

## DUTY STATEMENT

### Description

This position leads and manages the Western Australian Bushfire Centre of Excellence, a unit of the Rural Fire Division of the Department of Fire and Emergency Services. The Centre of Excellence aims to improve fire management outcomes through leadership, collaboration and innovation across the rural fire sector. In addition to the management of its business operations, this senior role is responsible for implementing the strategic business direction of the Centre. Where appropriate and required to support the broader Department, the Chief Superintendent may also contribute their emergency management knowledge and expertise to major incidents or emergency operations. Specific responsibilities of the role include:

- Leads and manages, at a senior level, the functions and activities of the Bushfire Centre of Excellence.
- Provides senior leadership for the Rural Fire Division.
- Responsible for the development of plans, strategies and direction in consultation with major stakeholders and in consideration of the overall direction of DFES.
- Manages and reports on performance, financial and other resource utilisation in accordance with sound business practices and corporate objectives, providing strategic information and advice to the executive on all aspects of Bushfire Centre of Excellence activities.
- Develops and maintains positive relationships with stakeholders, including state agencies, local governments, organisations, industry, volunteers and communities, to ensure optimum service, and represents DFES on committees as appropriate.
- Builds, models and promotes an ethical leadership culture that encourages innovation, collaboration, coordination and partnership with a range of internal and external stakeholders.
- Facilitates and encourages the development and application of knowledge and expertise relating to rural fire management.
- Undertakes various on-call emergency management roles for State and Regional emergencies, including the requirement to attend and take operational command of major incidents or emergency operations as necessary.
- Provides leadership and exercises operational command and control functions during major emergency operations as necessary.
- Directs the effective, efficient and customer-focussed responses to emergencies throughout the State, in collaboration with other agencies and organisations, as necessary.
- **Undertakes other duties as assigned**