



POSITION DESCRIPTION (SENIOR EXECUTIVE SERVICE)

Position Number	00014205
Position Title	Director System Clinical Support and Innovation
Classification	Class 1
Division	Clinical Excellence
Directorate	System Clinical Support and Innovation
Award	Public Service and Government Officers CSA General Agreement
Site Location	East Perth

REPORTING RELATIONSHIPS



Directly reporting to this position:

Title & Position Number	Classification	FTE
Program Manager	PSO Level 8	32
Program Manager	PSO Level 8	10

ORGANISATIONAL ENVIRONMENT

The Department of Health, led by the Director General, has been established as the System Manager responsible for the overall strategic direction, management and performance of the Western Australian (WA) public health system to ensure the delivery of high-quality, sustainable, safe and timely health services.

The WA public health system employs approximately 43,000 dedicated staff who ensure the health wellbeing of the State's population throughout the metropolitan, regional and remote areas of WA. The WA health system as a single health entity covers an area covering approximately 2.5 million square kilometres.

The foundations that underpin essential services to the community include: robust standards for the delivery of high-quality and safe care, and optimal patient and community experience; sound financial management and clinical performance; supporting our workforce; infrastructure and information and communications technology (ICT) delivery; and supporting and enhancing research and innovation.

KEY RESPONSIBILITIES

Leads the development of system level clinical service plans, integrating best practice Models of Care and innovative system reforms informed by contemporary evidence and research that ensures value and quality.

This position is responsible for coordinating the development of system level service delivery reforms and facilitating the dissemination of innovation, best practice and sustainable improvements across the WA health system.

BRIEF SUMMARY OF DUTIES

This section outlines the results and outcomes required of an individual in this position.

Employees are required to undertake all duties and responsibilities in accordance with Department of Health WA Code of Conduct, Policies/Procedures and relevant legislation.

Role-Specific Responsibilities

Leads the development of system level clinical service plans, integrating best practice Models of Care and innovative system reforms, informed by contemporary evidence and research that ensures value and quality.

Oversees coordination of solutions for systemic clinical speciality challenges and facilitates the dissemination of innovation, best practice and sustainable improvements across the WA health system.

Identifies system level initiatives to improve community access to timely and contemporary models of care and ensures value in health care through reducing unnecessary variation, and optimising service delivery models that are integrated and evidence based.

Assesses and identifies key areas of best practice and innovation to inform purchasing priorities and performance indicators.

Strategic Analysis, Management and Reporting

Facilitates the analysis of international and national trends in health care, health systems and service delivery, health and medical research to inform the planning and key commissioning functions of the Department of Health (in its role as System Manager).

Develops appropriate policies, standards, services, systems and processes to support the achievement of strategic objectives and performance targets.

Evaluates and reports on system level clinical service outcomes and performance in partnership with other functions of the System Manager, using relevant benchmarks and objective data, information, evidence and standards.

Provides high level advice to the Director General and Departmental Executive on best practice Models of Care and clinical innovation initiatives.

Leadership

Leads the delivery of specific systemwide strategic clinical projects for the System Manager.

Provides advice and input on policy, planning and implementation issues across the Directorate and consistent with the Department's key stakeholder requirements and overall direction and objectives.

Provides strategic direction and leadership to the Directorate, and develops, coaches and manages others to ensure achievement of key deliverables.

Liaison, Representation and Stakeholder Development

Proactively develops strategic networks and fosters collaboration at the state, national and international levels to promote learning and access to best practice and innovation across the system.

Works with a wide range of internal and external stakeholders to consistently improve the quality of services delivered to the WA community.

Develops and maintains strong relationships and works collaboratively with hospitals and Health Service Providers, government agencies and other key stakeholders to achieve agreed successful implementation of innovative system level reforms.

Represents the WA health system in business and professional dealings, and on committees and high level forums.

Corporate Responsibilities

Leads by example and promotes integrity and professionalism and encourages these standards in others through a culture of collaboration, openness, respect and empowerment.

Provides effective leadership within corporate policies and procedures, and ensures staff demonstrate expected behaviours, aligned with both departmental and broader public sector Codes of Conduct and legislative requirements.

Ensures allocated human, financial and physical resources for the directorate are managed effectively within policy and budget parameters against agreed targets, performance standards and objectives.

Undertakes other duties as required.

WORK RELATED REQUIREMENTS

Applicants should demonstrate their capacity to meet the following criteria which should be read in conjunction with the specific responsibilities of this role.

Essential Selection Criteria

Shapes and manages strategy

Helps create organisational strategies that are aligned with government objectives and likely future requirements.

Draws on information and alternative viewpoints and monitors information channels to understand new issues of importance to the government.

Effectively uses data to inform decision-making.

Anticipates risks, addresses them quickly and helps others to recognise them

Achieves results

Monitors and manages resourcing pressures for optimum outcomes.

Defines high-level objectives and ensures translation into practical implementation strategies.

Ensures ideas and intended actions become reality and that planned projects result in expected outputs.

Builds productive relationships

Builds and sustains relationships within the organisation, with the Minister's office, across the public sector and with a diverse range of external stakeholders.

Capitalises on the positive benefits that can be gained from diversity and harnesses different viewpoints.

Exemplifies personal integrity and self-awareness

Operates professionally and within the boundaries of organisational processes and legal and public policy constraints.

Commits to achieving key outcomes for the organisation and uses personal drive, focus and energy to enthuse others.

Communicates and influences effectively

Confidently presents messages in a clear, concise and articulate manner.

Identifies key stakeholders and engages their support. Focuses on the desired objectives and ensures negotiations remain on track.

Desirable Selection Criteria

Post-graduate qualification in a relevant discipline.

Appointment Factors

- Successful 100 point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity check.

CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Manager/Supervisor	Director/Division Head
NAME:	NAME:
SIGNATURE:	SIGNATURE:
DATE:	DATE: