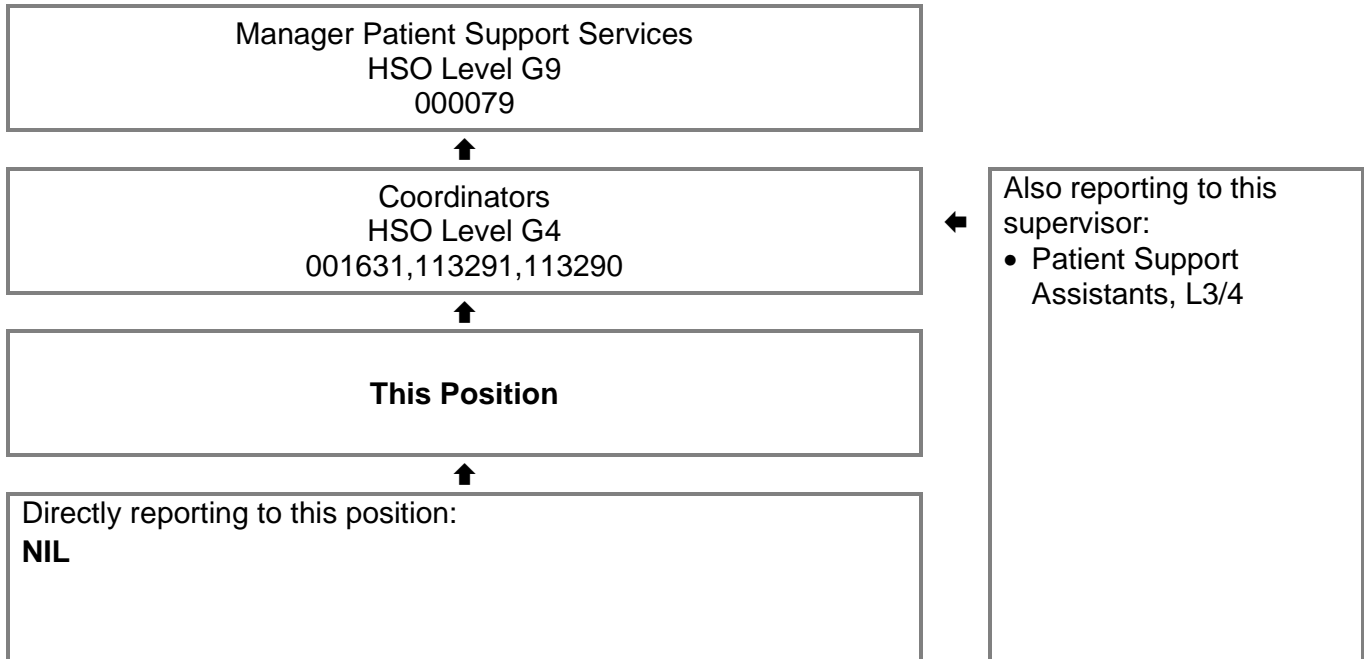




HSS Registered

Cleaner Days
Hospital Support Workers Agreement: HSW Level 1/2
Position Number: 002822
Patient Support Services
Fremantle Hospital & Health Services

Reporting Relationships



Key Responsibilities
 Cleans all areas as per cleaning service level agreement and according to cleaning procedures and policies of Fremantle Hospital and Health Service.



Excellent health care, every time

Care ■ Integrity ■ Respect ■ Excellence ■ Teamwork

Brief Summary of Duties (in order of importance)

1. Cleaning

- 1.1 Wet mopping, scrubbing, stripping and resealing of floors. Shampooing, vacuuming and dusting of all internal and external areas within the hospital.
- 1.2 Moves rubbish and linen to collection points.
- 1.3 Replenishes disposal and dispensers.
- 1.4 Orders, receives and stores cleaning impress items.

2. Other

- 2.1 Performs duties in accordance with relevant Occupational Health and Safety and Equal Opportunity Legislation.
- 2.3 Participates in a continuous process to monitor, evaluate and develop performance.

3. SMHS Governance, Safety and Quality Requirements

- 3.1 Participates in the maintenance of a safe work environment.
- 3.2 Participates in an annual performance development review.
- 3.3 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 3.4 Completes mandatory training (including safety and quality training) as relevant to role.
- 3.5 Performs duties in accordance with Government, WA Health, South Metropolitan Health Service and Departmental / Program specific policies and procedures.
- 3.6 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

4. Undertakes other duties as directed

Work Related Requirements

Essential Selection Criteria

1. Demonstrated knowledge of cleaning practices, techniques and equipment.
2. Interpersonal skills, written and verbal.
3. Knowledge of manual handling procedures.
4. Knowledge of infection control guidelines.
5. Demonstrated ability to work with limited supervision within a team environment.
6. Physical capacity to perform the duties of the position.
7. Ability to perform all duties, despite the potentially distressing sights, sounds and odours that exist in a hospital environment.
8. Ability to work in a manner which preserves patient confidentiality and dignity.

Desirable Selection Criteria

1. Experience in working in a Hospital environment.
2. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

Appointment Prerequisites

Appointment is subject to:

- Provision of the minimum identity proofing requirements.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

Certification

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Michele McNamara

He56558

Manager / Supervisor Name

Signature or

HE Number

Date

Joel Gurr

HE82642

Dept. / Division Head Name

Signature or

HE Number

Date

As Occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

Occupant Name

Signature or

HE Number

Date

Effective Date

HSS Registration Details (to be completed by HSS)

Created on

Last Updated on

August 2018