



JOB DESCRIPTION FORM

Section 1 – POSITION IDENTIFICATION

| | | | |
|--------------------------------------------|-------------------|------------------------|------------------------------------|
| WA Country Health Service - Midwest | | Position No: | 605053 |
| Division: | Population Health | Title: | Dietitian |
| Branch: | Allied Health | Classification: | HSO Level P1 |
| Section: | Dietetics | Award/Agreement | Health Salaried Officers Agreement |

Section 2 – POSITION RELATIONSHIPS

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|-----------------------|------------------------|------------------------------------|
| Responsible To | Title: | Coordinator Allied Health Services |
| | Classification: | HSO Level P3 |
| | Position No: | 615394 |



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|-----------------------|------------------------|------------------|
| Responsible To | Title: | Senior Dietitian |
| | Classification: | HSO Level P2 |
| | Position No: | 614017 |



| | | |
|----------------------|------------------------|------------------|
| This position | Title: | Dietitian |
| | Classification: | HSO Level P1 |
| | Position No: | 605053 |



OTHER POSITIONS REPORTING DIRECTLY TO THIS POSITION:

| |
|--------------|
| <u>Title</u> |
| |

| Positions under direct supervision: | ← Other positions under control: | | | | | | | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-------|--|--|----------------------------------------------------------------------------------------------------------------------------------------------------|----------|--------|--|--|
| <table border="1" style="width: 100%;"> <tr> <th style="width: 30%;">Position No.</th> <th>Title</th> </tr> <tr> <td> </td> <td> </td> </tr> </table> | Position No. | Title | | | <table border="1" style="width: 100%;"> <tr> <th style="width: 60%;">Category</th> <th>Number</th> </tr> <tr> <td> </td> <td> </td> </tr> </table> | Category | Number | | |
| Position No. | Title | | | | | | | | |
| | | | | | | | | | |
| Category | Number | | | | | | | | |
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Section 3 – KEY RESPONSIBILITIES

Provides a Dietetics service including assessment, treatment and evaluation to a designated caseload. As a member of the Allied Health team assists with planning, implementing, monitoring and evaluating the delivery of timely and culturally appropriate Dietetics services for WACHS-Midwest.

WA Country Health Service –
Midwest

6 June 2018

REGISTERED

| | | | |
|-------|-----------|----------------|--------------|
| TITLE | Dietitian | POSITION NO. | 605053 |
| | | CLASSIFICATION | HSO Level P1 |



The WA Country Health Service (WACHS) is the largest country health system in Australia and one of the biggest in the world, providing health services to over half a million people, including over 50,000 Aboriginal people, over a vast two and a half million square kilometres area.

WA Country Health Service hospitals handle almost as many births as the State's major maternity hospital – and 40% of the State's emergency presentations. The range of health services provided include acute inpatient and emergency care, population and public health, mental health, Aboriginal health, aged care and includes increasing number of services provided by telehealth video-conferencing.

Our dedicated and committed staff work hard to fulfil our vision of Healthier country communities through partnerships and innovation, to deliver health services that support the health and well-being of individuals and communities in rural and remote Western Australia.

OUR PURPOSE – What we are here to do

WACHS improves country people's health and well-being through access to quality services and by supporting people to look after their own health.

OUR STRATEGIC DIRECTIONS TO 2018

1. Improving health the experience of care
2. Valuing consumers, staff and partnerships
3. Governance, performance and sustainable services

OUR GUIDING PRINCIPLES

Consumers first in all we do. Safe, high quality services and information at all times. Care closer to home where safe and viable. Evidence based services, partnerships and collaboration.

OUR VALUES

Community – making a difference through teamwork, cooperation, a 'can do' attitude and country hospitality.

Compassion – listening and caring with empathy, respect, courtesy and kindness.

Quality – creating a quality health care experience for every consumer, continual improvement, innovation and learning.

Integrity – accountability, honesty and professional, ethical conduct in all that we do.

Justice – valuing diversity, achieving health equality, cultural respect and a fair share for all.



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Section 4 – STATEMENT OF DUTIES

| Duty No. | Details | Freq. | % |
|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------|
| 1.0 | CLINICAL | D | 85 |
| 1.1 | Observe, assess, treat, record and manage the progress of clients, as appropriate. | | |
| 1.2 | Plan and implement individual/group treatment programs. | | |
| 1.3 | Participate in case conferences as required. | | |
| 1.4 | Liaise with other staff and agencies to coordinate client treatment/management objectives. | | |
| 1.5 | Participate in inter-professional and interagency collaboration for clients, as appropriate. | | |
| 1.6 | Deliver patient-centred care, building health literacy and promoting self-management. | | |
| 2.0 | ADMINISTRATIVE/ PROFESSIONAL | R | 10 |
| 2.1 | Consult with senior staff on techniques of Dietetics. | | |
| 2.2 | Maintain reliable documentation/record keeping and data management in accordance with departmental and professional clinical guidelines. | | |
| 2.3 | Contribute to the evaluation the effectiveness of treatment and service delivery through regular quality assurance activities. | | |
| 2.4 | Attend staff meetings and participate in staff in-services as required. | | |
| 2.5 | Assist in the planning of service delivery including budgetary and resource requirements. | | |
| 2.6 | Participate in continuing self education in line with performance management outcomes. | | |
| 2.7 | Supervise Dietetics students, Allied Health Assistants, work experience students and volunteers as appropriate. | 5 | |
| 3.0 | OTHER | | |
| 3.1 | Undertake other duties as directed/required | | |
| | The occupant of this position will be expected to comply with and demonstrate a positive commitment to the WACHS values and the highest achievement in demonstrating positive commitment to Equal Employment Opportunity, Occupational Safety & Health, Public Sector Standards, Code of Conduct, Code of Ethics, Quality Improvement, Performance Management, Customer Focus, Disability Services Act and Confidentiality throughout the course of their duties. | | |



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Section 5 – SELECTION CRITERIA

ESSENTIAL

- Tertiary qualifications in Dietetics and eligible for full membership in the Dietitians Association of Australia as an Accredited Practising Dietitian (APD).
- Ability to plan, develop, implement and evaluate Dietetics services in a regional setting.
- Demonstrated effective interpersonal, verbal and written communication skills (including ability to communicate using technology).
- Demonstrated ability to work independently and within a multi-disciplinary team.
- Demonstrated knowledge and understanding of cultural issues and social determinants particularly relating to Aboriginal Health.
- A current drivers licence.

DESIRABLE

- Understanding of regional/rural service issues and the potential impact of this on Dietetics practice.
- Previous experience delivering Dietetics services in a cross cultural setting in a multi-disciplinary team.
- Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

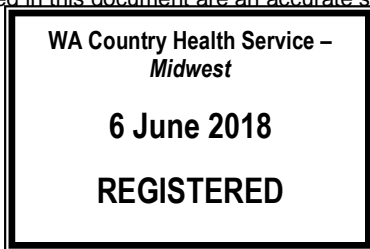
Section 6 – APPOINTMENT FACTORS

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|-------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-------------------------------------------------------|
| Location | Geraldton | Accommodation | As determined by the WA Country Health Service Policy |
| Allowances/ Appointment Conditions | Appointment is subject to: <ul style="list-style-type: none"> • Evidence of eligibility for or current membership with the Dietitian’s Association of Australia (DAA) and Accredited Practising Dietitian (APD) status must be provided prior to commencement. • Completion of a 100 point identification check • Successful Criminal Record Screening clearance • Evidence of a current Working with Children check • Evidence of current Aged Care check • Successful Pre-Placement Health Screening clearance • A current drivers licence Allowances <ul style="list-style-type: none"> • District Allowance | | |
| Specialised equipment operated | | | |

Section 7 – CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Signature and Date:
Manager



Signature and Date:
Regional Director



As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.

| Name | Signature | Date Appointed | Date Signed |
|------|-----------|----------------|-------------|
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