

JOB ROLE STATEMENT

ASSET MANAGER LEVEL 6

DIRECTORATE METROPOLITAN AND SOUTHERN REGIONS
BRANCH GREAT SOUTHERN POSITION NO P0063133

KEY RESPONSIBILITIES

Develop, recommend and monitor plans and programs for the efficient and effective management, use, preservation, improvement and expansion of the road network.

KEY DELIVERIES

Asset Management

- Co-ordinate the preparation and development of the Ten Year Network Plan and Annual Works Program for improvement, maintenance and rehabilitation of the road network.
- Co-ordinate and review the Region Network Plan and Asset Link Plans and monitor their implementation.
- Identify and develop solutions and priorities to optimise the performance of the road network consistent with agreed levels of service, intervention standards, environmental and product standards.
- Monitor, assess and report on network performance against agreed levels of service, intervention standards, environmental and product standards.
- Adapt and apply asset management models to the road network to support planning and decision making.
- Develop project concepts and prepare business cases for projects, including project cost estimations.
- Assist in the management of the road corridor planning process across the Region.
- Contribute to the development, maintenance and improvement of asset planning and management processes and systems.
- Manage regional road inventory data.
- Monitor and assess current and projected road inventory, use and condition data as well as data requirements.
- Manage the road safety audit program across the Region.

Leadership and Management

- Manage financial, technological, physical and other resources within agreed allocations to meet agreed outcomes.
- Manage employee behaviour, performance and development.
- Contribute to the development and achievement of the Region Business Plan.

Stakeholder Relationships

- Undertake consultation and liaison with key stakeholders (e.g. customers, the community, other agencies and Local Government) on road asset management plans, programs and intervention standards.
- Provide advice on road asset management to internal and external stakeholders and customers.

OCCUPATIONAL SAFETY, HEALTH AND WELLBEING (OSH&W)

Responsible for active participation and performance to OSH&W standards as detailed by the Main Roads' Safety, Health and Wellbeing (SH&W) Management System - refer to "SH&W Responsibility and Accountability Procedure" on 'iRoads' intranet.

LOCATION

Main Roads is a regionalised organisation with key delivery centres operating from the Kimberley to the Great Southern regions, including the metropolitan area. The incumbent of this position may be required to undertake a role in a region for a period of time.

DYNAMIC RESOURCING

The incumbent of the position may be required to perform any other role within the incumbent's level of skill, competence and responsibility as directed by the Managing Director of Main Roads to meet the organisation's objectives and the incumbent's development.

REPORTING RELATIONSHIPS

This position reports to:

(A) TITLE AND LEVEL		POSITION NO
NETWORK MANAGER	LEVEL 7	P0062061

ASSET MANAGER LEVEL 6

POSITIONS UNDER DIRECT SUPERVISION

List the position numbers, titles and levels of positions directly supervised

TITLE and LEVEL	POSITION No
Asset Management Officer	LEVEL 5
Asset Management Officer (x2)	LEVEL 4

ALL POSITIONS UNDER CONTROL

State number of positions only

CATEGORY	NUMBER
Salaried	1
	2
TOTAL	
	3

SELECTION CRITERIA

ESSENTIAL:

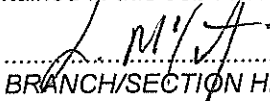
- Substantial skill, knowledge and experience in:
 - one or more of road and/or bridge planning, design, construction or maintenance
 - asset management
 - research, analysis and problem solving
 - building and enhancing stakeholder relationships
 - managing financial, technological, physical and other resources within agreed allocations to meet agreed outcomes
 - managing employee behaviour, performance and development
- Knowledge of:
 - project management
 - road safety programs
 - policies and practices on Occupational Safety and Health, and on EEO, diversity and equity
- Possession of a current Western Australian 'C' Class (car) motor vehicle drivers licence or an approved equivalent.

DESIRABLE:


- A Degree in Civil Engineering.

CERTIFICATION


1. The details contained in this Job Role Statement have been reviewed and conform to Main Roads guidelines.

SIGNATURE  DATE 27/6/16
 BRANCH/SECTION HEAD

2. The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

SIGNATURE  DATE 6/7/2016
 EXECUTIVE DIRECTOR

3. The details contained in this document have been reviewed and conform to Main Roads guidelines.

SIGNATURE  DATE 6/7/16
 MANAGER HR BUSINESS