	Actively participate in improvement and research programs in conjunction with others to improve the unit or hospital health care service.		
7.	Participates in unit based decision-making and supports the achievement of unit, hospital, regional and WA Country Health Service objectives.		
8.	Facilitates others in their development of competencies and organisational skills including performance management of designated nursing personnel.		
9.	Be accountable for the safe, efficient and effective use of resources, including assisting with forward planning for the unit.		
10.	Promotes education activities including but not limited to orientation, preceptorship, supervision and validation.		
11.	Other duties as requested by the Clinical Nurse Manager Emergency Department Outpatients.		
	The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive commitment to Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.		

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Section 5 – SELECTION CRITERIA

ESSENTIAL

1. Eligible for registration in the category of Registered Nurse by the Nursing and Midwifery Board of Australia.
2. Demonstrated competent nursing practice, within the High Dependency Care setting.
3. Demonstrated competence in planning, coordination and decision making in the management of patients, within the High Dependency setting.
4. Demonstrated ability to function as a team leader and team member.
5. Demonstrated effective communication (written and verbal) and interpersonal skills.
6. Demonstrates incorporation of quality and risk management within practice.
7. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment and service delivery.

DESIRABLE

1. Possession of or progression towards an appropriate post-graduate qualification.
2. Knowledge of current health issues and the organisational culture of rural health services.
3. Demonstrated computer skills.

Section 6 – APPOINTMENT FACTORS

Location	Kalgoorlie	Accommodation	As determined by the WA Country Health Services Policy
Allowances/ Appointment Conditions	Appointment is subject to: <ul style="list-style-type: none"> • Evidence of current registration by the Nursing & Midwifery Board of Australia must be provided prior to commencement • This position is subject to a successful Criminal Record Screening and a Working with Children (WWC) Check • Completion of a 100 point identification check • Successful Pre- Placement Health Screening clearance Allowances <ul style="list-style-type: none"> • District Allowance as applicable 		
Specialised equipment operated		Clinical equipment relevant to the practice area	

Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date: ____/____/____
Operations Manager

Signature and Date: ____/____/____
Regional Director

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

