



JOB DESCRIPTION FORM

Section 1 – POSITION IDENTIFICATION

WA Country Health Service		Position No:	614176
Division:	Wheatbelt	Title:	Aboriginal Mental Health Coordinator
Branch:	Wheatbelt Mental Health Service	Classification:	HSO Level G7
Section:	Aboriginal Services	Award/Agreement	Health Salaried Officers Agreement

Section 2 – POSITION RELATIONSHIPS

Responsible To	Title:	Regional Director - Wheatbelt
	Classification:	HSO Class 2
	Position No:	607224
↑		
Responsible To	Title:	Manager Mental Health
	Classification:	HSO G10
	Position No:	607626
↑		
This position	Title:	Aboriginal Mental Health Coordinator
	Classification:	HSO Level G7
	Position No:	614176
↑		

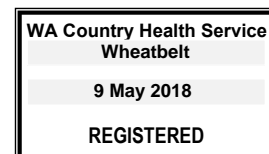
OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:

Title
607649 Snr Social Worker
607659 Snr Health Professional
607451 Community Mental Health Nurse
607240 Clinical Nurse Specialist
615449 Business Manager

Positions under direct supervision:	← Other positions under control:										
<table border="1"> <thead> <tr> <th>Position No.</th> <th>Title</th> </tr> </thead> <tbody> <tr> <td></td> <td>Senior Aboriginal Mental Health Worker</td> </tr> <tr> <td></td> <td>Aboriginal Mental Health Worker</td> </tr> </tbody> </table>	Position No.	Title		Senior Aboriginal Mental Health Worker		Aboriginal Mental Health Worker	<table border="1"> <thead> <tr> <th>Category</th> <th>Number</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> </tr> </tbody> </table>	Category	Number		
Position No.	Title										
	Senior Aboriginal Mental Health Worker										
	Aboriginal Mental Health Worker										
Category	Number										

Section 3 – KEY RESPONSIBILITIES

Works with the Regional Mental Health Service management team in the development, planning and implementation of the Aboriginal Mental Health Service undertaking stakeholder consultation and liaison; providing mentoring and support to aboriginal mental health professional and workers. Provides cultural leadership to the MH service. Provides clinical input as part of the multidisciplinary team.



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The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State's major maternity hospital – and 40% of the State's emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR PURPOSE – What we are here to do

WACHS improves country people's health an supporting people to look after their own health.

OUR STRATEGIC DIRECTIONS TO 2018

1. Improving the experience of health care
2. Valuing consumers, staff and partnerships
3. Governance, performance and sustainable services

OUR GUIDING PRINCIPLES

Consumers first in all we do
 Safe, high quality services and information at all times
 Care closer to home where safe and viable.
 Evidence based services
 Partnerships and collaboration

OUR VALUES

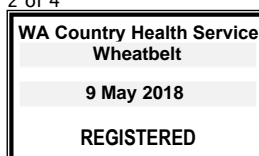
Community – making a difference through teamwork, cooperation, a 'can do' attitude and country hospitality.

Compassion – listening and caring with empathy, respect, courtesy and kindness.

Quality – creating a quality health care experience for every consumer, continual improvement, innovation and learning.

Integrity – accountability, honesty and professional, ethical conduct in all that we do.

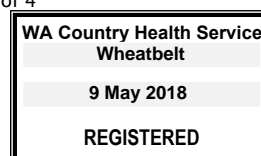
Justice – valuing diversity, achieving health equality, cultural respect and a fair share for all.



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Section 4 – STATEMENT OF DUTIES

Duty No.	Details	Freq.	%
1.0	LEADERSHIP		
1.1	As a member of the Regional Mental Health management team, provides consultation and advice in relation to the regional development, implementation and coordination of the Aboriginal Mental Health Service for all age groups.		
1.2	Facilitates supervision and mentoring to Aboriginal staff working within the mental health service.		
1.3	Manages and/or participates in staff recruitment, selection and performance development providing advice to ensure processes are culturally respectful.		
1.4	Leads the development and implementation of relevant policies and guidelines working with the regional MH management team to meet reporting requirements.		
1.5	Represents Regional Mental Health as required.		
2.0	CLINICAL		
2.1	Works with Aboriginal health services, elders, communities and traditional healers to develop integrated and coordinated systems of care for Aboriginal people.		
2.2	In conjunction with the multidisciplinary team provides/facilitates culturally respectful assessment and treatment in accordance with care plans for Aboriginal people referred into the service.		
2.3	Implements culturally appropriate models of mental health practice and counselling for Aboriginal people.		
2.4	Liaises with support services as required.		
2.5	Provides support and advocacy for Aboriginal clients and their families in their contacts with mental health and other health services.		
2.6	Maintains own clinical records and data entry according to State policy.		
3.0	EDUCATION AND TRAINING		
3.1	Works with Senior Officers and Consultants to lead Aboriginal staff training and education and participation in the State-wide Aboriginal Mental Health network.		
3.2	Facilitates education and training in culturally respectful ways of working with Aboriginal people for all mental health staff.		
3.3	Collaborates in education and training about Aboriginal mental health and social and emotional well-being for non-mental health staff.		
3.4	Participates in own professional development including professional supervision, performance management, further education and training and keeping up to date with new developments in social and emotional wellbeing practice.		
4.0	COMMUNITY DEVELOPMENT		
4.1	Builds effective partnerships with relevant community service providers, Aboriginal elders and traditional healers and communities.		
4.2	Supports the development of partnership agreements, communication protocols and memoranda of understanding between agencies and service providers.		
5.0	OTHER		
5.1	Participates and assists in continuous quality improvement activities as required.		
5.2	Maintains records in accordance with state requirements.		
5.3	Other duties as required.		
<p>The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive commitment to Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties.</p>			



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Section 5 – SELECTION CRITERIA

ESSENTIAL

1. Pursuant to section 50(d) of the Equal Opportunities Act, the occupant of this position must be of Aboriginal Descent
2. Tertiary qualification in Aboriginal Mental Health (or equivalent health or social sciences), significant progress towards or extensive relevant experience.
3. Knowledge and understanding of Aboriginal family structure and Aboriginal culture and customs.
4. Demonstrated substantial experience working with individuals with mental health and drug and alcohol disorders and their families and understanding of therapeutic approaches to working with Aboriginal people.
5. Demonstrated staff management and/or supervisory skills.
6. Well-developed written and verbal communication and interpersonal skills.
7. Demonstrated knowledge of the role and function of mental health legislation including the WA Mental Health Act (2014)
8. Current knowledge of legislative obligations for Equal Opportunity, Disability Services and Occupational Safety and Health, and how these impact on employment and service delivery
9. Possession or ability to gain a C Class Drivers licence.

DESIRABLE

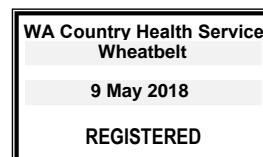
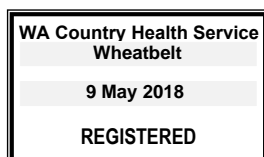
1. Experience in developing, planning and implementing Aboriginal health or mental health Programs.
2. Experience in working with Aboriginal controlled organisations.

Section 6 – APPOINTMENT FACTORS

Location		Accommodation	As determined by the WA Country Health Service Policy
Allowances/ Appointment Conditions	Appointment is subject to: <ul style="list-style-type: none"> • Completion of a 100 point identification check • A successful Criminal Record Screening and a Working with Children Check (WWCC) • Successful Pre- Placement Health Screening clearance • Current C Class drivers licence 		
Specialised equipment operated			

Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.



Signature and Date: ____/____/____
Manager

Signature and Date: ____/____/____
Regional Director

As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Name	Signature	Date Appointed	Date Signed