



## JOB DESCRIPTION FORM

### Section 1 – POSITION IDENTIFICATION

WA Country Health Service - Midwest		Position No:	614762
Division:	Midwest Region	Title:	Consultant - Obstetrician and Gynaecologist
Branch:	Geraldton Hospital	Classification:	MP Year 1-9
Section:	Obstetric & Gynaecology	Award/Agreement	Medical Practitioners Agreement

### Section 2 – POSITION RELATIONSHIPS

Responsible To	<b>Title:</b> Regional Director <b>Classification:</b> HSO Class 2 <b>Position No:</b> 604000
	↑
Responsible To	<b>Title:</b> Director Medical Services <b>Classification:</b> MP Year 1-9 <b>Position No:</b> 605052
	↑
This position	<b>Title:</b> Consultant – Obstetrician and Gynaecologist <b>Classification:</b> MP Year 1-9 <b>Position No:</b> 614762
	↑

#### OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:

Title
Consultant – Surgeon – General Surgeon
Medical Administration Coordinator
Senior Medical Practitioners
Reg. – Srv. – Gen Med
Consultant - Anaesthetist
RMO – Gen Med
Consultant – Physician – General Medicine
Regional Clinical Practice Improvement Coordinator
Director Clinical Training
Regional Clinical Risk Coordinator
Consultant – Paediatrician - General
Clinical Governance Support Officer
RMOs (various)

Positions under direct supervision:	Other positions under control:																		
<table> <tr> <th>Position No.</th><th>Title</th></tr> <tr> <td> </td><td> </td></tr> <tr> <td> </td><td> </td></tr> <tr> <td> </td><td> </td></tr> </table>	Position No.	Title							<table> <tr> <th>Category</th><th>Number</th></tr> <tr> <td>Resident Medical Officers</td><td> </td></tr> <tr> <td>Registrars</td><td> </td></tr> <tr> <td> </td><td> </td></tr> <tr> <td> </td><td> </td></tr> </table>	Category	Number	Resident Medical Officers		Registrars					
Position No.	Title																		
Category	Number																		
Resident Medical Officers																			
Registrars																			

### Section 3 – KEY RESPONSIBILITIES

Provides leadership and delivers excellent clinical performance in the area of Obstetrics and Gynaecology. Provides administrative leadership in combination with the clinical nurse specialist of Maternity. Takes responsibility for policy development and review and for clinical governance.

<b>WA Country Health Service</b> <b>Midwest</b>
<b>11 July 2018</b>
<b>REGISTERED</b>

TITLE	Consultant - Obstetrician and Gynaecologist	POSITION NO	614762
		CLASSIFICATION	MP Year 1-9



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State's major maternity hospital – and 40% of the State's emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

### **OUR PURPOSE – What we are here to do**

WACHS improves country people's health and well-being through access to quality services and by supporting people to look after their own health.

### **OUR STRATEGIC DIRECTIONS TO 2018**

1. Improving health the experience of care
2. Valuing consumers, staff and partnerships
3. Governance, performance and sustainable services

### **OUR GUIDING PRINCIPLES**

Consumers first in all we do. Safe, high quality services and information at all times. Care closer to home where safe and viable. Evidence based services, partnerships and collaboration.

### **OUR VALUES**

**Community** – making a difference through teamwork, cooperation, a 'can do' attitude and country hospitality.

**Compassion** – listening and caring with empathy, respect, courtesy and kindness.

**Quality** – creating a quality health care experience for every consumer, continual improvement, innovation and learning.

**Integrity** – accountability, honesty and professional, ethical conduct in all that we do..

**Justice** – valuing diversity, achieving health equality, cultural respect and a fair share for all.

**WA Country Health Service  
Midwest**

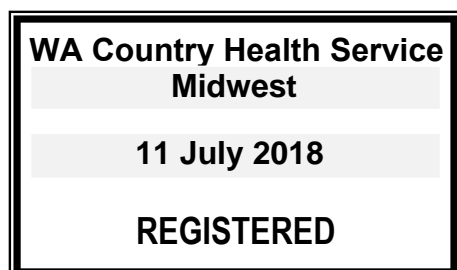
**11 July 2018**

**REGISTERED**

TITLE	Consultant - Obstetrician and Gynaecologist	POSITION NO	614762
		CLASSIFICATION	MP Year 1-9

#### Section 4 – STATEMENT OF DUTIES

Duty No.	Details	Freq.	%
<b>1.0</b>	<b>CLINICAL DUTIES</b>	D	100
1.1	Responsible for specialist clinical care of Obstetric and Gynaecological patients attending Geraldton Hospital and in the community.	D	
1.2	Manages Obstetric and Gynaecological conditions according to acceptable clinical standards.	R	
1.3	Collaborates with Maternity ward Clinical Nurse Specialist and Nursing Staff to facilitate patient management. Liaises with patients, family, community services and other representatives as required to facilitate patient management.	R	
1.4	Supervises mentors and educates candidates for the diploma of Obstetrics and any trainee medical staff and hospital service medical practitioners who are providing clinical care to Obstetric and Gynaecological patients.	D	
1.5	Liaises with other senior staff in Geraldton and elsewhere, with allied health staff and with hospital managers to facilitate a high standard of patient care. Negotiates with patient transport providers such as the Royal Flying Doctor Service and St John Ambulance to facilitate transfer of patients for tertiary care.	R	
1.6	Promotes clinical governance and clinical risk management within the Obstetric and Gynaecological department.	R	
1.7	Maintains and updates professional knowledge. Participates in research where appropriate. Trains and supervises medical students as appropriate.	D	
<b>2.0</b>	<b>ADMINISTRATIVE DUTIES</b>		
2.1	In collaboration with other General Practitioner and Specialist Obstetricians and the Midwifery and Surgical nursing staff, actively participates in the management of the Midwifery Medical Department including equipment choice, staffing proposals and workplace redesign.		
2.2	Undertakes performance management of subordinate staff.		
2.3	Participates in clinical policy development and review.	O	
2.4	Participates in data collection, clinical audit and other Quality Assurance program activities.		
2.5	Participates in relevant hospital, regional and state committees as required.	R	
2.6	Prepares medial reports.		
2.7	Undertakes strategic planning in conjunction with hospital and regional management.		
<b>3.0</b>	<b>OTHER</b>	R	
3.1	Other duties as directed.		
	The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive commitment to Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.		



<b>TITLE</b>	<b>Consultant - Obstetrician and Gynaecologist</b>	<b>POSITION NO</b>	614762
		<b>CLASSIFICATION</b>	MP Year 1-9

## Section 5 – SELECTION CRITERIA

### ESSENTIAL

- Eligible for registration by the Medical Board of Australia.
- Fellowship of the Royal Australian and New Zealand College of Obstetric and Gynaecologists or equivalent
- Demonstrated contemporary knowledge of professional issues and trends in Obstetric and Gynaecology.
- Sound understanding of remote area health service provision.
- Highly developed communication, interpersonal, negotiation and conflict resolution skills.
- Demonstrated commitment to clinical governance within health care
- Demonstrated understanding and knowledge of Aboriginal Cultural respect framework.
- Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment and service delivery.
- Current drivers licence.

### DESIRABLE

- Significant experience in rural and remote Obstetric and Gynaecology.
- Demonstrated commitment to ongoing education and research.

## Section 6 – APPOINTMENT FACTORS

<b>Location</b>	Geraldton	<b>Accommodation</b>	As determined by the WA Country Health Service Policy
<b>Allowances/ Appointment Conditions</b>	Appointment is subject to: <ul style="list-style-type: none"> <li>• Evidence of registration by the Medical Board of Australia must be provided prior to commencement</li> <li>• Completion of a 100 point identification check</li> <li>• Successful Criminal Record Screening clearance</li> <li>• Successful Pre- Placement Health Screening clearance</li> <li>• Evidence of current Working with Children check</li> <li>• Current drivers licence</li> </ul> Allowances: <ul style="list-style-type: none"> <li>• District Allowance</li> </ul>		
<b>Specialised equipment operated</b>			

## Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date:  
Manager



Signature and Date:  
Regional Director



As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed

